

# EMPLOYEE *Benefits*



## *Paid Time Off*

Employees begin accruing Paid Leave Time (PLT) immediately and can earn up to 2.5 weeks\* of vacation time in their first year of employment. Paid sick time off is also available.



## *Holidays*

Full-time and benefits eligible part-time employees receive 10 paid holidays per calendar year.



## *Health, Dental, Vision*

Health, Dental, Vision, and supplemental plans are available to employees working at least 20 hours per week. Health and Dental have no waiting period, Vision and supplemental plans have a 30-day waiting period. HSAs are available on select health plans.



## *Wellness Plan*

The Wellness Plan encourages employees to live healthy lifestyles. Participating in the Wellness Plan can lower health insurance premiums.



## *Employee Assistance Program*

Free access to mental health services, financial guidance, substance abuse services, and tobacco cessation programs are available at no cost to employees and their family members.



## *Retirement*

Employees working in covered positions become KPERS or KP&F members with no waiting period. Basic life insurance valued at 150% of annual wage is available at no cost for KPERS members. Additional life and 457 plans are available.

\*Employees that work less than 40 hours each week received prorated benefits.



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