



RENO COUNTY
206 West First Avenue
Hutchinson, Kansas 67501-5245
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TDD (800) 766-3777

TO: ALL INTERESTED PARTIES
FROM: BOARD OF COMMISSIONERS
RE: NOTICE OF MEETINGS
DATE May 27, 2016

The Reno County Board of Commissioners will meet as regularly scheduled at 9:00 a.m. on Tuesday, May 31, 2016, in Commission Chambers to hold their Agenda Session.

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AGENDA SESSION
RENO COUNTY COMMISSION
Commission Chambers of Courthouse
Tuesday, May 31, 2016, 9:00 A.M.

1. Roll Call
Deming _____ Dillon _____ Schlickau _____
2. Pledge of Allegiance to the American Flag and Prayer
3. Determine Additions to the Agenda (Restricted to subject matters that were not known at the time of the agenda publication and to subject matters that require immediate Board discussion and/or action and which cannot be deferred to a later date.)
4. Public Comment on Items not on the Agenda. Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.
5. Consent Agenda (items considered routine for approval. If any commissioner or person in the audience would like further discussions or explanation of any item they may ask that it be removed from the consent agenda for additional consideration.
 - a. Vouchers (bills or payments owed by the county or related taxing units) totaling _____.
 - b. Change Orders: 2016: 484, 485, 510, 511
 - c. Appoint Patrick Henke as Grant Township Treasurer to fill a vacancy from the resignation of Larry Woods.
Motion for consent agenda items: Approval _____ Disapproval _____
Motion _____ Second _____
Dillon _____ Schlickau _____ Deming _____
6. Consider for approval a new policy, "Benefit Payout Fund", for Community Corrections that is required by the Department of Corrections for paying employee benefits at retirement. AI
Motion for action: Approval _____ Disapproval _____
Motion _____ Second _____
Dillon _____ Schlickau _____ Deming _____
7. Consider 2017 funding requests from certain local agencies, partially funded by the county, including additional funds being sought by the Reno County Conservation District, Extension Office, and possible changes in funding for the Quest Center and local Economic Development through the Hutchinson/Reno County Chamber of Commerce. DI
8. Discussion of items added to the agenda
9. Department update from Health Director Nick Baldetti.
10. Adjournment

Items listed on the agenda as "DI" (Discussion Item) will normally be discussed that day and voted on the following week. Items listed as "AI" (Action Item) will normally be voted on that day unless postponed for further discussion or to await additional information. The Commission reserves the right to take a final vote on any agenda item but normally, on items coming up for the first time discussion, will await the following week for a final vote.

Tax Year: 2015

TAX ROLL CORRECTION - PERSONAL PROPERTY
AAELT013

Printed by / Date Time
jami.radloff 5/20/2016 10:22:23AM

AGENDA

ITEM #5b

TaxPayer CROS00110
CROSSROADS CHRISTIAN CHURCH
4310 N MONROE ST
HUTCHINSON, KS - 67502

System Control # 2016000484
User Control # 2016000484
Cama # 037-25-0-30-01-003-00-0

Tax Year 2015
Doc # 2008361902

Tax Unit 121 RENO TOWNSHIP / USD 313
Property Location 4310 N MONROE ST - HUTCHINSON, KS - 67502

Check Payable to: CROSSROADS CHRISTIAN CHURCH

APPRAISER SECTION (Value) May 18 2016 3:36PM Christen Childs Approved

Appraised Prior To Correction:

Value Penalty %
2,500 50.00

Appraised After Correction:

Value Penalty %
0 0.00

Net Change
-2,500

Assessed Prior To Correction:

Value Penalty Total
750 375 1,125

Assessed After Correction:

Value Penalty Total
0 0 0

Net Change
-1,125

Exempt Value: 0

Exempt Value: 0

0

Comment: 1998 FORD F700 (VIN#1FDNF70J5WVA00959) - TAXPAYER PROVIDED A BOS AS DOC TO REMOVE THE PROPERTY FROM TAXE:

CLERK SECTION (Tax) May 20 2016 10:22AM Jami Radloff Order to P:

Tax Prior To Correction:

Tax After Correction:

Levy 158.764000 Gen Tax 178.62
SB41 \$ 0.00
Exempt Tax Dollars 178.62

Levy Gen Tax 0.00
SB41 \$ 0.00
Exempt Tax Dollars 0.00

Net Change
-178.62
0.00
-178.62

Comment:

TREASURER SECTION (Summary)

Net Change in Assessed Value -1,125
Mill Levy 158.764000

Type of Correction Abate
Correction Code IP
Tax Statement # 203810

Net Change in Levied Tax Dollars -178.62

Net Change in Exempt Tax Dollars 0.00

Comments 1998 FORD F700 (VIN#1FDNF70J5WVA00959) - TAXPAYER PROVIDED A BOS AS DOC TO REMOVE THE PROPERTY FROM TAXES

Net Change in Total Tax Dollars -178.62

Comment:

By order of the Board of County Comissioners of RENO COUNTY, Kansas. (Date)

Approved by Commission:

Attest by County Clerk:

Tax Year: 2015

TAX ROLL CORRECTION - PERSONAL PROPERTY AAELT013

Printed by / Date Time jami.radloff 5/20/2016 10:22:40AM

TaxPayer CRAN00058
CRANE, DUSTIN R
PO BOX 582
BUHLER, KS - 67522-582

System Control # 2016000485
User Control # 2016000485
Cama #
Tax Unit 3 BUHLER CITY / USD 313
Property Location 315 INDUSTRIAL PK RD - BUHLER, KS - 67522

Tax Year 2015
Doc # 2008362869

Check Payable to: CRANE, DUSTIN R

APPRAISER SECTION (Value) May 18 2016 4:01PM Christen Childs Approved

Appraised Prior To Correction:

Value Penalty %
5,750 50.00

Appraised After Correction:

Value Penalty %
0 0.00

Net Change
-5,750

Assessed Prior To Correction:

Value Penalty Total
1,725 862 2,587

Assessed After Correction:

Value Penalty Total
0 0 0

Net Change
-2,587

Exempt Value: 0

Exempt Value: 0

0

Comment: 2000 JAYCO QWEST RV (VIN#1UJJCJ02K6Y5DA011) - TAXPAYER PROVIDED DOC ON PROPERTY TAX ALREADY PAID AT TIME OF

CLERK SECTION (Tax) May 20 2016 10:22AM Jami Radloff Order to P

Tax Prior To Correction:

Levy 182.863000 Gen Tax 473.08
SB41 \$ 0.00
Exempt Tax Dollars 473.08

Tax After Correction:

Levy Gen Tax 0.00
SB41 \$ 0.00
Exempt Tax Dollars 0.00

Net Change
-473.08
0.00
-473.08

Comment:

TREASURER SECTION (Summary)

Net Change in Assessed Value -2.587
Mill Levy 182.863000
Net Change in Levied Tax Dollars -473.08
Net Change in Exempt Tax Dollars 0.00
Net Change in Total Tax Dollars -473.08

Type of Correction Abate
Correction Code TP
Tax Statement # 200135

Comments 2000 JAYCO QWEST RV (VIN#1UJJCJ02K6Y5DA011) - TAXPAYER PROVIDED DOC ON PROPERTY TAX ALREADY PAID AT TIME OF REG

Comment:

By order of the Board of County Commissioners of RENO COUNTY, Kansas. (Date)
Approved by Commission:
Attest by County Clerk:

Tax Year: 2015

TAX ROLL CORRECTION- REAL ESTATE

AAELT014

Printed by / Date Time jami.radloff 5/26/2016 8:18:19AM

Taxpayer FARM00062
FARMERS COOPERATIVE ELEVATOR CO

System Control # 2016000510
User Control # 2016000510
CAMA # 042-10-0-30-37-010-00-0-01

Tax Year 2015
Tract # 06405
Type of Correction Abate

PO BOX 6
NICKERSON, KS - 67561-0006

Tax Unit 13 NICKERSON CITY / USD 309

Parcel 06405
USD USD 309 OTHER

NICKERSON CITY, S10, T22, R07W, ACRES
1.6, LOTS 1-3 & 1/2 VAC PEABODY ST BLK 41 &
LOTS 12-13 & 1/2 VAC PEABODY ST BLK 42 &
LOTS 11-12 WITH VACATED ALLEY BLK 41

Check Payable to: FARMERS COOPERATIVE ELEVATOR CO

Property Location 00000 S PEABODY ST - NICKERSON, KS - 67561

APPRAISER SECTION (Value) May 25 2016 11:40AM Arianna Hoskinson Approved

Table with columns for Appraised Prior to Correction and Appraised After Correction, including rows for CL, CU, and Total with sub-columns for Land, Imp, and Total.

Comment: REFUND 2015 PUP 5/25/16 AMH

CLERK SECTION (Tax) May 26 2016 8:18AM Jami Radloff Order to Print

Table comparing Tax Prior to Correction and Tax After Correction, including rows for Levy, Gen Tax, and SDX Tax Dollars.

Comment:

TREASURER SECTION (Summary)

Table showing Net Change in Assessed Value, Applicable Mill Levy, Net Change in Levied Tax Dollars, Net Change in SDX Exemption, and Net Change in Total Tax Dollars.

Type of Correction Abate
Correction Code TP
Tax Statement # 102997
Owner FARM00062
FARMERS COOPERATIVE ELEVATOR CO
PO BOX 6
NICKERSON, KS - 67561-0006

Comment:

By order of the Board of County Commissioners of RENO COUNTY
(Per K.S.A. 1475, 1701, 1701a, and 1702)

, Kansas. (Date)

Approved by Commission:

Attest by County Clerk:

Tax Year: 2015

TAX ROLL CORRECTION- REAL ESTATE AAELT014

Printed by / Date Time jami.radloff 5/26/2016 8:18:37AM

Taxpayer CENT00154 CENTRAL PRAIRIE CO OP

System Control # 2016000511 User Control # 2016000511 CAMA # 042-10-0-30-37-004-00-0-01

Tax Year 2015 Tract # 06399 Type of Correction Abate

PO BOX 159 STERLING, KS - 67579-0159

Tax Unit 13 NICKERSON CITY / USD 309

NICKERSON CITY, S10, T22, R07W, BLOCK 42, Lot Block Info 8,9,10 & 11

Parcel 06399 USD USD 309 OTHER

Check Payable to: CENTRAL PRAIRIE CO OP

Property Location 10 S PEABODY ST - NICKERSON, KS - 67561

APPRAISER SECTION (Value) May 25 2016 11:43AM Arianna Hoskinson Approved

Table with columns for Appraised Prior to Correction and Appraised After Correction, including rows for CL, RU, and Total with sub-columns for Land, Imp, and Total.

Comment: REFUND 2015 PUP 5/25/16 AMH

CLERK SECTION (Tax) May 26 2016 8:18AM Jami Radloff Order to Print

Table comparing Tax Prior to Correction and Tax After Correction, including rows for Levy, Gen Tax, and SDX Tax Dollars.

Comment:

TREASURER SECTION (Summary)

Summary table showing Net Change in Assessed Value, Levied Tax Dollars, and Total Tax Dollars, along with correction details like Type of Correction and Tax Statement #.

Comment:

By order of the Board of County Commissioners of RENO COUNTY (Per K.S.A. 1475, 1701, 1701a, and 1702)

, Kansas. (Date)

Approved by Commission:

Attest by County Clerk:

RENO COUNTY AGENDA REQUEST

PROPOSED AGENDA ITEM: Larry Woods resigned his position as Grant Twp Treasurer. The Grant Twp Board has recommended Patrick Henke as Grant Twp Treasurer. Patrick is interested in holding the position.

PRESENTED BY: County Clerk

RECOMMENDED ACTION: Approval

BACKGROUND/DISCUSSION DATE: None

PROPOSED AGENDA DATE: 05/31/16

FINANCIAL CONSIDERATIONS:

Cost: _____ Funding Source: _____
Fund/Dept. _____ Is it budgeted? _____
Revenue: _____ Effective Date: _____
Grant Amount: _____ Local Match: _____

LEGAL CONSIDERATIONS: If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation?
N/A

Will this Agenda Item replace an existing policy, agreement, contract or resolution? No

If yes, please explain: _____

OPTIONS / ALTERNATIVES: If not approved, are there other options/alternatives available?

If not approved the Township Board will have only two members and be unable to fulfill their duties as outlined by the Kansas Statute, K.S.A. 80-505, until this position can be filled.

APPROVED:

Chairman, Board of Commissioner's

12-1-15

I am resigning as
Grant Township Treasurer
January 1, 2016.

It has been an honor
to serve for 35 years.

Larry Wood

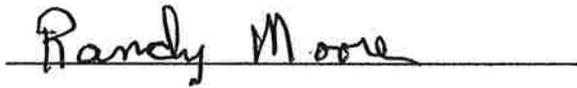
Wednesday, May 11, 2016

To Whom It May Concern:

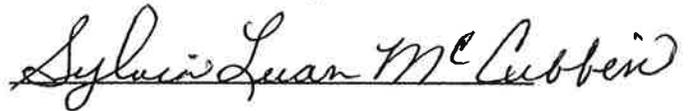
We the undersigned, Randy Moore and LuAnn McCubbin, elected officers of Grant Township in Reno County, Kansas, request approval for the appointment of Pat Hinke as interim Treasurer to complete the term of Larry Woods, who resigned.

Enclosed is a letter from Mr. Hinke accepting the appointment.

Thanking you in advance, we are

A handwritten signature in cursive script that reads "Randy Moore". The signature is written above a solid horizontal line.

Randy Moore, Trustee

A handwritten signature in cursive script that reads "LuAnn McCubbin". The signature is written above a solid horizontal line.

LuAnn McCubbin, Clerk

Thursday, May 19, 2016

To Whom It May Concern:

I, Patrick F Henke, do accept the appointment of interim Treasurer of Grant Township in Reno County, Kansas.

Patrick F Henke

Patrick F Henke



AGENDA REQUEST

**AGENDA
ITEM #6**

PROPOSED AGENDA ITEM: Community Corrections Benefit Payout Fund

PRESENTED BY: Randy Regehr

RECOMMENDED ACTION: Policy Approval

BACKGROUND/DISCUSSION DATE: _____

PROPOSED AGENDA DATE: May 31, 2016

FINANCIAL CONSIDERATIONS:

Cost: _____ Funding Source: Is it budgeted? _____

Fund/Dept.: _____ Effective Date: _____

Revenue: _____

Grant Amount: _____ Local Match: _____

LEGAL CONSIDERATIONS: If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? _____

**Will this Agenda Item replace an existing policy, agreement, contract or resolution?
If Yes, please explain:** _____

OTHER: **This is a new policy required by the Department of Corrections to establish a fund for paying employee benefits at retirement.**

OPTIONS/ALTERNATIVES: If not approved, are there other options alternatives available? _____

Reno County Community Corrections Program	POLICY 4.05
POLICY & PROCEDURES	
IMPLEMENTATION DATE:	
LAST REVIEWED DATE:	
LAST REVISION DATE:	
CHAPTER: Fiscal Management	
PAGES: 2	
REFERENCE:	
SUBJECT: Benefit Payout Fund	

I. AUTHORITY:

Reno County Community Corrections Advisory Board, Reno County Board of County Commissioners, Kansas Department of Corrections

II. POLICY:

Reno County Community Corrections will plan financially for the benefit payout at the termination of each employee’s employment with the agency. KDOC grant money will be expensed to a separate County fund to build this payout fund. Contributions are calculated at a rate of 1% of each full time employee’s annual salary with a maximum balance of \$75,000. Client reimbursements may also be added to the benefits payout fund. Money from the benefits payout fund may be used to cover budget shortfalls within the adult supervision program.

III. PROCEDURES:

- A. Community Corrections will abide by Reno County policy “Payment of Sick Leave at Retirement or Separation or Death”, the Reno County Employee Handbook, and the KDOC Financial Guidelines.
- B. A separate County fund will be designated to establish and maintain a Benefits Payout Fund.
- C. DOC grant monies will be expensed as funding allows at the end of each fiscal year to build and maintain a benefits payout fund. Contributions will be calculated at a rate of 1% of each full time employee’s annual salary.
- D. Money will be paid into the fund to maintain a \$75,000 maximum balance.
- E. Client reimbursements may also be expensed to the benefits payout fund.

- F. Benefits payout monies for the adult and juvenile programs will be maintained in separate County funds.
- G. Money from the benefits payout fund may be used to cover adult program expenses if grant funding and client reimbursements are insufficient to cover program costs.

IV. REPORTS REQUIRED:

None

Note: The policy and procedures set forth herein are intended to establish directives and guidelines for staff, probationers, parolees, and entities contractually bound to adhere to them. They are not intended to establish state and/or county created liberty interest for employees, parolees, or an independent duty owed by Reno County Community Corrections. This policy and procedure is not intended to establish or create new constitutional rights, or to expand upon existing constitutional rights or duties.

Randy Regehr, Director

Date

AGENDA

ITEM #7

2017 AGENCY REQUESTS

	2015 Adopted	2016 Adopted	2017 Requested	Variance
ARTS & HUMANITIES	7,000	7,000	7,000	0.00
CONSERVATION DISTRICT	40,500	40,500	45,000	4,500.00
ECONOMIC DEVELOPMENT	19,000	19,000	19,000	0.00
EMERGENCY MEDICAL SERVICES	1,207,185	1,174,358	1,116,375	-57,983.00
FIRST GENERATION VIDEO	3,000	3,000	3,000	0.00
HORIZON MENTAL HEALTH	410,000	410,000	410,000	0.00
MARKET HUTCHINSON	13,500	13,500	13,500	0.00
MUSEUM	163,500	163,500	163,500	0.00
QUEST CENTER	65,000	65,000	65,000	0.00
RENO COUNTY 4-H FAIR	10,000	10,000	10,000	0.00
RENO COUNTY DRUG COURT	9,600	10,100	9,324	-776.00
RENO COUNTY EXTENSION OFFICE	330,000	330,000	369,000	39,000.00
SCKEDD (Membership dues)	5,484	5,484	5,484	0.00
T.E.C.H.	540,000	540,000	540,000	0.00
<u>TOTAL</u>	2,833,769	2,796,442	2,776,183	-20,259.00



RENO COUNTY CONSERVATION DISTRICT

Chloe Wilson
District Manager

18 E. 7th Avenue
South Hutchinson, KS 67505
Phone: 620-669-8161
E-mail: chloe.wilson@ks.nacdnet.net



18 East 7th
South Hutchinson, Kansas 67505
Phone 620-669-8161

April 27, 2016

Reno County Commission
206 West First
Hutchinson, KS 67501

RECEIVED

APR 28 2016

RENO COUNTY
BOARD OF COMMISSIONERS

Dear Commissioners Deming, Dillon, and Schlickau,

The Reno County Conservation District is requesting \$45,000 from the General Fund for FY 2017. This is the same request as last year, though our final FY 2016 county allocation was 10% shy of that request at \$40,500. While we understand and appreciate that the county has many requests for funding, we are ever striving to be a partner of choice in our community. Importantly, the Reno County Conservation District makes every effort to leverage our partnerships and state and local funds to deliver our services in a fiscally conservative manner. In order to continue our important role in Reno County, we ask for \$45,000 for FY 2017.

2016 marks the 70th Anniversary for the Reno County Conservation District. Over these many years, we have shepherded community projects like the Bicycle Recycling Program and Hunters for the Hungry, helped countless Reno County landowners implement conservation practices and educated thousands of children on the importance of conservation and the value of our natural resources. While we could rest comfortably on our sound reputation and rich history, that does not speak to the vision of our organization. Looking forward, we want to continue to serve both rural and urban residents of Reno County with issues affecting the conservation of our natural resources, ultimately preserving and improving our environment and the community.

One of the primary ways in which the Reno County Conservation District serves the community is through the delivery of Cost Share programs. We are responsible for the administration of the State Division of Conservation Cost Share Programs: Water Resources and Non-Point Source in Reno County. The FY 2016 State Cost Share allocation for Reno County was \$31,879. Note - this funding goes directly to Reno County landowners to implement conservation practices that will address natural resource concerns and most likely improve farming profitability. Considering a 60% cost share rate, the District is able to leverage total project costs exceeding \$53K. Additionally, through the Cheney Lake Water Quality Project, a project which the District administers, we have even more Cost Share programs available. In 2015, projects exceeding \$270K were completed in Reno County through the CLWQP. Too, I would be remiss to omit the importance of the Reno County Conservation District's partnership with the USDA's Natural Resources Conservation Service. The District supports NRCS in the administration of the EQIP, CRP, WHIP and CSP programs, which bring in an

knowing State budget constraints, we have projected that our state allocation will be around \$22,000. In 2015, we received \$21,975. Some of our other basic operational expenses are covered by a long-standing agreement with USDA's Natural Resources Conservation Service. We maintain a memorandum of agreement that states that District employees, in addition to district duties and responsibilities will provide clerical and/or technical support, as well as certain equipment to NRCS in order to administer state and/or federal programs. In return, NRCS agrees to provide technical guidance and direction to the district as well as office space, some equipment and maintenance of that equipment. While this aids with expense items such as rent and utilities, it does not help with other operational expenses.

Attached you will find our Annual Budget and a copy of the 2015 Annual Report. You will also find pictures from some of the outreach events that we deliver here in Reno County.

The Reno County Conservation District appreciates your continued support. Please don't hesitate to contact me if you have any questions regarding the budget or any of our conservation programs. On behalf of myself and the Board of Supervisors, we look forward to discussing our organization with you in the near future.

Best regards,



Chloe Wilson
District Manager
Reno County Conservation District
Ph: 620-669-8161 x 334
Em: chloe.wilson@ks.nacdnet.net

Enclosures

Annual Budget
2015 Annual Report
Outreach images

Reno County Conservation District Supervisors:

Jerry Clasen, Chairperson
Marion Krehbiel, Vice-Chairperson
Brent Stuckey, Treasurer
Sam Sanders, Supervisor
Cody Barilla, Supervisor

Reno County Conservation District 2017 Operations Fund Budget

	Preceding Year Actual 2015 Column 1	Current Year Estimated 2016 Column 2	Proposed Budget 2017 Column 3	Adopted Budget 2017 Column 4
Expenditure Classifications:				
Salaries & Wages (gross)	\$ 69,727.69	\$ 48,400.00	\$ 49,000.00	\$ -
Employee Benefits	\$ 6,010.17	\$ 4,500.00	\$ 4,500.00	\$ -
Travel Expenses	\$ 3,981.42	\$ 3,200.00	\$ 3,200.00	\$ -
Fixed Assets Purchases	\$ -	\$ -	\$ -	\$ -
Equipment & Building Maintenance	\$ 1,090.69	\$ 950.00	\$ 1,000.00	\$ -
Information & Education	\$ 10,053.67	\$ 7,000.00	\$ 7,500.00	\$ -
Other Administrative Expenses	\$ 6,666.93	\$ 6,000.00	\$ 6,000.00	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -
WRAPS Personnel Expense	\$ 23,080.11	\$ 30,000.00	\$ 35,000.00	\$ -
Total Expenditures	\$ 120,610.68	\$ 100,050.00	\$ 106,200.00	\$ -
Receipt Classifications:				
Cash on Hand, January 1*				
a. Checking Account	\$ (1,484.88)	\$ 4,598.47	\$ 558.47	\$ -
b. Savings/Investment Account	\$ -	\$ -	\$ -	\$ -
c. Petty Cash & Other Currency	\$ 35.00	\$ 35.00	\$ 35.00	\$ -
County Appropriation - General Fund	\$ 40,500.00	\$ 40,500.00	\$ 45,000.00	\$ -
County Appropriation - Special Levy	\$ -	\$ -	\$ -	\$ -
County Appropriation - Other Funds	\$ -	\$ -	\$ -	\$ -
State Appropriation (matching funds)**	\$ 21,975.00	\$ 21,975.00	\$ 22,000.00	\$ -
State Technical Assistance Funds	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ -
Donations	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 3,658.45	\$ 2,500.00	\$ 2,500.00	\$ -
WRAPS Personnel Reimbursement	\$ 25,359.84	\$ 30,000.00	\$ 35,000.00	\$ -
Transfer of Funds	\$ 35,165.74	\$ 1,000.00	\$ 1,500.00	\$ -
Total Receipts	\$ 125,209.15	\$ 100,608.47	\$ 106,593.47	\$ -
Less Total Expenditures	\$ 120,610.68	\$ 100,050.00	\$ 106,200.00	\$ -
Cash on Hand, December 31	\$ 4,598.47	\$ 558.47	\$ 393.47	\$ -

* The sum of Cash On Hand, January 1 must equal Cash On Hand, December 31 of previous year.

** NOTE: As per K.S.A. 2-1907c, if state appropriations are insufficient to match county funds (not to exceed \$25,000/district), distribution shall be prorated in proportion to eligible amount.

Please mail completed budget forms to the Division of Conservation (DOC) following district adoption of the final budget. If unable to do so by September 1, please contact the DOC.



Hutchinson/Reno County Chamber of Commerce

117 North Walnut • PO Box 519
Hutchinson, Kansas 67504-0519
620-662-3391 • Fax: 620-662-2168
www.hutchchamber.com

TO: Board of County Commissioners

FROM: Jason M. Ball, President
Hutchinson/Reno County Chamber of Commerce
620-662-3391, jasonb@hutchchamber.com

May 6, 2016

RE: Economic Development Budget Request

The Hutchinson/Reno County Chamber of Commerce is grateful for the past support of the Reno County Commission in your support of our efforts on economic development programs. The following represents an overview of economic development activities of the past year. Additionally we have prepared a summary of the Chamber's request to both the city and county for continued economic development funding in 2017. Also as requested, we have provided a breakdown of the 2016 economic development budgets for the city/county and Building on Success program.

2015 HIGHLIGHTS

Some of the program achievements and projects include the following:

Enterprise Products: In summer of 2015 the Chamber was first contacted by Enterprise Products and informed of their desire to expand their facility on South Mohawk Road (west of South Hutchinson). In order to facilitate this expansion, Enterprise Products needed to extend an existing rail line across Mohawk Road. Chamber staff worked with County leadership, Enterprise Products, and various representatives of both BNSF and UP in order to determine the best recommended course of action. Ultimately, the Chamber recommended to the client and to the county that the best way to accommodate this expansion was based on closing a portion of South Mohawk Road, and thereby closing the rail crossing in that area. Doing so enabled Enterprise Products to invest an additional \$17 million in their facility, bringing the total investment to \$34 million in 2016. They also plan to hire an additional four employees, with future growth possible.

Members Mortgage Services: Chamber staff assisted Members Mortgage Services, a local company which provides third party servicing for mortgages originated by credit unions. The staff of Members Mortgage Services had outgrown their current location in Hutchinson and they required more space. Members Mortgage Services acquired a building in downtown Hutchinson (the former Borton building east of the Post Office). In doing so, they plan to add approximately 15 staff in a three year period. Chamber staff worked with the State Department of Commerce and the client to make a successful application for PEAK (Promoting Employment Across Kansas) to support the addition of future staff.

Future Industrial Site Location: The Chamber initiated a comprehensive process to evaluate 18 different general geographies in Reno County with the intent to gain control of property which can be developed into a new, 200 acre plus site for future industrial development. This evaluation process included representatives from business and industry, Chamber board leadership, and city and county government.

Business Retention & Expansion Survey: The Chamber conducted its third annual survey of business conditions with Reno County employers in Hutchinson, Buhler, and Haven. Between March and June of 2015 the Chamber conducted 46 on site, in person surveys with business leadership. A full report was released in September at the annual economic development breakfast and can be found on the “Business Information” page of HutchChamber.com.

Economic Development Programs of the Chamber & Changes in 2016

There are a number of changes being made to the economic development program which will be enacted in 2016 and 2017.

Economic Development Programs of the Chamber:

2016 Building On Success Program

Building on Success activities will operate on a budget of \$327,000 in 2016, the fifth and final year of this funding round. Please note this includes an estimated \$123,000 investment in the cost of executing a capital campaign. Excluding that cost, the operations and program of the economic development program will be approximately \$204,000 in 2016.

GreaterHutch

“GreaterHutch An economic development partnership for Reno County” is the new name for the economic development program of the Chamber. The majority of this program is funded through soliciting private business and industry to fund the positions and activities of the economic development program. Since 2003, beginning with the Spirit of Success Program and later the Building on Success Program, the private sector has substantially funded economic development activities in Hutchinson. Both the city and county have generously contributed to those efforts in the past as well (see amounts below).

Building on Success is in its final year in 2016. But for an initiative to raise additional private dollars, the program could not continue in 2017. In late summer 2015, the Chamber drafted an updated economic development strategic plan (see attached) which was used as the basis for a feasibility study. A finalized version of that plan became the basis for the Hutch Rising capital campaign, which will fund future economic development activities. At this time, the Chamber has received commitments of \$1.4 million in total for the next five years.

The program will be based on four primary areas of activity:

- 1) Business Retention and Expansion – The Chamber will aid the existing local business and industry base in Reno County to grow and expand. Each year Chamber staff will survey at least 100 local employers to evaluate the economic condition of the community, and leverage various programs and resources to facilitate growth.
- 2) New Business Marketing and Recruitment – The Chamber will engage in marketing activities including greater partnership with the Kansas Department of Commerce, and our own independent initiatives to interact with those who influence location decisions. This includes company leadership and real estate representatives, as well as site consulting agencies and responses to requests for information.
- 3) Workforce Development Programs – The Chamber will establish well branded, high quality resources designed to aid local human resource representatives in recruiting new workforce into the community. The Chamber will grow its existing “peer-to-peer” matching program in order to better integrate new workforce, and job candidates, into the community.
- 4) Expanded Community Capacity – The Chamber will continue efforts to locate, and develop, property for future industrial recruitment projects.

If successful, this program will lead to the creation of 400 new jobs in Reno County, which pay more than 110% of the median county wage, and investment of \$300 million additional capital in facilities and equipment. This would lead to an estimated \$775 million net economic impact to the region over 15 years.

Growth Inc.

Growth Inc. was formed in 1986 as the Chamber's development corporation to manage and market the community's industrial parks, including: Kansas Enterprise Industrial Park, Airport Industrial Park I and Airport Industrial Park II. Funds are used primarily to pay real estate taxes on AIP II, maintain the parks including updated signage, mowing and national marketing. In 2014 a portion of the Hutchinson Industrial District was conveyed to Growth, Inc., which was augmented by Growth Inc. purchasing two small parcels in October. This parcel is approximately 8 acres, located between City Beverage and Sonoco. Growth, Inc. takes on the responsibility to pay real estate tax, maintenance, mowing and marketing of the site. Each year Growth, Inc. has received \$46,000 from the City of Hutchinson to execute this program.

CHAMBER REQUEST

City/County funds provide operational support to economic development work at the Chamber, now organized under the GreaterHutch program. They assist with salaries for both front line and support staff.

The 2017 Reno County budget request for GreaterHutch is \$19,000. This represents the same amount of financial assistance provided in previous years. In view of the recent development of a new strategic plan, based in large part on the addition of staff to specialize efforts in both new business recruitment and local business assistance, we also ask the commission to consider an increase in participation. This increase would be directed toward hiring an additional staff member for the economic development team.

The City of Hutchinson and Reno County contribute to the Chamber's economic development department, therefore the following outline illustrates the income and expenditures from both entities.

Budget Request

- City - \$200,000
- County - \$19,000

Planned Expenditures from City Portion

- Activities and some personnel cost for GreaterHutch, MarketHutch, and Growth, Inc.

Planned Expenditures from County Portion

- Personnel Costs - \$17,000
- Highway Advocacy - \$2,000

Economic development efforts are vital for the County's health, and we appreciate Reno County's support. Thank you for your time and your consideration.



Hutchinson/Reno County Chamber of Commerce
117 North Walnut • PO Box 519
Hutchinson, Kansas 67504-0519
620-662-3391 • Fax: 620-662-2168
www.hutchchamber.com

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MAY 09 2016

RENO COUNTY BOARD OF COMMISSIONERS

May 6, 2016

Mr. Meagher and members of the County Commission –

Thank you for the opportunity to submit funding requests for the 2017 fiscal year. The Hutchinson / Reno County Chamber of Commerce is grateful for the partnership we have established with the County through our work together, and the County's continued participation in funding these important programs. Enclosed in this package is information related to our future plans for the economic development program (GreaterHutch) and the MarketHutch program. The budget request for each describes revenue sources for these important programs of the Chamber, as well as uses of those resources and a few of the accomplishments of the past year.

GreterHutch:

ECO DEVO

As you know, Reno County has a history of providing an important contribution to the economic development efforts of the Chamber on behalf of Reno County. In recent years Reno County has provided \$19,000 annually. As representatives for the voters of Hutchinson, I hope you feel that the investment made in our program has been beneficial to the city and merits continued support.

This year, the Chamber has initiated the Hutch Rising capital campaign to further fund economic development activities in Reno County. It has recently been suggested that Reno County may consider increasing their contribution to the economic development program of the Chamber. We would certainly welcome an increase, however we also recognize that resources are limited, and the political environment in Kansas has further exacerbated challenges for local government entities. Therefore, we have developed this budget request based on historical involvement at \$19,000; and request the County Commission review the new five year strategic plan for economic development. We leave it to the County Commission to evaluate if increased participation is prudent.

MarketHutch:

The MarketHutch program of the Chamber has been leading efforts to present the retail and visitation assets of the community to Kansas for over 30 years. In the next year, we plan to develop additional advertising and marketing avenues. However, we also recognize that the needs of the community have changed in recent years. In response, we also plan to review the entire program and determine how best to direct resources in the future. This may take the form of a simple re-focus of marketing message (workforce or retail for example), or it may entail a more fundamental shift in how the program is organized.

For this reason, we have requested Reno County continue to participate at the same level compared to recent years, at \$13,500.

Thank you for your continued partnership and support of the Chamber in our mission to create an environment conducive to business growth and visitation, which leads to a better quality of life for city residents.

I will be happy to address any questions you have related to any Chamber programs.

Sincerely,

[Handwritten signature]

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APR 29 2016

RENO COUNTY
BOARD OF COMMISSIONERS



Hutchinson Community College

One East Ninth Ave.

Hutchinson, Kansas 67501

April 28, 2016

Gary Meagher
Reno County Administrator
206 W First Ave.
Hutchinson, KS 67501

Dear Gary;

The Quest Center for Entrepreneurs is requesting \$65,000 be allocated for 2017, the same amount allocated in 2016.

Major revenue sources for 2016 include:

Reno County		\$ 65,000.00	
Hutchinson Community College		\$ 33,981.78	
Rent Income		<u>\$ 3,180.00</u>	
Total Income		\$102,181.78	
Total Expenses		\$102,181.78	
Reno County E-Partners Hutchinson SCORE Chapter NetWork Kansas	-0-	\$ 14,000.00	Cost of Ice House Entrepreneurial Program
Reno County E-Partners Quest Center Reserves	-0-	\$ 8,500.00	Cost of Destination BootCamp
Reno County E-Partner Downtown Hutchinson	-0-	\$ 10,000.00	Cost of Bringing Jon Schallert to Hutchinson

2017 Request and Expenses:

Reno County	\$ 65,000.00
Hutchinson Community College	\$ 39,104.18
Rent Income	<u>\$ 3,180.00</u>
Total Income	\$107,284.18
Total operating expenses	\$107,284.18

Other programs are dependent on grants and request from other partners. Programs will be positioned to be revenue neutral. (programs should pay for themselves)

The Mission of the Quest Center for Entrepreneurs is:

Quest Center for Entrepreneurs at Hutchinson Community College will provide resources to stimulate job creation, job retention and economic development for small businesses in Reno County, Kansas.

The Vision of the Quest Center for Entrepreneurs is:

The Quest Center for Entrepreneurs at Hutchinson Community College will be the first contact that business clients make when planning a business startup, expansion, or succession.

Our Mission and Vision are accomplished through education, counselling, and collaboration with our partners. We will also assist in securing financing for our clients through financial institutions, SCKEDD, E-Partners, NetWork Kansas, USDA, and Quest revolving loan funds.

Budgets for 2016 & 2017 are attached.

David Dukart, Director

April 28, 2016

Gary Meagher
Reno County Administrator
206 W First Ave
Hutchinson, KS 67501

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APR 29 2016

RENO COUNTY
BOARD OF COMMISSIONERS



**K-State Research and Extension
Reno County**
2 West 10th Avenue
South Hutchinson, KS 67505-1331
620-662-2371
Fax: 620-662-0313
<http://www.reno.ksu.edu>

Dear Gary,

Per your request, please find our budget proposal for FY 2017 attached. Our county appropriation request is \$369,000, an increase of \$39,000 from our current level of county funding. We continue to see cost increases in areas such as equipment, supplies, audits, and telephone services, to name a few. We also have had a recent increase in our salaries and wages line of the budget. In an effort to maintain quality programs with staff who are knowledgeable about Reno County, it's residents, businesses, producers, and youth, our board voted to assign raises. These salary increases bring us a bit closer to what other comparable counties are paying agents and staff.

We are also including a financial partnership sheet for FY 2016, which shows what K-State Research and Extension provides to us financially – directly and indirectly. Please note that this amount does not include the \$3,503.00 callback from the State of Kansas as the amount was figured prior to that recall. Our anticipated contribution amount from K-State for FY 2017 is reduced from \$74,568 to \$69,064 due to cuts at the state level.

The services and programs we provide Reno County residents, business, and organizations are many and varied, but they all are based upon the knowledge and expertise of our agents and support staff. We provide information and instruction via meetings, workshops, one-on-one discussions, publications – face to face, online, over the phone, through the mail, and in large venues. This information covers the topic areas of crops, livestock, forestry, lawns and gardens, wildlife, waterways, youth development, 4-H, entrepreneurship, community vitality and sustainability, Medicare, senior health, food safety, technology training, job readiness, facilitation, leadership – and more.

We thank you for your consideration and welcome the opportunity to meet with you to answer any questions about, or to further discuss, this proposal prior to the finalization of the FY2017 budget for Reno County.

Sincerely,

Jan Steen
Director/Agent
Reno County Extension

Carl Cohen
Chairman
Reno County Extension Executive Board

**Reno County
Kansas State University
Agricultural Experiment
Station and Cooperative
Extension Service**

K-State, County Extension
Councils, Extension Districts,
and U.S. Department of
Agriculture Cooperating.

K-State Research and
Extension is an equal
opportunity provider and
employer.

*"Knowledge
for Life"*

BUDGET FOR THE RENO COUNTY EXTENSION COUNCIL

For the period from January 1, 2017 to December 31, 2017 This budget is prepared in accordance with K.S.A. 2-610 as amended.

EXPENDITURES

Printing, Audit, Treasurer Bond, Liability Insurance.....	\$5,800
Telephone.....	\$5,800
Rent, Heat and Lights.....	\$0
Supplies, Stationery, and Postage.....	\$16,000
Equipment	\$4,000
Educational Program Support.....	\$11,200
Travel.....	\$8,000
Subsistence.....	\$3,000
Salaries and Wages.....	\$311,502
Employee Benefits.....	\$72,995
.....	\$0
.....	\$0
Sub-Total.....	\$438,297
Nonappropriated Funds (Reimbursable Transactions).....	\$40,000
Capital Outlay Reserve	\$40,000
TOTAL EXPENDITURES.....	\$518,297

Receipts

Unencumbered Cash balance.....	\$0
Kansas State University.....	\$69,064
County Appropriation.....	\$369,000
Interest	\$233
Other	\$0
Sub-Total.....	\$438,297
Nonappropriated Funds (Reimbursable Transactions).....	\$40,000
Capital Outlay Reserve	\$40,000
TOTAL RECEIPTS.....	\$518,297

Proposed 
 Representing County Extension Council

Date 4-28-16

Proposed and Approved* _____
 Representing the Director of Extension

Date _____

Approved _____
 Representing Board of County Commissioners

Date _____

*The signature of the Director of Extension or the Director's representative constitutes approval of expenditures in accordance with K.S.A. 2-615 and K.S.A. 2-610 as amended. KSU 8-1 (2011)

**K-STATE RESEARCH AND EXTENSION
FINANCIAL PARTNERSHIP WITH
RENO COUNTY
(Compiled in March 2016)**

AGENT POSITIONS

5

DIRECT CONTRIBUTIONS:

¹ SALARY	\$74,568.00	
² BENEFITS	\$41,478.00	
³ INTERNS	\$0.00	
⁴ FAMILY NUTRITION PROGRAM	\$0.00	
		SUBTOTAL: \$116,046.00

INDIRECT CONTRIBUTIONS:

⁵ AREA OFFICE SUPPORT	\$72,428.05	
⁶ TECHNOLOGY SUPPORT (E-MAIL/OTHER)	\$18,130.25	
		SUBTOTAL: \$90,558.30
		**TOTAL KSU SUPPORT: \$206,604.30

OTHER OUTSIDE INCOME:

GRANTS		
OTHER INCOME		
		SUBTOTAL: _____
		GRAND TOTAL: _____

¹ Salary - Amount budgeted for State FY 2016

² Benefits - Amount budgeted for State FY 2016

³ Interns - K-State's portion of summer intern salary for 2015

⁴ Family Nutrition Program - Allocation for Federal FY 2016

⁵ Area Office Support - Area Office budgets for FY 2016 divided by the number of agents in the state

⁶ Technology Support - The portion of the Information and Educational Technology budget used to support local unit programs divided by the number of agents in the state

** Kansas State University Support - Of the total Extension budget for K-State Research and Extension, local units contribute 38%, State of Kansas 34%, the federal government 9%, and grants 19%. The federal and state resources support local offices in the form of programming by state specialists professional development for agents, programs funded by grants, etc.