

RESOLUTION 2023-05

A RESOLUTION ESTABLISHING RENO COUNTY

HEALTH DEPARTMENT ADVISORY BOARD

WHEREAS, the Board of County Commissioners of Reno County, Kansas, has previously approved both a Reno County Health Department Advisory Board Guidelines and a Resolution 2019-11 Establishing the Reno County Health Department Food Policy Advisory Board; and

WHEREAS, to improve efficiency and avoid confusion the Board of County Commissioners of Reno County has resolved to consolidate the Food Policy Advisory Board into the Health Department Advisory Board; and

WHEREAS, the Board of County Commissioners of Reno County has also resolved to revise the Health Department Advisor Board Guidelines with input from County staff; and

WHEREAS, the Board of County Commissioners of Reno County, Kansas, believes that essential to achieving public health goals;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. The Reno County Health Department Advisory Board shall hereon act as the Reno County Health Department Food Policy Advisory Board and is granted all authority and responsibilities previously granted to that Board.
2. Any program in Reno County which previously referred to or interacted with the Food Policy Advisory Board shall now refer to or interact with the Health Department Advisory Board in the same manner.

3. The Advisory Board shall advise the Director, of the Reno County Health Department, on health issues, evaluate the department's progress, and serve as a liaison between the department and the community.
4. It is the responsibility of the Advisory Board to provide advice and recommendations on proposals presented by the Director of the Health Department, shall evaluate programs, services, adequacy of facilities, and staffing when requested by the Director of the Health Department, and shall provide advice, counsel, and recommendations regarding public health needs.
5. Term In Office - The full term in office will be three (3) years. Reappointment may be made for a second consecutive full term.
6. Number and Composition of the Board - The Reno County Health Department Advisory Board should include a consumer of public health services, a representative from the Medical community, a Childcare provider, an Environmental Health contractor, a resident using a private wastewater system, and other members from the community to represent the top health concerns in the County. The Board should have similar representation from the clinical versus population health aspects of the health department. The Board will consist of at least 10 appointed members.
7. Meetings
 - i. The Advisory Board shall meet once a month. Meetings may be planned on a more frequent basis when recommended by the Health Department Director or the Advisory Board Chairman. Notice of each meeting shall be given in writing to all members at least five (5) days prior to the meeting date, including starting time, place and agenda for

the next meeting. Board members are expected to attend all regularly scheduled meetings. Members are to notify the Director of the Health Department or the Chairman of the Advisory Board if unable to attend. A majority of appointed members shall be considered a quorum. Reno County Health Department shall provide secretarial services including written minutes and attendance at meetings for the Advisory Board.

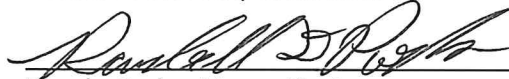
8. Vacancies - Vacancies occurring on the Board shall be filled by nomination of the Advisory Board with appointment by the Board of County Commissioners.
9. Election of Officers - Officers of the Advisory Board shall be the Chairman and Vice-Chairman. Terms of office shall be for one year. Members may hold office for two consecutive terms. The Board shall elect officers for the next year at the December meeting. A vacancy in office may be filled by the Board for the entire unexpired portion of the term. The Chairman of the Advisory Board shall preside at all meetings and shall make reports to the members as needed. The Chairman will work closely with the Director of the Health Department. In the absence or disability of the Chairman, the Vice-Chairman shall exercise all the Chairman's responsibilities.
10. Amendments to the Advisory Board Guidelines - Amendments to these guidelines may be recommended to the Board of County Commissioners by and affirmative vote of six (6) members of the Advisory Board provided each proposed amendment has been submitted to the members of the Advisory Board in writing at least seven (7) days prior to meeting at which action is to be taken. Amendments to these guidelines are subject to adoption by the Board of County Commissioners.

BE IT FURTHER RESOLVED that this Resolution shall be effective from and after its adoption.


ADOPTED in regular session this 28th day of Feb, 2023.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS


Daniel P. Friesen, Chairman



Randy Parks, Vice - Chairman



Ron Hirst, Member

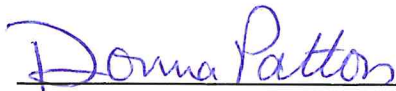


Don Bogner, Member



John Whitesel, Member

ATTEST:



Donna Patton, Reno County Clerk