

# Reno County Drug Court

## Participant Handbook

*Using the Justice System to Initiate &  
Sustain Positive Life Changes*

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## **Introduction**

Reno County would like to welcome you to the Drug Court Program. This handbook is provided to you as a guide for any questions you might have about Drug Court. As a participant, you will be expected to follow the instructions given to you by the Judge, Drug Court Coordinator and the treatment staff. There will be a treatment plan designed specifically for you and you will be expected to follow the plan. This handbook will explain in detail what is expected of you and provide additional general program information.

You are welcome to share this handbook with your family, friends, sponsors, treatment providers, etc. Supportive individuals are always encouraged and welcome to attend Drug Court session with you, with prior approval from the Drug Court Coordinator.

## **What is Drug Court?**

The Reno County Drug Court Program is a problem-solving court designed to manage cases involving non-violent drug offenders. It is a court-supervised, comprehensive program for select chemically dependent defendants. The program consists of 4 “phases”. Each phase is designed to help you gain the skills you will need to live a life free of crime, drug and alcohol use.

By agreeing to participate in drug court, you understand that your probation supervision will be modified to include the expectations of the drug court program. The program can be completed in a minimum of 12 months, but most participants will complete the program in 18 months to 2 years. By agreeing to participate in drug court, you agree to make a life change. It will be difficult, but with the support of the drug court team you will be successful.

The Drug Court model is based on a program established in Miami, Florida in 1989, with the goal of reducing both substance abuse and criminal behavior. Drug Courts are established by a team approach between the criminal justice system and social services organizations. This partnership structures treatment intervention around the influence and personal involvement of a single drug court judge. The judge, drug court team, and participant work together toward the goal of stopping the cycle of drug abuse and criminal behavior.

## **Mission Statement**

The mission of the Reno County Drug Court is to be part of a continuum of services to assist qualified offenders in initiating and sustaining positive long-term substance abuse lifestyle changes.

Giving participants the skills and education to gain control of their lives will reduce the cycle of recidivism, promote offender accountability, advance public safety, and conserve justice system resources.

## **Costs**

There is a Drug Court Program fee of \$100.00 to participate in the program. All financial obligations, including court-ordered costs of your sentence, are to be paid in full to graduate.

## General Drug Court Rules

1. **Reside in Reno County.** You will be actively involved in treatment, meetings, community service work, court attendance and reporting to your supervision officer. Because of this, you must reside in Reno County throughout the entire term of your supervision under the Drug Court Program unless the Drug Court Judge grants other permissions.
2. **Attend all ordered treatment sessions.** This includes individual and group counseling, educational sessions and other treatment as directed. Missed treatment sessions will result in a sanction.
3. **Be accountable for all activity.** You are responsible for recording all appointments and significant events such as work, family appointments, and community recovery events in your drug court planner. Your planner must be submitted upon request to any member of the drug court team at any time.
4. **Be on time.** If you are late for appointments or treatment you will not be allowed to participate and will be considered non-compliant. You must contact your counselor/ISO, in advance if there is a possibility that you may be late.
5. **Do not make threats toward other participants or staff or act in a violent manner.** Violent or inappropriate behavior will not be tolerated and will be reported to the court. This behavior will result in a sanction and/or termination from the drug court Program.
6. **Attend all scheduled Drug Court sessions.** You must attend all court sessions as directed by the Judge or ISO. You must dress appropriately for court. Clothing bearing drug or alcohol related themes is considered inappropriate. Sunglasses, hats and bandanas are not to be worn inside the courtroom. See drug court dress code for specific banned clothing items.
7. **Submit to urinalysis and/or breath test as requested.** You will be tested throughout the entire program. Missed and/or positive drug screens will result in a sanction. Adulterated urine, which may include water loading, using devices, using fake urine or urine that is not your own, or using additives, will result in a review for termination from the program. See "treatment and drug testing" for more information. The goal of the Drug Court Program is to help you stop the use of all alcohol and illicit drugs.
8. **Always tell the truth.** Overcoming chemical dependency is not easy. This will take your best effort. Always remember that the end result is to assist you in maintaining a clean and sober life.

Dishonesty involved in any violation will result in a harsher sanction.

## **Drug Court Dress Code**

- No Gang/Colors or symbols
- No t-shirts with offensive wording or graphics (gang-related, sexually explicit materials, drugs alcohol, weapons, etc.)
- No tank tops, halter-tops, crop tops, strapless or spaghetti-strap shirts
- No mini skirts or shorts higher than mid-thigh
- No sheer or low-cut clothing
- No “sagging” of pants or jeans
- No hats or hoodies worn over the head in the building
- No sunglasses worn in the building
- No pajamas or sleepwear allowed
- No facial piercings or visible body jewelry in the courtroom

Any violation of these regulations will result in being sanctioned immediately for failure to comply with the requirements of the Drug Court Program.

### **Non-compliant foods and over the counter (OTC) / non-narcotic medications**

The following is a list of foods and/or medications that may cause false positive drug screens. If these foods or medications are consumed or used, the test results will be considered positive and sanctions will be applied appropriately. It is your responsibility to talk to your doctor and /or abstain from using /consuming the items on the list.

- Poppy seeds in any form to include all baked goods with poppy seeds such as muffins, bagels, cakes, etc.
- Ranitidine that is found in heartburn medication. Brand name Zantac.
- Bactrim—an antibiotic. The participant is responsible for asking their physician if another form of antibiotic is suitable. If it is not, the participant must follow procedures to inform the ISO and treatment team of the medication use.
- Any medications or products that include alcohol such as Nyquil, most mouthwashes, other cold remedies, and some forms of breath mints, strips, and chewing gum.
- Any energy drink in excess of 4 cans / drinks per day.
- Any supplements must be approved by the treatment provider and ISO.

## Treatment

The most important part of participating in the drug court program is attending treatment. You will be assigned a treatment provider upon admission to drug court if you are not already participating in a treatment program. The drug court team consists of local outpatient treatment providers. The treatment providers give up to date reports on your progress in treatment. Failure to participate or attend treatment will result in a sanction.

If it is determined that you need more intensive services such as inpatient or reintegration services, your treatment provider and ISO will refer you to a treatment provider that can help you. You will be placed on a hold status for drug court proceedings until you return. The drug court team will receive progress reports from your provider while you are on a hold status. Immediately upon your return from treatment, you will resume drug court proceedings.

## Home visits

Surveillance officers will come to your home often to make sure you are complying with drug court rules, to get to know you and your family, and to answer any questions or concerns you might have. Surveillance can come at any time, and you must answer your door for them. In addition, your ISO also conducts home visits to make sure you are complying with the rules of your probation. Failure to answer after curfew, or provide an accurate address is a violation of drug court and your probation supervision.

## Drug Testing

Reno County Drug Court uses a color code system for random drug testing. When you start the program, you will be assigned a color. You must call the drug screen line daily to see if your color has been called that day. You will have a set timeframe to give a urine sample if instructed. You will report to the community corrections office at 115 W. 1<sup>st</sup> Avenue and must be ready to provide a urine sample upon your arrival. Any differences in reporting will be recorded on the UA phone line. Please listen to the entire message so that you do not miss any special instructions.

Non-compliance with testing such as failure to report, failure to produce a urine sample, or adulterated samples are reported immediately to the drug court judge. Refusal to submit to drug testing is considered a positive result. Confirmed adulterated drug screens result in a review for termination from the program.

All urine collection is observed. The observer will give you specific instructions on how to give your urine sample. Suspicious samples are screened using creatinine levels and temperature verification. You will be screened for several drugs of abuse, including alcohol, synthetics, and prescription medication. Results of all drug screens are recorded at the time of testing. Denied positive results are confirmed through laboratory testing. All costs of confirmed positive drug screen results are your responsibility.

If you receive a **narcotic prescription medication** your **doctor must provide proof** that a narcotic medication is necessary for treatment and that there is not a comparable non-narcotic medication that can be used to treat the medical condition. If

you fail to provide this information, positive tests, regardless of having a legal prescription, will be sanctioned in the same manner as all positive tests.

The participant must provide complete medical information in its entirety with the name of the medication, how administered, milligrams, amounts and times of administration and a copy of the prescription and prescriber information upon admission or at any time during participation in the drug court program.

***You must always tell your doctor that you are recovering from drug and/or alcohol addiction.***

### **Drug Court Proceedings**

The Drug Court calendar is a priority and is a specialized, separate court, operating on a bi-weekly basis. The drug court team meets every other Monday prior to court. They discuss Drug Court cases and advise the Drug Court Judge of the successful progress or any violation(s) of each participant. Drug Court shall be held in the Reno County Courthouse in Division III on every other Monday. You will be provided with a calendar so that you will be aware in advance of the changes to the schedule caused by holidays. A planner will be provided, and you will be required to enter information for court into it. During the Drug Court hearing, the Judge will talk to each participant and grant sanctions and rewards as considered appropriate by the Team. Your attorney will be present to represent you in court.

Other individuals, including family and sponsors who wish to watch Drug Court may be present in the courtroom, but may not participate in the proceedings. Individuals wishing to provide input to the Team are encouraged to communicate in writing by contacting the Drug Court Coordinator. You are expected to remain in Court until all participants have gone before the Drug Court Judge, unless you have prior approval from the Judge and the Drug Court Coordinator.

## **Confidentiality**

The confidentiality of alcohol and drug abuse patient records maintained by the Reno County Drug Court are protected by federal law and regulations. Generally, the program may not say to a person outside the program that a patient attends the program, or disclose any information identifying a patient as an alcohol or drug abuser, unless:

- (1) The patient consents in writing;
- (2) The disclosure is allowed by a court order; or
- (3) The disclosure is made to medical personnel in a medical emergency or to qualified personnel for research, audit, or program evaluation.
- (4) The disclosure is allowed if the patient is suspected of child or elder abuse, and / or reports or is suspected of harming self or others.

You will be required to sign a release of information, satisfying your written consent, authorizing the exchange of mental health, criminal, employment and educational records to the Drug Court team. If your treatment providers have any other releases that need to be signed for their needs, those will be completed at the beginning of treatment. You will sign the waiver of confidentiality during your first visit with the Drug Court defense attorney and it will be updated as necessary. Failure to sign a waiver of confidentiality will result in termination from the program, as this is a mandatory condition of supervision for Drug Court participants.

The judge must approve any photos or media releases of open court. Federal regulations have been interpreted to allow drug court staff, judges, prosecutors and defense attorneys who have received confidential information regarding your substance abuse, treatment compliance and progress to use that information in courtroom discussions, since such discussions constitute the “performance of their official duties” and are related to the action—your court-mandated treatment—for which consent for the exchange of information was given.

## Program Phases

The drug court program consists of 4 phases. Each one is designed to help you in your present stage of recovery. You will have certain requirements you must follow in each stage. As you go along, the expectations increase. The minimum requirements for every stage are outlined on the following pages. If you have questions, please ask your ISO, drug court coordinator, or other appropriate team member for help.

### Phase I – Assessment & Initiation of Treatment

Practical tips: You have filled out your application and met the drug court team. Now what?

1. You will be given a time to appear at your first drug court hearing. Do not miss this hearing.
2. You will be given a planner. Record EVERY appointment in it including: NA and AA meetings, mental health appointments, treatment appointments, groups, supervision appointments and others.
3. The drug court team will view your planner to determine what you are doing to help your recovery. Plus, you will have a lot of things to do in the beginning, having everything written down will help you from feeling overwhelmed.
4. Make sure you have access to a phone so that you can call the phone line EVERY day. Failure to report to a urine test receives sanctions. Reporting, even if you are still using, is VERY important.
5. Let your ISO know what you are doing. Be open and honest with them. They, along with the rest of the drug court team are here to help you.

In Phase I you will begin treatment. You and your treatment provider will make a unique treatment plan just for you. You will begin a structured daily routine consisting of attendance of services and supervision appointments. You will begin random and frequent drug screens dictated by the drug screen phone line. Length of Phase I is a minimum of 30 days.

#### The minimum requirements for successful completion of Phase I:

- Successful participation of the program phase for a minimum of 30 days
- The initial assessment is done and is staffed with the entire drug court team
- Initial intake and treatment plan performed, then begin treatment
- Documented counseling sessions as directed by treatment providers
- A minimum of two approved, documented meetings that are supportive of substance abuse recovery per week
- Two or more random drug screenings weekly
- Meet with treatment and probation staff as scheduled

- Follow all recommendations of Drug Court team
- Biweekly Drug Court appearances
- Comply with orders of the Judge and rules of the supervising agency
- Curfew set at 9pm, if working or attending meetings a 30-minute allowance
- Recommendation of Treatment provider for movement to Phase II
- Approval of the Drug Court team for movement to Phase II

### **Phase II—Stabilization Phase**

Practical tips: I made it through the first 30 days, now what?

1. You have to stay away from drugs and alcohol no matter what. Your counselor will give you advice on how to cope without substances.
2. Go to meetings and get a sponsor. It works.
3. Ask the supportive people in your life to help you be accountable. Bring them to drug court, have them talk with your ISO and treatment counselor.
4. Start thinking about what you want to do. Go to school? Get a job? Share this with your counselor and your ISO.
5. Don't let up on writing everything down in your planner. Make sure you call the drug screen phone line EVERY DAY.

Phase II is 60 days of stabilization and includes the start of active treatment, employment services, educational programs, mental health services, and other services as deemed appropriate. Thirty days of consecutive abstinence is required, and sanctions will increase for continued non-compliance.

#### **The minimum requirements for successful completion of Phase II:**

- Successful participation of program phase for a minimum of 60 days.
- 30 days minimum of total sobriety from drugs and alcohol.
- Documented individual and group counseling as directed by treatment providers
- Two approved, documented meetings that are supportive of substance abuse recovery per week
- Report for random drug screenings as required by drug screen line.
- Attend probation meetings as scheduled
- Drug Court appearances every 2 weeks as instructed by Drug Court team
- Follow all recommendations of the Drug Court Team
- Comply with orders of the Judge and supervision agency

- Develop an effective recovery plan that includes successful completion of Drug Court, law enforcement and treatment team directives
- Perform community service work as directed by probation officer
- Begin GED/ HS diploma work if applicable
- Curfew set at 9pm, if working or attending meetings a 30-minute allowance
- Recommendation of treatment provider for movement to Phase III
- Approval of the Drug court team for movement to Phase III

### **Phase III – Active Treatment**

Practical tips: Phase III is all about active work towards a sober lifestyle.

1. Ask about programs in the community that can help you find a job and get signed up for them.
2. Make sure you are writing down all of your appointments and treatment sessions, you have a lot to do, and it is easy to forget something.
3. Use your new support people in your life for help. That's why they gave you their numbers!
4. If you are having difficulty, or feel like you want to use, tell someone. Avoiding it is the worst thing you can do.
5. You have been in drug court for some time now, and it can get old quick. Review your life goals, talk about them with your counselor and ISO to help you stay focused.
6. Your Relapse Prevention Plan is for you to have as a guide to staying sober. Put time and effort into it. You will only get out of it what you put in.

Phase III is 6 months of active treatment. You are required to maintain employment and/or schooling. You will develop a support system for continued recovery from substance use and crime through community resources. Substance abuse treatment is completed, and relapse prevention therapy begins. To complete Phase III, you must have 4 months of consecutive sobriety and develop and submit a Relapse Prevention plan to the drug court team for approval.

#### **The minimum requirements for successful completion of Phase III:**

- Successful participation of program phase for minimum of 6 months
- Make progress towards court related financial obligations
- 120 days minimum of consecutive abstinence from the use of drugs and alcohol
- Documented completion of outpatient and aftercare treatment
- Two approved, documented meetings that are supportive of substance abuse recovery per week

- Report for random drug screenings as required by drug screen line.
- Drug Court appearances every 2 weeks decreasing to every 4 weeks if deemed appropriate by the drug court team.
- Complete all assigned community service work
- Maintain full time employment and/or school schedule
- Abide by curfew set by ISO and/or drug court team
- Present an approved Relapse Prevention plan to the drug court team.

### **Phase IV—Continuing Care**

Practical tips: I think I might actually complete this program!

1. By now, you are working and/or going to school, going to meetings, and staying sober. Don't get complacent. Recovery must continue to be your first priority. Do something towards it every day!
2. You may be done with formal treatment, but you are not done working your Relapse Prevention plan. Keep it with you to review daily.
3. Continue to call your sponsor weekly, participate in recovery and community activities.
4. Don't forget about your graduation application. It has to be completed a month before you can graduate!

Phase IV is 90 days of continuing care. You must actively work your relapse prevention plan to successfully complete this phase. In addition, 90 days of consecutive abstinence, continued employment and or schooling, and a written essay are required to graduate from the drug court program.

The minimum requirements for successful completion of Phase IV:

- Participate for 90 days
- Be current on all financial obligations
- NO use of drugs or alcohol. You must have a total of 7 months (210 days) clean to graduate.
- Proof of practice of relapse prevention plan through attendance of community support meetings, meetings with sponsor, or other activity as outlined in the plan.
- Submit to random drug screenings as required.
- Drug court appearances every 4 weeks.
- Completion of community service work hours as defined by supervision and drug court requirements.
- Maintenance of full time employment and/or educational pursuits

## Graduation

Practical tip: Celebrate your success, but never forget where you started.

1. Keep your prevention plan with you and continue community support after you complete drug court.
2. Keep your ISO and/or the drug court coordinator informed of your progress. Make sure to let us know when you move or change your number so we can keep in touch with you.

Upon successful completion of all four phases, including the payment of all assessed fees, you will need to request an application of graduation from the Drug Court Coordinator. A checklist will be completed by the Drug Court Coordinator to ensure graduation is suitable. The application should be completed in a minimum of 30 days prior to the anticipated graduation. The treatment team will review the application and the treatment team shall declare you a graduate of the Drug Court Program. The graduation ceremony will be scheduled by the drug court judge. You may invite your family and support system to your graduation. The graduation is a celebration of completing all established guidelines as listed below:

- Successfully participate in Drug Court program at least 12 months
- Seven months minimum of total sobriety
- Maintenance of consistent employment and or a vocational/educational training program
- Accomplishment of goals stated in your treatment plan and Relapse Prevention plan.
- Paid in full on all Court related financial obligations, or proof of consistent payments in certain financial situations.
- Approval of application and written essay for graduation by the Drug Court Team

Note: The drug court program and your probation supervision term are separate. Completing drug court DOES NOT mean that you have completed your supervision. In most cases, you may be eligible to apply for termination of your probation supervision, but you MUST REPORT to your ISO until you have been terminated from probation supervision by your sentencing judge.

## What are Incentives?

**Incentives** are given when you accomplish a specified goal that helps you to gain sobriety and a pro-social lifestyle. Examples of a pro-social lifestyle are continued sobriety, active participation in substance abuse treatment, obtaining gainful employment, and attending required court appearances. Incentives are given to you as the drug court team deems appropriate.

Incentives are token rewards designed to recognize your work towards gaining pro-social behaviors and values. Incentives include but are not limited to: verbal recognition by the drug court judge, token incentives from local businesses, phase promotions, bus passes, gym passes, recognition of clean time, graduation ceremonies, and recommendation from the prosecutor for the reduction or termination of probation.

There are certain milestones that are recognized by the drug court. These are but not limited to: achieving educational and vo-tech skills, gainful employment, independent living, sobriety of 30 days, 6 months, and 1 year. These milestones are expected to be maintained and will only be recognized once for each.

## What are sanctions?

Recognition of progress is very important. However, it is also important to respond promptly to negative, irresponsible or dangerous behaviors. Imposition of sanctions and consequences for your failure to comply with Drug Court conditions will help you learn that immediate consequences will occur for failure to comply with conditions. The objective is to not only to encourage you to continue working through your recovery and treatment process but to also hold you accountable for you actions.

Sanctions may include, but are not limited to:

Written essays	Journaling	Modification of conditions
Change of outpatient tx site	Fine	Written letter of apology
Increased drug screens	Warrant issued	Increase support mtgs
Verbal warning	Increased supervision	Curfew
Community service work	Decrease in privileges	Phase reduction
Make up treatment	Jail time	Team interventions
Inpatient treatment	Increase group mtgs	Extension/Revocation
Job Search	Termination	Job Club
Spend the day in court		

Note: Refusal to submit to drug/alcohol testing will be considered a positive test. Participants testing positive for abuse of prescription and/or over the counter medication will be sanctioned in the same way as if they had a positive result for a controlled or illegal substance. Creatinine levels are considered altered at "20 or below" lab confirmation.

## Sanction guidelines according to Phase

The following sanction grids are used as a guide and may be changed at the team's discretion. These grids do not include all possible violations and/or sanctions that could occur during your participation in drug court. Each participant is unique, and sanctions may be different for each participant.

Phase I Violations	Sanction
<b>Failure to attend appointments: no show, call-in, rescheduled, excused</b>	<p><b>1<sup>st</sup> offense</b>—verbal</p> <p><b>2<sup>nd</sup> offense</b>—Meet with ISO for review on how to use a planner and other barriers to compliance</p> <p><b>3<sup>rd</sup> offense</b>—behavior chain(s) on failure to attend</p> <p><b>4<sup>th</sup> offense</b>—meet with mental health + or peer mentor</p> <p><b>5<sup>th</sup> offense</b>—increased meetings with ISO</p> <p><b>6<sup>th</sup> offense</b>—any of the above + or review for increased treatment + or compliance hearing</p>
<b>Missed drug court hearing</b>	Bench warrant issued
<b>Failure to report for a drug screen</b>	<p><b>1<sup>st</sup> offense</b>—increased support meetings + or increased meetings with ISO and peer mentor</p> <p><b>2<sup>nd</sup> offense</b>--the above + sweat patch for 2 weeks</p> <p><b>3<sup>rd</sup> offense</b>—Minimum of 48-hour jail sanction + or review for detox + inpatient treatment</p>
<b>Failure to produce planner</b>	<p><b>1<sup>st</sup> offense</b>—verbal warning</p> <p><b>2<sup>nd</sup> offense</b>-- \$5 fine or 2 hrs of CSW</p>
<b>Failure to write down appointments in planner</b>	<p><b>1<sup>st</sup> offense</b>-- Write a 1-page paper on “why it is important to have a structured schedule”</p> <p><b>2<sup>nd</sup> offense</b>—meet with ISO for planner review + or daily planner checks</p>

<b>Phase II Violations</b>	<b>Sanction</b>
<b>Failure to attend appointments: no show, call-in, rescheduled, excused</b>	<p><b>1<sup>st</sup> offense</b>—increased reporting to ISO, + or meet with mental health treatment, + or meet with peer mentor</p> <p><b>2<sup>nd</sup> offense</b>— increased meetings with peer mentor + write a paper on the importance of making appointments</p> <p><b>3<sup>rd</sup> offense</b>—Report to RCCC for daily planner check for 2 weeks</p> <p><b>4<sup>th</sup> offense</b>—any of the above + treatment team meeting with ISO + or review for detox and inpatient treatment.</p>
<b>Missed drug court hearing</b>	Bench warrant issued
<b>Failure to report for a drug screen and/or positive drug screen</b>	<p><b>1<sup>st</sup> offense</b>—increased UAs for 1 to 2 weeks + increased support meetings</p> <p><b>2<sup>nd</sup> offense</b>—daily reporting to ISO + or treatment provider</p> <p><b>3<sup>rd</sup> offense</b>—increased meetings with peer mentor + or support meetings</p> <p><b>4<sup>th</sup> offense</b>—minimum 48 hours jail + or detox and review for inpatient treatment</p>
<b>Failure to produce planner</b>	<p><b>1<sup>st</sup> offense</b>—verbal warning</p> <p><b>2<sup>nd</sup> offense</b>-- \$5 fine or 2 hrs CSW</p>
<b>Failure to write down appointments in planner</b>	<p><b>1<sup>st</sup> offense</b>-- Write a 1-page paper on “why it is important to have a structured schedule” or “the requirements of Phase II”</p> <p><b>2<sup>nd</sup> offense</b>—daily planner checks with drug court team</p>

Phase III Violations	Sanction
<b>Failure to attend appointments: no show, call-in, rescheduled, excused</b>	<p><b>1st offense</b>—Report to RCCC for daily planner check for 2 weeks</p> <p><b>2nd offense</b>—5 or more hours of CSW at the courthouse or other structured venue</p> <p><b>3rd offense</b>— 48 hours jail suspended upon making all appointments</p> <p><b>4th offense</b>— any of the above plus 48-hour jail sanction + or compliance hearing</p>
<b>Missed drug court hearing</b>	Bench warrant issued
<b>Failure to report for a drug screen and/or positive drug screen</b>	<p><b>1st offense</b>— Daily drug testing for 1 week + or 5 hours of CSW at the courthouse or other structured venue + or 6 pm curfew for 2 weeks</p> <p><b>2nd offense</b>— sweat patch for 2 weeks</p> <p><b>3rd offense</b>-- 48 hours jail (or until tx bed can be arranged) and review for inpatient tx.</p> <p><b>4th offense</b>—96 hours jail (distribution at judge's discretion)</p>
<b>Failure to produce planner</b>	<p><b>1st offense</b>—verbal warning</p> <p><b>2nd offense</b>-- \$5 fine or 2 hrs CSW</p>
<b>Failure to write down appointments in planner</b>	<p><b>1st offense</b>--Write a 1-page paper on "why it is important to have a structured schedule"</p> <p><b>2nd offense</b>—daily planner checks</p>
<b>Failure to gain employment and/or school schedule (after 28 days in Phase III)</b>	<p><b>1st offense</b>—Complete 5 applications a week and provide verification to ISO for 4 weeks or until job is obtained.</p> <p><b>2nd offense</b>—Begin and successfully complete an employment class</p> <p><b>3rd offense</b>—5 days jail suspended upon gaining employment and/or enrolling in full-time school schedule.</p> <p><b>4th offense</b>—Minimum of 5 days in jail.</p>

<b>Phase IV Violations</b>	<b>Sanction</b>
<b>Failure to attend appointments: no show, call-in, rescheduled, excused</b>	<p><b>1st offense</b>— 20 hrs of CSW</p> <p><b>2nd offense</b>— return to biweekly court</p> <p><b>3rd offense</b>—compliance hearing</p>
<b>Missed drug court hearing</b>	Bench warrant issued
<b>Failure to report for a drug screen and/or positive drug screen</b>	<b>1st offense</b> — 48 hr jail sanction + loss of negative days.
<b>Failure to produce planner</b>	<p><b>1st offense</b>—verbal warning</p> <p><b>2nd offense</b>-- \$5 fine or 2 hrs of CSW</p>
<b>Failure to write down appointments in planner</b>	Write a 3-page paper on “why it is important to have a structured schedule”
<b>Failure to maintain employment and/or school schedule.</b>	<p><b>1st offense</b>— Complete 5 applications a week and provide verification to ISO for 4 weeks until job is obtained + attend RCCC employment group.</p> <p><b>2nd offense</b>—5 days jail suspended upon gaining employment and/or enrolling in full-time school schedule.</p> <p><b>3rd offense</b>—Minimum 5 days jail.</p> <p><b>4th offense</b>—compliance hearing</p>

Phase I-IV Violations and Sanctions Behaviors that are addressed accordingly regardless of program phase.

<b>Phase I—IV Violations</b>	<b>Sanction</b>
<b>Abscond from supervision and/or the drug court program</b>	Warrant issued, Termination hearing from the program and probation supervision.
<b>Missed drug court hearing</b>	Bench warrant issued
<b>Inappropriate behavior at appointments, court, treatment sessions</b>	The drug court team will impose any sanction deemed appropriate for the behavior to include review for termination from the drug court program. Severity will be based on the behavior displayed.
<b>Failure to complete treatment</b>	Compliance hearing or Review for termination from the drug court program.
<b>New arrest for criminal charges</b>	Review for termination from the drug court program.
<b>Other minor violations</b>	The drug court team will impose any sanction deemed appropriate based on the behavior displayed.
<b>Continued non-compliance of drug court rules TBD by the drug court team.</b>	Compliance hearing or Review for termination from the drug court program.

### **Process for Termination/Revocation**

You will be reviewed for termination from the program if you have continuing noncompliance with drug court rules, threaten drug court team members, fail to complete recommended treatment, incur new felony charges, and/or abscond from supervision and/or the program. Every attempt will be made to notify you of the possibility of termination from the program. The drug court team will discuss the request for termination and you will be offered a termination hearing. You will be given the opportunity to meet with your treatment provider before the termination hearing if desired. If terminated, you will return to your sentencing judge for revocation of your probation supervision.

### **Voluntary Removal**

You will not have the option to quit the Drug Court Program. Successful completion of the program or unsuccessful terminations of the program are the only acceptable ways to leave Drug Court. Participants who wish to terminate the program are encouraged to discuss their thoughts with the Drug Court Coordinator or the Team.

**Note:** Reno County Community Corrections programs do not discriminate on the basis of race, color, national origin, sex, age, disability, or religion. If you feel your rights have been violated follow the Reno County Community Corrections grievance procedure.

### **Drug Court Team Members**

Drug Court Judge, Drug Court Coordinator, Intensive Supervision Officers , Surveillance Officer/Law Enforcement, District Attorney’s Representative, Treatment Providers, Defense Counsel, Child Welfare Representative, Community Resource Specialist, Evaluator

### **Important phone numbers**

Drug Court UA phone line.....620-694-2597  
Problems with phone line, general drug court questions.....620-259-8414  
Defense attorney.....620-728-0005

### **FAQs**

Q: I can’t go to court today. What should I do?

A: You **MUST** attend court. However, there are some extreme circumstances that may keep you from attending. Contact your ISO **RIGHT AWAY**. If you are not excused, you still must attend. A bench warrant for your arrest will be issued if you do not come to court.

Q: I don’t want to be in drug court anymore. How do I get out of the program?

A: Once you have agreed to the program, the only way out of the program is by successful completion, or by unsuccessful completion. Please speak to the drug court defense attorney, your treatment provider, and your ISO about your intentions.

Q: I missed my UA! Now what?

A: Call your ISO and submit a UA as soon as possible. This won’t get you out of a sanction, but you will be able to explain why you missed.

Q: My employer doesn’t want me to leave for court. What should I do?

A: If you must interrupt your workday to come to court, let your ISO and defense attorney know so that you can be placed at the top of the docket. Also, the drug court team will gladly speak with your employer about the benefits of having an employee that is involved in drug court.

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For information on Reno County Drug Court: [rcdfa.org](http://rcdfa.org)

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@rcdfa Reno County Drug Free Alliance



<http://www.nadcp.org/learn/all-rise>

