

# **Reno County Sheriff's Office Offender Registration Registration Times & Office Hours**

The following is a schedule of times the Reno County Sheriff's Office will be available to complete Offender Registrations, Quarterly Registration Updates and Changes of Information.

## **FIRST TIME REGISTRATIONS:**

All FIRST TIME REGISTRATIONS are by APPOINTMENT ONLY. You may make an appointment by calling (620)694-1752, or by coming to the office during the scheduled office hours. If you come to the office, you will be given an appointment for a later time, unless immediate scheduling is available. If you come to the office to make an appointment, be prepared to wait in line.

## **QUARTERLY REGISTRATION UPDATES:**

All QUARTERLY REGISTRATION UPDATES are by APPOINTMENT ONLY. At each of your required quarterly registration updates you will be given an appointment date and time for your next quarterly report. To change your appointment date and time, you may call (620)694-1752, or by coming to the office during the scheduled office hours. If you come to the office to change an appointment, be prepared to wait in line.

## **REPORTING CHANGES OF INFORMATION:**

Tuesdays and Fridays are open for walk-ins needing to report changes of information that they are required to report within 3 working days of the change. However, it is always best to call and schedule an appointment. Open office hours for reporting changes on Tuesdays are: 8:00 am to 11:30 and 1:00 pm to 7:30 pm. Open office hours for reporting changes on Fridays are: 8:00 am to 11:30 am and 1:00 pm to 4:30 pm.

### **Our office hours are:**

**Monday 9:00 AM - Noon and 1:00 PM - 4:00 PM**  
**Tuesday 8:00 AM - Noon and 1:00 PM - 8:00 PM**  
**Wednesday 8:00 AM - Noon and 1:00 PM - 8:00 PM**  
**Thursday 8:00 AM - Noon and 1:00 PM - 8:00 PM**  
**Friday 8:00 AM - Noon and 1:00 PM - 5:00 PM**

### **RENO COUNTY SHERIFF 'S OFFICE**

**Offender Registration  
210 West First  
Hutchinson, Kansas 67501  
Phone: (620) 694-1752**