



RENO COUNTY  
206 West First Avenue  
Hutchinson, Kansas 67501-5245  
(620) 694-2929  
Fax (620) 694-2928  
TDD (800) 766-3777

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TO: ALL INTERESTED PARTIES  
FROM: BOARD OF COMMISSIONERS  
RE: NOTICE OF MEETINGS  
DATE April 15, 2016

The Reno County Board of Commissioners will meet as regularly scheduled at 9:00 a.m. on Tuesday, April 19, 2016, in Commission Chambers to hold their Agenda Session.

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**AGENDA SESSION**  
**RENO COUNTY COMMISSION**  
**COMMISSION CHAMBERS OF COURTHOUSE**  
**Tuesday, April 19, 2016 at 9:00 A.M.**

1. Roll Call: Deming \_\_\_\_\_ Dillon \_\_\_\_\_ Schlickau \_\_\_\_\_
2. Pledge of Allegiance to the American Flag and Prayer
3. Determine Additions to the Agenda (Restricted to subject matters that were not known at the time of the agenda publication and to subject matters that require immediate Board discussion and/or action and which cannot be deferred to a later date.)
4. Public Comment on Items not on the Agenda. Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.
5. Consent Agenda (items considered routine for approval. If any commissioner or person in the audience would like further discussions or explanation of any item they may ask that it be removed from the consent agenda for additional consideration.

a. Vouchers (bills or payments owed by the county or related taxing units) totaling \_\_\_\_\_.

b. Commission Meeting Minutes for March, 2016.

Motion for consent agenda items: Approval \_\_\_\_\_ Disapproval \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Dillon \_\_\_\_\_ Schlickau \_\_\_\_\_ Deming \_\_\_\_\_

6. **PUBLIC HEARING** pertaining to a Resolution concerning the adoption by reference of the April, 2016 Edition of the Reno County Zoning Regulations, a new zoning map, and properties receiving a conditional use permit. The zoning regulations do not apply to land not currently zoned, land within a designated extra-territorial zoning jurisdiction of a city, or land within the city limits of an incorporated city.

- a. Open the hearing
- b. Discussion
- c. Close the hearing

7. Consider a Resolution amending Resolution 2010-49 in its entirety and providing substitute provisions therefore relating to the issuance of zoning compliance permits. DI

8. Consider for approval an agreement with the Kansas Department of Transportation for the Federal Fund Exchange Program administered through Reno County Public Works. AI

Motion for action: Approval \_\_\_\_\_ Disapproval \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Dillon \_\_\_\_\_ Schlickau \_\_\_\_\_ Deming \_\_\_\_\_

9. Consider for approval the proposed Holiday Schedule for 2017. AI

Motion for action: Approval \_\_\_\_\_ Disapproval \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Dillon \_\_\_\_\_ Schlickau \_\_\_\_\_ Deming \_\_\_\_\_

10. Consider for approval proposed RCAT Route Revisions. AI

Motion for action: Approval \_\_\_\_\_ Disapproval \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Dillon \_\_\_\_\_ Schlickau \_\_\_\_\_ Deming \_\_\_\_\_

11. Consider for approval the Community Corrections Comprehensive Plan Grant through the Kansas Department of Corrections in the amount of \$652,528.59. AI

Motion for action: Approval \_\_\_\_\_ Disapproval \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Dillon \_\_\_\_\_ Schlickau \_\_\_\_\_ Deming \_\_\_\_\_

12. Consider for approval the Behavioral Health Grant through the Kansas Department of Corrections in the amount of \$221,607.74. AI

Motion for action: Approval \_\_\_\_\_ Disapproval \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Dillon \_\_\_\_\_ Schlickau \_\_\_\_\_ Deming \_\_\_\_\_

13. Consider for approval an update to a series of Community Corrections Policies dealing with violations, initial processing, jail sanctions, incentives, fiscal management, reporting and records, purchasing, vendor contracts and budget revisions. Community Corrections' Director Randy Regehr will outline the proposed changes. AI

Motion for action: Approval \_\_\_\_\_ Disapproval \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Dillon \_\_\_\_\_ Schlickau \_\_\_\_\_ Deming \_\_\_\_\_

14. Consider a Resolution to cancel certain county warrants (payroll). DI

15. Consider for approval an agreement with Wichita Radiological Group for portable diagnostic x-ray service at the Reno County Correctional Facility. AI

Motion for action: Approval \_\_\_\_\_ Disapproval \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Dillon \_\_\_\_\_ Schlickau \_\_\_\_\_ Deming \_\_\_\_\_

16. Consider for approval the annual update of the South Central Solid Waste Authority Plan (Reno, Kingman and Rice Counties). AI

Motion for action: Approval \_\_\_\_\_ Disapproval \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Dillon \_\_\_\_\_ Schlickau \_\_\_\_\_ Deming \_\_\_\_\_

17. Consider for approval a request from Solid Waste to purchase a 2016 CAT 140M3 AWD Motor Grader from Foley Equipment, Wichita, at a cost of \$214,700.00. AI

Motion for action: Approval \_\_\_\_\_ Disapproval \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Dillon \_\_\_\_\_ Schlickau \_\_\_\_\_ Deming \_\_\_\_\_

18. Consider for approval a request from Solid Waste to accept a quote from Sitech Central LLC, Wichita, to update and install new software on the 2016 CAT 140M3 AWD at a cost of \$9,623.00. AI

Motion for action: Approval \_\_\_\_\_ Disapproval \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Dillon \_\_\_\_\_ Schlickau \_\_\_\_\_ Deming \_\_\_\_\_

19. Discussion of items added to the agenda

20. Department update from Maintenance Director Harlen Depew

21. Department update from Aging/Public Transportation Director Barbara Lilyhorn

22. Adjournment

*Items listed on the agenda as "DI" (Discussion Item) will normally be discussed that day and voted on the following week. Items listed as "AI" (Action Item) will normally be voted on that day unless postponed for further discussion or to await additional information. The Commission reserves the right to take a final vote on any agenda item but normally, on items coming up for the first time discussion, will await the following week for a final vote.*



**AGENDA REQUEST**

**AGENDA  
ITEM #6**

**PROPOSED AGENDA ITEM:** Consider for approval adoption of new zoning regulations, a new zoning map, and properties receiving a conditional use permit.

**PRESENTED BY:** David Yearout, Yearout Associates, Inc. & Mark Vonachen, County Planner II

**RECOMMENDED ACTION:** Approval of the new zoning regulations, zoning map, and properties receiving a conditional use permit.

**BACKGROUND/DISCUSSION DATE:** 4/19/16

**PROPOSED AGENDA DATE:** 4/26/16

**FINANCIAL CONSIDERATIONS:**

Cost: \_\_\_\_\_ Funding Source: Is it budgeted? \_\_\_\_\_

Fund/Dept.: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Revenue: \_\_\_\_\_

Grant Amount: \_\_\_\_\_ Local Match: \_\_\_\_\_

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? Yes

**Will this Agenda Item replace an existing policy, agreement, contract or resolution?**

**Yes. All resolutions referring to the existing land**

**If Yes, please explain: development regulations and zoning map will be rescinded.**

**OTHER:**

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? No

**RESOLUTION NO. 2016 - \_\_\_\_\_**

**A RESOLUTION CONCERNING THE ADOPTION BY REFERENCE OF THE APRIL, 2016 EDITION OF THE RENO COUNTY ZONING REGULATIONS FOR A PORTION OF RENO COUNTY, KANSAS AS REFLECTED ON THE OFFICIAL ZONING DISTRICT BOUNDARY MAP, EXCEPT THOSE LANDS WITHIN A DESIGNATED EXTRA-TERRITORIAL ZONING JURISDICTION OF A CITY OR WITHIN THE CORPORATE BOUNDARY OF AN INCORPORATED CITY.**

**WHEREAS**, the Reno County Planning Commission has prepared in book form the proposed April, 2016 Edition of the Reno County Zoning Regulations for a portion of Reno County, Kansas, as reflected on the official zoning district boundary map, except those lands within a designated extra-territorial zoning jurisdiction of a city or within the corporate boundary of an incorporated city; and,

**WHEREAS**, the Reno County Planning Commission has conducted a public hearing on said proposed April, 2016 Edition of the Reno County Zoning Regulations for all of Reno County, Kansas, as reflected on the official zoning district boundary map, except those lands within a designated extra-territorial zoning jurisdiction of a city or within the corporate boundary of an incorporated city on March 17, 2016 and continued the public hearing on March 31, 2016; and,

**WHEREAS**, said public hearing was conducted pursuant to K.S.A. 12-741 et seq, as amended, following published notification including all incorporated cities and townships affected by the zoning regulations in Reno County; and,

**WHEREAS**, the Reno County Planning Commission has, by a majority vote of all its members, recommended that the Governing Body of Reno County, Kansas, adopt said April, 2016 Edition of the Reno County Zoning Regulations as reflected on the official zoning district boundary map, except those lands within a designated extra-territorial zoning jurisdiction of a city or within the corporate boundary of an incorporated city of Reno County, Kansas as proposed with certain amendments;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS  
OF RENO COUNTY, KANSAS, that:**

1. The proposed April, 2016 Edition of the Reno County Zoning Regulations as reflected on the official zoning district boundary map, except those lands within a designated extra-territorial zoning jurisdiction of a city or within the corporate boundary of an incorporated city for Reno County, Kansas with certain amendments made of record are hereby adopted pursuant to K.S.A. 12-741 et seq.
2. The said Reno County Zoning Regulations as reflected on the official zoning district boundary map, except those lands within a designated extra-territorial zoning jurisdiction of a city or within the corporate boundary of an incorporated city for Reno County, Kansas were prepared in book form by the Reno County Planning Commission under the date of April, 2016, and the same is hereby declared to be approved and incorporated herein by reference as fully as if set out herein pursuant to K.S.A. 12-3301, as amended, and K.S.A. 12-3303 through 12-3305.
3. Not less than three (3) copies of the Reno County Zoning Regulations shall be filed with the County Clerk marked "Official Copy as Incorporated by Resolution Number 2016 - \_\_\_\_" and to which there shall be attached a published copy of this Resolution, said copies to be open for inspection and available to the public at all reasonable hours.
4. Any person or corporation who shall violate any of the provisions of these Regulations or fail to comply herewith, or with any of the requirements thereof; or who shall build or alter any building in violation of any detailed statement or plan submitted and approved hereunder shall be guilty of a misdemeanor and, upon conviction thereof, shall be liable to a fine of not more than five hundred dollars (\$500.00) and/or imprisonment for not more than six (6) months for each offense and each day such violation shall be permitted to exist shall constitute a separate offense. The owner of any building or premises or part thereof, where anything in violation of these Regulations shall be placed, or shall exist, and any architect, builder, contractor, agent, person, or corporation employed in connection therewith, and who assisted in the commission of any such violation, shall be guilty of

a separate offense and upon conviction thereof shall be subject to the same fine as hereinbefore provided.

5. Any provision of this Resolution which shall be declared invalid shall not affect the validity and authority of any other sections.

6. The previous Zoning Regulations of Reno County, Kansas, and any previous resolutions or any parts of resolutions in conflict with this Resolution are hereby repealed.

7. All applications duly submitted prior to the effective date of this Resolution, with appropriate payment of all fees, and in the process of being considered by Reno County officials under the provisions of the Reno County Land Development Regulations in effect prior to the effective date of this resolution, shall be considered and acted upon under the provisions of said previous Reno County Land Development Regulations.

8. This Resolution shall be in full force and effect from and after its publication once in the official county newspaper.

**ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS** of Reno County, Kansas, this 26th day of April, 2016.

BOARD OF COUNTY COMMISSIONERS  
OF RENO COUNTY, KANSAS

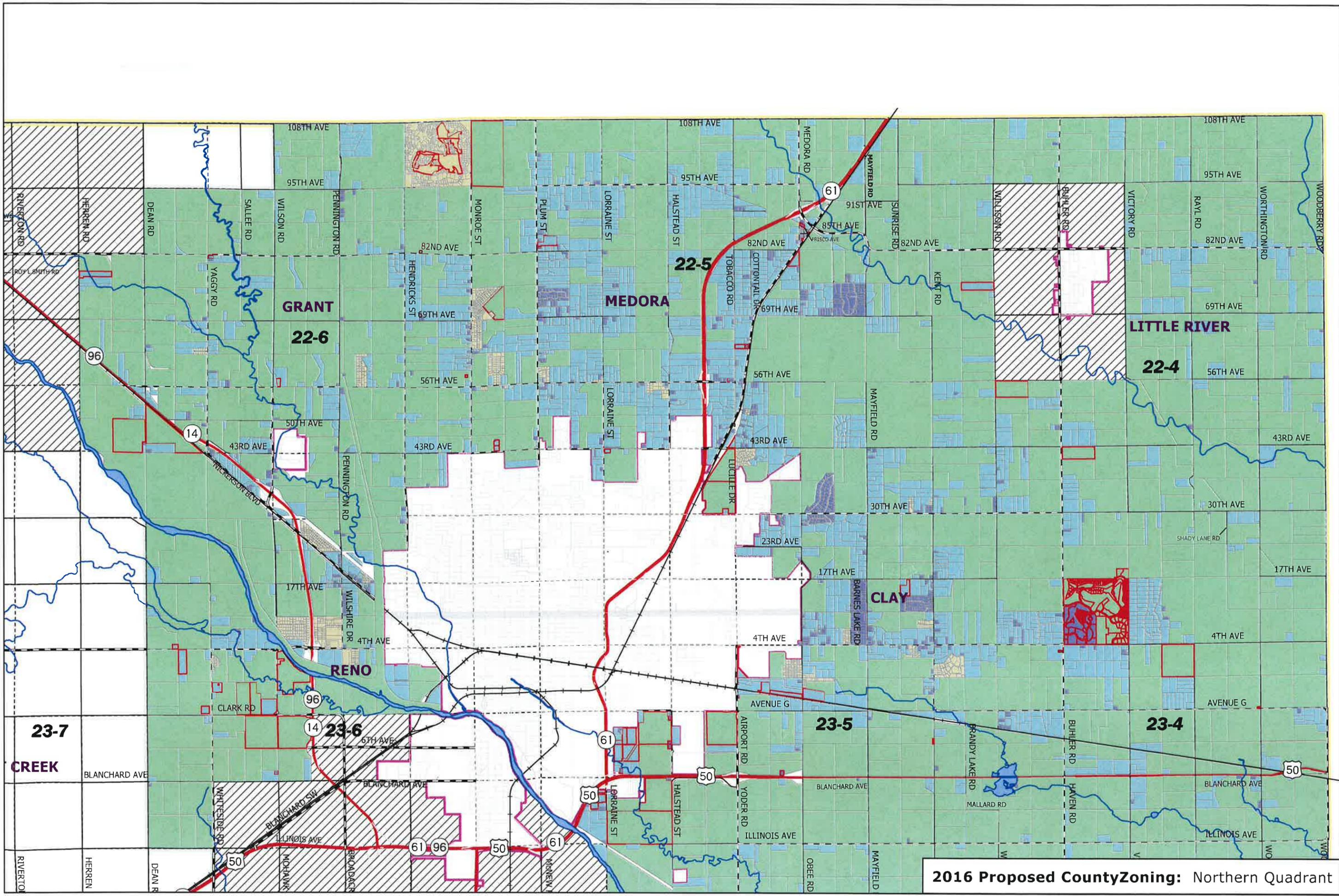
\_\_\_\_\_  
Dan Deming, Chairman

\_\_\_\_\_  
James D. Schlickau, Member

\_\_\_\_\_  
Brad D. Dillon, Member

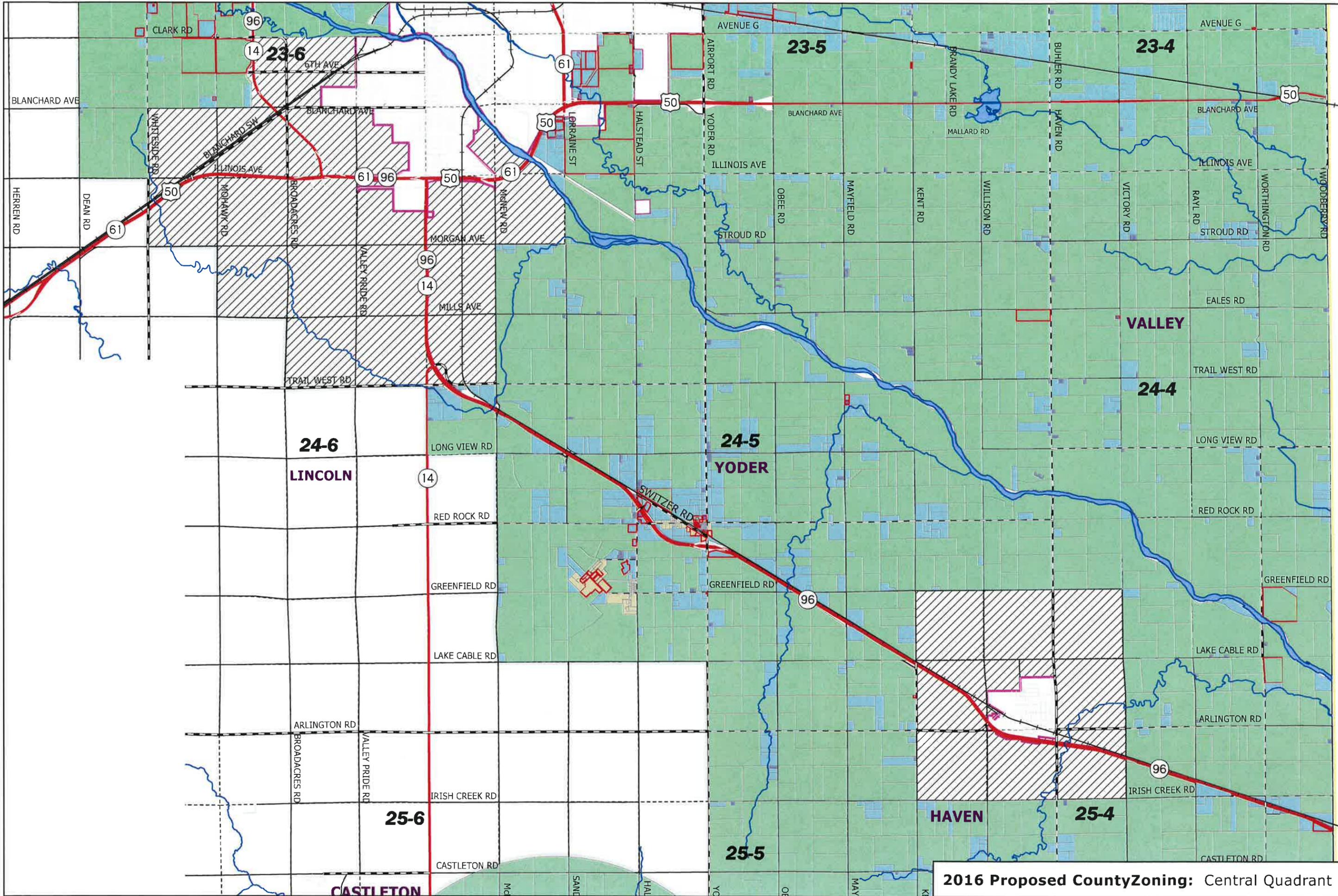
ATTEST:

\_\_\_\_\_  
Donna Patton, Reno County Clerk



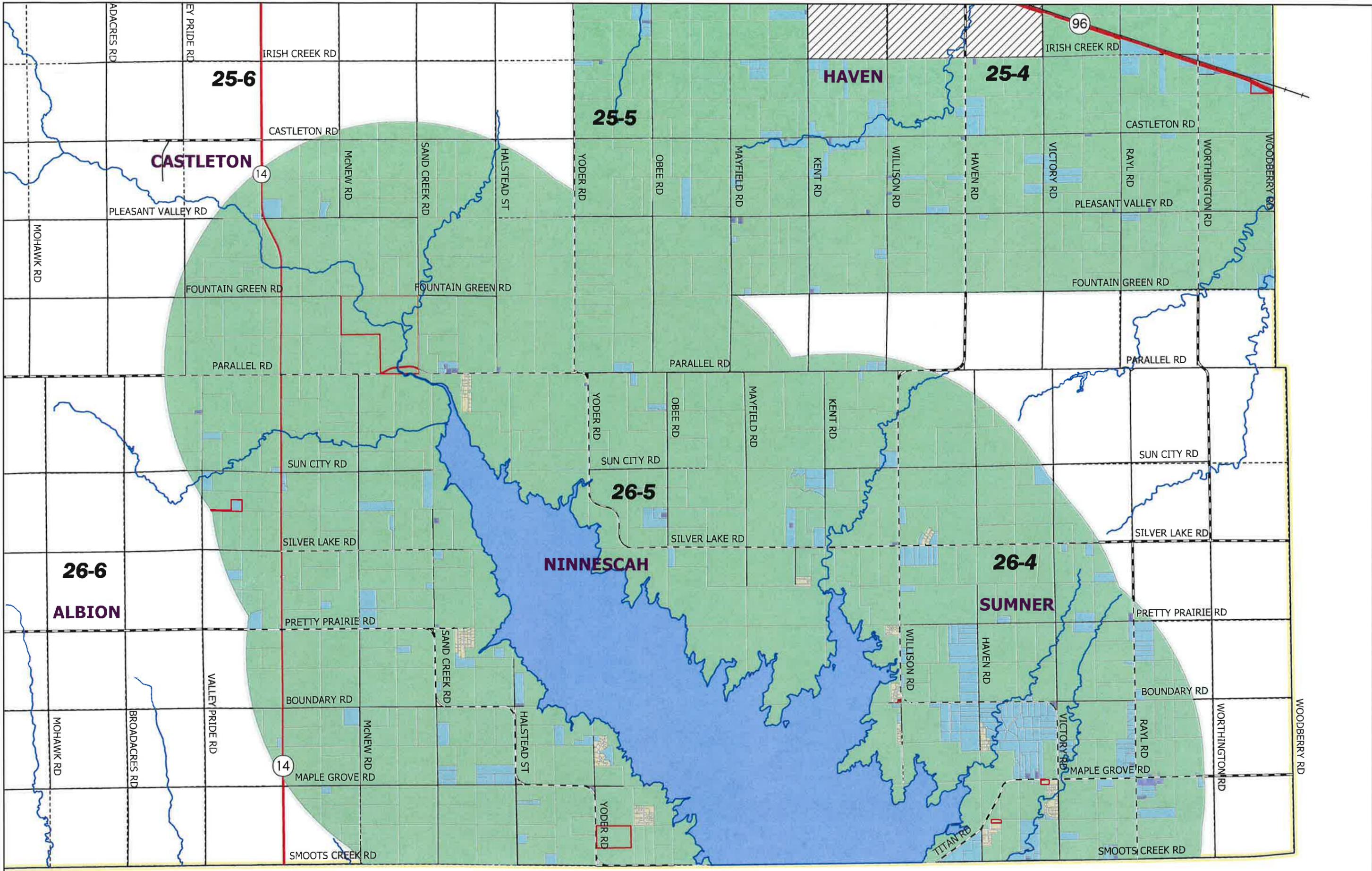
- ◆ AG
- ◆ AG, Conditional Use Permit
- ◆ R-1
- ◆ R-1, Conditional Use Permit
- ◆ R-2
- ◆ R-2, Conditional Use Permit
- ◆ R-3
- ◆ R-3, Conditional Use Permit
- ◆ V-1
- ◆ V-1, Conditional Use Permit
- Extraterritorial Jurisdiction
- City Limit Boundaries
- ~ Creeks and Streams
- Lakes and Ponds

**2016 Proposed County Zoning: Northern Quadrant**



- ◆ AG
- ◆ AG, Conditional Use Permit
- ◆ R-1
- ◆ R-1, Conditional Use Permit
- ◆ R-2
- ◆ R-2, Conditional Use Permit
- ◆ R-3
- ◆ R-3, Conditional Use Permit
- ◆ V-1
- ◆ V-1, Conditional Use Permit
- Extraterritorial Jurisdiction
- City Limit Boundaries
- ~ Creeks and Streams
- ~ Lakes and Ponds

**2016 Proposed County Zoning: Central Quadrant**



- ◆ AG
- ◆ AG, Conditional Use Permit
- ◆ R-1
- ◆ R-1, Conditional Use Permit
- ◆ R-2
- ◆ R-2, Conditional Use Permit
- ◆ R-3
- ◆ R-3, Conditional Use Permit
- ◆ V-1
- ◆ V-1, Conditional Use Permit
- Extraterritorial Jurisdiction
- City Limit Boundaries
- ~ Creeks and Streams
- Lakes and Ponds

**2016 Proposed County Zoning: Southern Quadrant**

Proposed Properties Receiving a Conditional Use Permit

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Name	KSPID	QuickRefNum	Zone	ZoneDesc	PropertyAd	PropertyType	PropertyTypeDesc	Permit					
2	John & Victoria Willison Trust - Cell Tower	078-018-33-0-00-00-001.03-0	R972	AG	Agricultural	00000 E 43RD AVE, Buhler, KS 67522	C	Commercial & Industrial	CUP					
3	KP&L transmission lines	078-028-28-0-40-06-001.00-0	R2166	R-1	Rural Residential	00000 E 43RD AVE, Hutchinson, KS 67502	U	Utility	CUP					
4	Sunflower Broadcasting, Inc. Channel 12 Tower	078-142-09-0-00-09-016.00-0	R27120	AG	Agricultural	00000 E 4TH AVE, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
5	Westar Energy, Inc. Westar Energy Substation	078-019-29-0-00-00-002.00-0	R991	AG	Agricultural	00000 E 56TH AVE, Hutchinson, KS 67502	U	Utility	CUP					
6	Ramsey Oil Hutchinson, Inc.	078-146-14-0-00-00-005.00-0	R27541	R-1	Rural Residential	00000 E AVENUE G, Burrton, KS 67020	C	Commercial & Industrial	CUP					
7	Cargill, Inc.	078-134-20-0-10-01-003.00-0	R26314	AG	Agricultural	00000 E AVENUE G, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
8	Yoder Elevator, LLC	078-168-28-0-10-04-009.00-0	R28493	V-1	Village District	00000 E K96 HWY, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
9	Paul Otto - Otto Construction Co.	078-165-21-0-30-02-003.00-0	R28257	R-1	Rural Residential	00000 E RED ROCK RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
10	TWB, Inc. Highlands Golf Course	078-031-02-0-10-03-009.00-0	R4268	R-3	Single-Family Residential District	00000 E SNOKOMO RD, Hutchinson, KS 67502	C	Commercial & Industrial	CUP					
11	TWB, Inc. Highlands Golf Course	078-031-02-0-10-03-009.01-0	R4269	R-3	Single-Family Residential District	00000 E SNOKOMO RD, Hutchinson, KS 67502	C	Commercial & Industrial	CUP					
12	Lubbers Equipment, Inc.	078-169-29-0-00-00-010.00-0	R28531	R-3	Single-Family Residential District	00000 LANGLEY RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
13	KP&L - Hutchinson Energy Center	078-028-33-0-10-01-001.00-0	R2167	AG	Agricultural	00000 N LUCILLE DR, Hutchinson, KS 67502	U	Utility	CUP					
14	Reno County Rural Water District #1	078-036-23-0-40-01-010.00-0	R5202	R-3	Single-Family Residential District	00000 N MONROE ST, Hutchinson, KS 67502	C	Commercial & Industrial	CUP					
15	Ark Valley Electric COOP	078-023-07-0-00-05-005.00-0	R1311	R-2	Suburban Residential	00000 N PLUM ST, Hutchinson, KS 67502	U	Utility	CUP					
16	TWB, Inc. Highlands Golf Course	078-031-02-0-20-10-001.00-0	R4528	R-3	Single-Family Residential District	00000 PAGANICA PASS, Hutchinson, KS 67502	C	Commercial & Industrial	CUP					
17	TWB, Inc. Highlands Golf Course	078-031-02-0-20-11-001.00-0	R4530	R-3	Single-Family Residential District	00000 PAGANICA PASS, Hutchinson, KS 67502	C	Commercial & Industrial	CUP					
18	Williams Hutch Rail Company - NGL Stoarge Facility	078-135-15-0-30-01-001.03-0	R318089	R-1	Rural Residential	00000 S AIRPORT RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
19	KP&L	078-134-20-0-10-01-006.00-0	R26317	R-2	Suburban Residential	00000 S HALSTEAD ST, Hutchinson, KS 67501	U	Utility	CUP					
20	KP&L	078-134-20-0-40-01-001.00-0	R26365	R-2	Suburban Residential	00000 S HALSTEAD ST, Hutchinson, KS 67501	U	Utility	CUP					
21	ONEOK Hydrocarbon LP - Tenewa Haven Processing	078-271-01-0-00-00-011.02-0	R324991	R-1	Rural Residential	00000 S KENT RD, Haven, KS 67543	U	Utility	CUP					
22	Kinder Morgan Interstate Gas Transmission, LLC	078-136-24-0-00-00-007.00-0	R26728	R-2	Suburban Residential	00000 S KENT RD, Hutchinson, KS 67501	U	Utility	CUP					
23	Peoples Bank and Trust Co. NW corner of Red Rock Rd. and Main St.	078-168-28-0-10-02-001.00-0	R28465	V-1	Village District	00000 S MAIN ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
24	KPL, NGL Pipeline L P	078-124-20-0-00-00-012.00-0	R16516	R-2	Suburban Residential	00000 S MOHAWK RD, Hutchinson, KS 67501	U	Utility	CUP					
25	Ramsey Oil Hutchinson, Inc.	078-165-21-0-00-00-007.04-0	R28240	R-2	Suburban Residential	00000 S YODER RD, Haven, KS 67543	C	Commercial & Industrial	CUP					
26	Ark Valley Electric COOP	078-168-33-0-00-00-001.00-0	R28494	R-1	Rural Residential	00000 S YODER RD, Haven, KS 67543	U	Utility	CUP					
27	Henry & Mary Winsor - Nextech Wireless cell tower	078-308-34-0-00-00-002.01-0	R33866	AG	Agricultural	00000 S YODER RD, Pretty Prairie, KS 67570	C	Commercial & Industrial	CUP					
28	Western Resources - cell tower	078-123-07-0-00-00-005.00-0	R16446	R-1	Rural Residential	00000 W 4TH AVE, Hutchinson, KS 67501	U	Utility	CUP					
29	SBA Towers II, LLC	078-031-11-0-00-00-003.00-0	R4732	R-1	Rural Residential	00000 W 82ND AVE, Hutchinson, KS 67502	C	Commercial & Industrial	CUP					
30	TWB, Inc. Highlands Golf Course	078-031-02-0-30-01-001.00-0	R4532	R-3	Single-Family Residential District	00000 W CRAZY HORSE RD, Hutchinson, KS 67502	C	Commercial & Industrial	CUP					
31	TWB, Inc. Highlands Golf Course	078-031-02-0-40-04-001.00-0	R4690	R-3	Single-Family Residential District	00000 W CRAZY HORSE RD, Hutchinson, KS 67502	C	Commercial & Industrial	CUP					
32	James Hiebert - HII Mobile Homes	078-135-15-0-20-01-002.00-0	R26449	R-1	Rural Residential	100 S AIRPORT RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
33	Classic Cuisine, LLC - Carriage Crossing	078-168-27-0-00-00-003.01-0	R28410	R-3	Single-Family Residential District	10002 S YODER RD, Haven, KS 67543	C	Commercial & Industrial	CUP					
34	LeRoy Keim	078-168-27-0-00-00-003.04-0	R28414	R-1	Rural Residential	10410 S YODER RD, Haven, KS 67543	C	Commercial & Industrial	CUP					
35	Ad Astra per Aspera Broadcasting, Inc.	078-124-17-0-00-00-004.02-0	R16469	R-1	Rural Residential	106 S WHITESIDE RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
36	Ad Astra per Aspera Broadcasting, Inc.	078-124-17-0-00-00-004.02-0	R16469	R-1	Rural Residential	106 S WHITESIDE RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
37	Douglas & Peggy Kaufman - Cell tower	078-037-25-0-30-01-004.02-0	R5369	R-1	Rural Residential	106 W 43RD AVE, Hutchinson, KS 67502	C	Commercial & Industrial	CUP					
38	Liberty Cellular, Inc.	078-037-25-0-30-01-004.01-0	R5368	R-1	Rural Residential	110 W 43RD AVE, Hutchinson, KS 67502	C	Commercial & Industrial	CUP					
39	John Paney	078-298-33-0-10-02-001.00-0	R33554	R-1	Rural Residential	11303 E MAPLE GROVE RD, CHENEY, KS 67025	C	Commercial & Industrial	CUP					
40	JEDCO, LLC	078-286-13-0-00-00-010.02-0	R33009	R-1	Rural Residential	14801 E K96 HWY, Haven, KS 67543	C	Commercial & Industrial	CUP					
41	Dan Hirschler & Continental Agra Equipment Inc.	078-169-29-0-00-00-009.00-0	R28530	R-3	Single-Family Residential District	1601 E WASP RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
42	Don & Carol Nelson Family Trust - storage buildings	078-134-20-0-30-01-010.00-0	R26363	R-2	Suburban Residential	1604 E BLANCHARD AVE, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
43	Feedex Companies, LLC	078-169-29-0-00-00-020.00-0	R28538	R-3	Single-Family Residential District	1616 E WASP RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
44	Prairie Rollers, LLC	078-169-29-0-00-00-021.01-0	R28540	R-3	Single-Family Residential District	1700 E ESSEX RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
45	Feedex Companies, LLC	078-169-29-0-00-00-019.00-0	R28537	R-3	Single-Family Residential District	1704 E WASP RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
46	Source HDD, Inc	078-169-29-0-00-00-025.00-0	R28544	R-3	Single-Family Residential District	1706 E YORKTOWN RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
47	Source HDD, Inc	078-169-29-0-00-00-016.00-0	R28535	R-3	Single-Family Residential District	1816 E WASP RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
48	KPTS, Inc. -Channel 8 Radio Tower	078-144-17-0-00-01-009.00-0	R27364	R-2	Suburban Residential	211 N BUHLER RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
49	KB Enterprises of Hutchinson, LLC	078-139-30-0-10-01-013.01-0	R26817	R-1	Rural Residential	2201 S LORRAINE ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
50	Bott Communications	078-311-11-0-00-00-004.01-0	R33955	R-1	Rural Residential	22106 S VALLEY PRIDE RD, Pretty Prairie, KS 67570	C	Commercial & Industrial	CUP					
51	Gary & Elizabeth Lawson - pallet business	078-139-30-0-10-01-004.00-0	R26808	R-1	Rural Residential	2212 S K61 HWY, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
52	Greenbush Services, Inc. - grain elevator	078-169-29-0-00-00-001.01-0	R28522	R-1	Rural Residential	2319 E RED ROCK RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
53	Royer Brothers Tree Service, LLC	078-139-30-0-10-01-010.01-0	R26816	R-1	Rural Residential	2401 S LORRAINE ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
54	Charles Ruble, Jr. (Carla's Truck Washout)	078-139-30-0-10-01-007.00-0	R26811	R-1	Rural Residential	2506 S BONEBRAKE ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
55	Mike Losie	078-298-33-0-00-00-003.00-0	R33533	R-1	Rural Residential	27318 S EASTLAKE RD, CHENEY, KS 67025	C	Commercial & Industrial	CUP					
56	KP&L - Hutchinson Energy Center	078-028-33-0-40-01-001.00-0	R2348	AG	Agricultural	3200 E 30TH AVE, Hutchinson, KS 67502	U	Utility	CUP					
57	Shears Construction, L P - sand pit on Airport Rd.	078-135-21-0-00-00-001.00-0	R26569	AG	Agricultural	3401 E AVENUE G, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
58	Austin Miller - Furniture Store	078-168-28-0-10-03-001.01-0	R28473	R-3	Single-Family Residential District	3405 E SWITZER RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
59	Stanton Miller	078-165-21-0-40-01-009.00-0	R28275	R-3	Single-Family Residential District	3406 E RED ROCK RD, Haven, KS 67543	C	Commercial & Industrial	CUP					
60	Weldon & Anna Headings - Bulls Eye Grill	078-165-21-0-40-01-008.00-0	R28274	R-3	Single-Family Residential District	3408 E RED ROCK RD, Haven, KS 67543	C	Commercial & Industrial	CUP					
61	Merle & Gail Kroeker - Auto body repair shop	078-025-21-0-00-03-012.00-0	R1712	R-2	Suburban Residential	3410 E 56TH AVE, Hutchinson, KS 67502	C	Commercial & Industrial	CUP					
62	Weldon & Anna Headings - Red Rock Auto	078-165-21-0-40-01-007.00-0	R28273	R-3	Single-Family Residential District	3412 E RED ROCK RD, Haven, KS 67543	C	Commercial & Industrial	CUP					
63	Kurt Egli - Hitchin' Post RV Park	078-168-28-0-10-03-001.00-0	R28472	R-3	Single-Family Residential District	3415 E SWITZER RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
64	Yoder Hardware & Lumber Co.	078-168-28-0-10-01-011.00-0	R28459	V-1	Village District	3418 E LAWRENCE ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
65	Sam & Marjorie Miller - Grain Bins	078-165-21-0-40-01-005.00-0	R28271	R-3	Single-Family Residential District	3502 E RED ROCK RD, Haven, KS 67543	C	Commercial & Industrial	CUP					

Proposed Properties Receiving a Conditional Use Permit

A	B	C	D	E	F	G	H	I	J	K	L	M	N
66	Alan Waggoner - Yoder Meats	078-168-28-0-00-001.00-0	R28426	R-3	Single-Family Residential District	3509 E SWITZER RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
67	Eli & Erma Yoder - Former bakery	078-165-21-0-40-01-001.00-0	R28267	R-3	Single-Family Residential District	3518 E RED ROCK RD, Haven, KS 67543	C	Commercial & Industrial	CUP				
68	Rosencrantz-Bemis Enterprises, Inc. DBA - Darling Drilling Co.	078-035-21-0-00-00-004.00-0	R4912	R-1	Rural Residential	3916 W 56TH AVE, Hutchinson, KS 67502	C	Commercial & Industrial	CUP				
69	Delmarva Pad, Inc. Strawboard facility	078-136-14-0-30-04-002.00-0	R26702	R-1	Rural Residential	406 S OBEE RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
70	Williams Hutch Rail Company - NGL Storage Facility	078-135-15-0-40-01-003.00-0	R26456	R-1	Rural Residential	407 S OBEE RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
71	KP&L	078-029-32-0-20-01-002.00-0	R3762	R-1	Rural Residential	4210 N LORRAINE ST, Hutchinson, KS 67502	U	Utility	CUP				
72	ONEOK Hydrocarbon LP	078-039-30-0-00-00-005.00-0	R6870	AG	Agricultural	4817 N DEAN RD, Hutchinson, KS 67502	U	Utility	CUP				
73	ONEOK Hydrocarbon, LP	078-047-25-0-00-00-008.00-0	R7698	AG	Agricultural	4817 N DEAN RD, Hutchinson, KS 67502	U	Utility	CUP				
74	Steve Becker & Sarah McKinnon	078-021-11-0-30-04-007.00-0	R1121	V-1	Village District	4918 E MAIN ST, Hutchinson, KS 67502	C	Commercial & Industrial	CUP				
75	Janner Family Trust (Existing cell tower)	078-124-18-0-00-00-008.01-0	R16500	R-1	Rural Residential	515 S WHITESIDE RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
76	KLH Properties, LLC - Rayl Hill Cemetery	078-124-18-0-00-00-003.00-0	R16494	R-1	Rural Residential	5905 W 4TH AVE, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
77	Osage Resource, LLC	078-025-22-0-00-02-009.00-0	R1729	R-2	Suburban Residential	6209 N OLD K61 HWY, HUTCHINSON, KS 67502	C	Commercial & Industrial	CUP				
78	North 61 Storage, LLC	078-025-22-0-00-02-009.01-0	R1730	R-1	Rural Residential	6210 N TOBACCO RD, Hutchinson, KS 67502	C	Commercial & Industrial	CUP				
79	Frank & Betty Pifer - Pifer Salvage Yard	078-131-12-0-10-01-004.00-0	R20160	R-1	Rural Residential	6809 E 17TH AVE, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
80	Elim, LP - Combine & tractor graveyard	078-014-18-0-00-00-007.00-0	R235	R-1	Rural Residential	7403 N WILLISON RD, Buhler, KS 67522	C	Commercial & Industrial	CUP				
81	Kaufmann Seeds Inc.	078-166-13-0-00-00-004.01-0	R28308	R-2	Suburban Residential	7602 S MAYFIELD RD, Haven, KS 67543	C	Commercial & Industrial	CUP				
82	Kaufmann Seeds Inc.	078-166-13-0-00-00-003.00-0	R28306	R-1	Rural Residential	7508 S MAYFIELD RD, Haven, KS 67543	C	Commercial & Industrial	CUP				
83	Phoenix Equipment, LLP - Crop dusting airplane facility	078-046-13-0-00-00-004.02-0	R7663	R-1	Rural Residential	7700 N HERREN RD, Nickerson, KS 67561	C	Commercial & Industrial	CUP				
84	Ade Enterprises, LLC - WIFCO	078-025-15-0-00-01-001.00-0	R1571	R-1	Rural Residential	8003 N MEDORA RD, Hutchinson, KS 67502	C	Commercial & Industrial	CUP				
85	Cities Service Gas Co.	078-134-20-0-10-01-005.00-0	R26316	R-2	Suburban Residential	809 S HALSTEAD ST, Hutchinson, KS 67501	U	Utility	CUP				
86	Ratzloff Trust. Auto repair facility	078-023-07-0-00-05-004.00-0	R1310	R-1	Rural Residential	8300 N PLUM ST, Hutchinson, KS 67502	C	Commercial & Industrial	CUP				
87	Albert & Pamela Polk - Polk's Market	078-021-11-0-30-07-001.00-0	R1130	V-1	Village District	8315 N OLD K61 HWY, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
88	Kaufmann Seeds Inc. - Former Liberty Homes	078-165-21-0-30-01-001.00-0	R28253	AG	Agricultural	9218 S HALSTEAD ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
89	TWB, Inc. Highlands Golf Course Clubhouse	078-031-02-0-40-03-002.00-0	R4669	AG	Agricultural	922 W CRAZY HORSE RD, Hutchinson, KS 67502	C	Commercial & Industrial	CUP				
90	Waggoners, Inc.	078-165-21-0-30-02-001.00-0	R28254	R-1	Rural Residential	9316 S HALSTEAD ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
91	Alan & Kathleen Meyer - K-96 Auto Body	078-165-21-0-30-02-003.04-0	R28260	R-2	Suburban Residential	9600 S HALSTEAD ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
92	Yoder Welding and Repair, Inc.	078-165-21-0-00-00-007.03-0	R28239	R-1	Rural Residential	9701 S YODER RD, Haven, KS 67543	C	Commercial & Industrial	CUP				
93	Rudy & Katie Miller - Rudy's Metal Buildings	078-165-21-0-30-02-003.01-0	R28258	R-1	Rural Residential	9704 S HALSTEAD ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
94	Mark & Barbara Teter	078-168-28-0-10-01-008.00-0	R28456	V-1	Village District	9804 S MAIN ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
95	Lake LTD, LLC	078-168-28-0-10-02-001.01-0	R28466	V-1	Village District	9807 S MAIN ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
96	Vi Leinbach Rev Trust	078-168-28-0-10-02-001.04-0	R303162	V-1	Village District	9809 S MAIN ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
97	Peoples Bank and Trust Co.	078-168-28-0-10-01-009.00-0	R28457	V-1	Village District	9810 S MAIN ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
98	Glenna Egli Trust	078-168-28-0-10-02-004.00-0	R28471	V-1	Village District	9815 S MAIN ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
99	Yoder Hardware & Lumber Co.	078-168-28-0-10-01-010.00-0	R28458	V-1	Village District	9816 S MAIN ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
100	George & Jennifer Miller; Special K-9 Dog Training	078-152-09-0-00-00-006.00-0	R27750	R-2	Suburban Residential	6019 S. Victory Rd, Burrton, KS 67020	C	Commercial & Industrial	CUP				
101	Keith & Vi Leinbach - Sunflower Inn Bed & Breakfast	078-168-28-0-10-03-002.01-0	R28475	R-2	Suburban Residential	3307 E SWITZER RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
102	Reno County Sewer District #202	078-169-29-0-00-00-027.01-0	R28547	R-1	Rural Residential	00000 LANGLEY RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
103	KLETC	078-169-29-0-00-00-012.00-0	R28533	R-1	Rural Residential	11009 HORNET RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
104	Reno County Landfill - main site	078-124-20-0-00-00-001.00-0	R16508	AG	Agricultural	703 S MOHAWK RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
105	Reno County Landfill	078-124-17-0-00-00-006.00-0	R16471	R-1	Rural Residential	00000 W CLARK RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
106	Reno County Landfill	078-124-17-0-00-00-005.00-0	R16470	AG	Agricultural	00000 W CLARK RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
107	Reno County Landfill - C&D site	078-124-17-0-00-00-004.01-0	R16468	AG	Agricultural	00000 W CLARK RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
108	Wendell & Keri Miller Liv Trust. Miller Homebuilders storage bldg	078-036-13-0-30-01-001.00-0	R4977	AG	Agricultural	100 W. 69th Ave, Hutchinson, KS 67502	C	Commercial & Industrial	CUP				
109	Sharon Blank Rev Trust. Future 20-acre location of Reno County Sewer District 8	078-031-01-0-00-00-001.01-0	R4215	AG	Agricultural	00000 E. 108th Ave, Hutchinson, KS 67502	C	Commercial & Industrial	CUP				
110	Gladys Preheim Trust - Radio Kansas Tower	078-145-15-0-00-00-001.00-0	R27460	AG	Agricultural	12019 E. 4th Avenue, Burrton, KS 67020	C	Commercial & Industrial	CUP				
111	Curtis & Mary Golden - Dog breeding facility	078-034-17-0-00-00-003.00-0	R4827	R-2	Suburban Residential	8112 N YAGGY RD, Hutchinson, KS 67502	C	Commercial & Industrial	CUP				
112	Medora Township future town hall and yard	078-021-11-0-30-01-003.01-0	R1105	R-2	Suburban Residential	00000 N. Medora Rd., Hutchinson, KS 67502	C	Commercial & Industrial	CUP				
113	Reno County. Future site of landfill expansion	078-125-21-0-00-00-002.00-0	R16584	AG	Agricultural	00000 W CLARK RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
114	United States of America. Gun range operated by Wildlife and Parks	078-279-31-0-00-00-001.00-0	R32204	AG	Agricultural	00000 E FOUNTAIN GREEN RD, Pretty Prairie, KS 67570	C	Commercial & Industrial	CUP				
115	University of Kansas Carruth-Oleary Hall - KLETC Gun Range	078-169-29-0-00-00-036.00-0	R28561	R-1	Rural Residential	10205 S HALSTEAD ST, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
116	Otto Contracting, Inc. Boat storage facility	078-294-19-0-40-03-009.00-0	R33287	R-3	Single-Family Residential District	25311 S. Willison Rd., Mt. Hope, KS 67108	C	Commercial & Industrial	CUP				
117	Randal & Beverly Hoskinson	078-139-29-0-00-01-002.-00-0	R26800	AG	Agricultural	00000 E. Blanchard Avenue, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
118	Theodore & Marjorie Pankratz Trust (See Case # 2000/ZA/02 for area of sand pit)	078-139-29-0-00-01-009.-10-0	R26806	AG	Agricultural	00000 S. Lorraine St., Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
119	Randal Hoskinson (Tucker Fam Trust)	078-134-20-0-30-01-006.00-0	R26357	R-1	Rural Residential	00000 S. Lorraine St., Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
120	Norman Tucker (Tucker Fam Trust)	078-134-20-0-30-01-004.00-0	R26355	R-1	Rural Residential	00000 S. Lorraine St., Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
121	Randal Hoskinson (Tucker Fam Trust)	078-134-20-0-30-01-002.00-0	R26353	R-1	Rural Residential	00000 S. Lorraine St., Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
122	Randal & Beverly Hoskinson	078-134-20-0-20-02-020.00-0	R26351	R-1	Rural Residential	1111 S. William St., Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
123	N R & Helen Tucker (Norman Tucker)	078-134-20-0-20-02-019.00-0	R26350	R-1	Rural Residential	00000 S. Lorraine St., Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
124	Mt. Hope Sand Company	078-157-36-0-00-00-003.-00-0	R27931	AG	Agricultural	11506 S. Worthington Rd., Burrton, KS 67020	C	Commercial & Industrial	CUP				
125	Mt. Hope Sand Company	078-281-01-0-00-00-003.00-0	R32218	AG	Agricultural	00000 E. Lake Cable Rd., Haven, KS 67543	C	Commercial & Industrial	CUP				
126	Jeffrey & Callie Brawner	078-153-08-0-00-00-001.00-0	R27785	AG	Agricultural	9409 E. Eales Rd., Burrton, KS 67020	C	Commercial & Industrial	CUP				
127	Douglas Hoskinson	078-125-16-0-00-00-008.00-0	R16578	AG	Agricultural	110 N. Mohawk Rd., Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
128	Lonnie & Sherry Manche	078-135-22-0-00-00-007.00-0	R26599	R-2	Suburban Residential	4404 E. Blanchard Ave., Hutchinson, KS 67501	C	Commercial & Industrial	CUP				
129	Randy & Beverly Hoskinson	078-134-20-0-20-02-016.00-0	R26344	R-1	Rural Residential	00000 S. K-61 Highway, Hutchinson, KS 67501	C	Commercial & Industrial	CUP				

Proposed Properties Receiving a Conditional Use Permit

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
130	S & S COTTONWOOD, LLC, Cottonwood Hills Clubhouse, golf cart shed, maintenance buildings, and golf course only. All parcels given a CUP due to pending replat of the subdivision.	078-142-09-0-00-05-033.00-0	R27090	AG & R-2	Agricultural/Suburban Residential	00000 CLUBHOUSE DR, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
131	S & S COTTONWOOD, LLC	078-142-09-0-00-01-056.00-0	R26967	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
132	S & S COTTONWOOD, LLC	078-142-09-0-00-11-013.00-0	R27134	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
133	S & S COTTONWOOD, LLC	078-142-09-0-00-11-009.00-0	R27130	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
134	S & S COTTONWOOD, LLC	078-142-09-0-00-11-034.00-0	R27155	R-2	Suburban Residential	00000 FRONTIER ST, Hutchinson, KS 67501	V	Vacant	CUP					
135	S & S COTTONWOOD, LLC	078-142-09-0-00-03-035.00-0	R27035	AG	Agricultural	00000 N BUHLER RD, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
136	S & S COTTONWOOD, LLC	078-142-09-0-00-03-018.00-0	R27018	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
137	S & S COTTONWOOD, LLC	078-142-09-0-00-03-011.00-0	R27011	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
138	S & S COTTONWOOD, LLC	078-142-09-0-00-05-014.00-0	R27071	AG	Agricultural	00000 CARDINAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
139	S & S COTTONWOOD, LLC	078-142-09-0-00-07-001.00-0	R27094	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
140	S & S COTTONWOOD, LLC	078-142-09-0-00-09-007.00-0	R27111	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
141	S & S COTTONWOOD, LLC	078-142-09-0-00-15-009.00-0	R27171	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
142	S & S COTTONWOOD, LLC	078-142-09-0-00-01-029.00-0	R26940	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
143	S & S COTTONWOOD, LLC	078-142-09-0-00-01-037.00-0	R26948	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
144	S & S COTTONWOOD, LLC	078-142-09-0-00-01-006.00-0	R26917	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
145	S & S COTTONWOOD, LLC	078-142-09-0-00-01-020.00-0	R26931	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
146	S & S COTTONWOOD, LLC	078-142-09-0-00-02-004.00-0	R26981	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
147	S & S COTTONWOOD, LLC	078-142-09-0-00-02-018.00-0	R26995	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
148	S & S COTTONWOOD, LLC	078-142-09-0-00-01-015.00-0	R26926	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
149	S & S COTTONWOOD, LLC	078-142-09-0-00-04-008.00-0	R27053	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
150	S & S COTTONWOOD, LLC	078-142-04-0-00-01-013.00-0	R26911	AG	Agricultural	00000 KANZA WAY, Buhler, KS 67522	V	Vacant	CUP					
151	S & S COTTONWOOD, LLC	078-142-09-0-00-04-005.00-0	R27050	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
152	S & S COTTONWOOD, LLC	078-142-09-0-00-04-009.00-0	R27054	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
153	S & S COTTONWOOD, LLC	078-142-09-0-00-03-039.00-0	R27039	AG	Agricultural	00000 TRAILBLAZER WAY, Hutchinson, KS 67501	V	Vacant	CUP					
154	S & S COTTONWOOD, LLC	078-142-09-0-00-01-066.00-0	R26977	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
155	S & S COTTONWOOD, LLC	078-142-09-0-00-01-061.00-0	R26972	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
156	S & S COTTONWOOD, LLC	078-142-09-0-00-01-041.00-0	R26952	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
157	S & S COTTONWOOD, LLC	078-142-09-0-00-15-010.00-0	R27172	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
158	S & S COTTONWOOD, LLC	078-142-09-0-00-03-032.00-0	R27032	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
159	S & S COTTONWOOD, LLC	078-142-09-0-00-01-038.00-0	R26949	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
160	S & S COTTONWOOD, LLC	078-142-09-0-00-05-023.00-0	R27080	AG	Agricultural	00000 CHAPARRAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
161	S & S COTTONWOOD, LLC	078-142-09-0-00-01-004.00-0	R26915	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
162	S & S COTTONWOOD, LLC	078-142-09-0-00-11-007.00-0	R27128	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
163	S & S COTTONWOOD, LLC	078-142-09-0-00-05-004.00-0	R27061	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
164	S & S COTTONWOOD, LLC	078-142-09-0-00-11-005.00-0	R27126	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
165	S & S COTTONWOOD, LLC	078-142-09-0-00-09-014.00-0	R27118	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
166	S & S COTTONWOOD, LLC	078-142-09-0-00-09-001.00-0	R27105	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
167	S & S COTTONWOOD, LLC	078-142-09-0-00-07-008.00-0	R27101	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
168	S & S COTTONWOOD, LLC	078-142-09-0-00-15-004.00-0	R27166	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
169	S & S COTTONWOOD, LLC	078-142-09-0-00-15-007.00-0	R27169	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
170	S & S COTTONWOOD, LLC	078-142-09-0-00-02-014.00-0	R26991	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
171	S & S COTTONWOOD, LLC	078-142-09-0-00-09-010.00-0	R27114	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
172	S & S COTTONWOOD, LLC	078-142-09-0-00-05-017.00-0	R27074	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
173	S & S COTTONWOOD, LLC	078-142-09-0-00-11-011.00-0	R27132	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
174	S & S COTTONWOOD, LLC	078-142-09-0-00-05-011.00-0	R27068	AG	Agricultural	00000 CARDINAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
175	S & S COTTONWOOD, LLC	078-142-09-0-00-03-014.00-0	R27014	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
176	S & S COTTONWOOD, LLC	078-142-09-0-00-11-023.00-0	R27144	R-2	Suburban Residential	00000 PRAIRIE DESERT DR, Hutchinson, KS 67501	V	Vacant	CUP					
177	S & S COTTONWOOD, LLC	078-142-09-0-00-11-003.00-0	R27124	R-2	Suburban Residential	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
178	S & S COTTONWOOD, LLC	078-142-09-0-00-02-015.00-0	R26992	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
179	S & S COTTONWOOD, LLC	078-142-09-0-00-02-008.00-0	R26985	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
180	S & S COTTONWOOD, LLC	078-142-09-0-00-03-008.00-0	R27008	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
181	S & S COTTONWOOD, LLC	078-142-09-0-00-01-058.00-0	R26969	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
182	S & S COTTONWOOD, LLC	078-142-09-0-00-05-013.00-0	R27070	AG	Agricultural	00000 CARDINAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
183	S & S COTTONWOOD, LLC	078-142-09-0-00-02-012.00-0	R26989	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
184	S & S COTTONWOOD, LLC	078-142-09-0-00-05-035.00-0	R27092	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
185	S & S COTTONWOOD, LLC	078-142-09-0-00-01-007.00-0	R26918	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
186	S & S COTTONWOOD, LLC	078-142-09-0-00-01-042.00-0	R26953	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
187	S & S COTTONWOOD, LLC	078-142-09-0-00-01-039.00-0	R26950	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
188	S & S COTTONWOOD, LLC	078-142-09-0-00-01-023.00-0	R26934	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
189	S & S COTTONWOOD, LLC	078-142-09-0-00-11-006.00-0	R27127	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
190	S & S COTTONWOOD, LLC	078-142-09-0-00-01-059.00-0	R26970	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
191	S & S COTTONWOOD, LLC	078-142-09-0-00-15-011.00-0	R27173	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
192	S & S COTTONWOOD, LLC	078-142-09-0-00-05-009.00-0	R27066	AG	Agricultural	00000 PHEASANT CT, Hutchinson, KS 67501	V	Vacant	CUP					

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N
193	S & S COTTONWOOD, LLC	078-142-09-0-00-03-023.00-0	R27023	AG	Agricultural	00000 DEER TRAIL WAY, Hutchinson, KS 67501	V	Vacant	CUP					
194	S & S COTTONWOOD, LLC	078-142-09-0-00-01-010.00-0	R26921	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
195	S & S COTTONWOOD, LLC	078-142-09-0-00-03-045.00-0	R27045	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
196	S & S COTTONWOOD, LLC	078-142-09-0-00-09-004.00-0	R27108	R-2	Suburban Residential	00000 FRONTIER ST, Hutchinson, KS 67501	V	Vacant	CUP					
197	S & S COTTONWOOD, LLC	078-142-09-0-00-03-024.00-0	R27024	AG	Agricultural	00000 DEER TRAIL WAY, Hutchinson, KS 67501	V	Vacant	CUP					
198	S & S COTTONWOOD, LLC	078-142-09-0-00-01-016.00-0	R26927	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
199	S & S COTTONWOOD, LLC	078-142-09-0-00-09-011.00-0	R27115	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
200	S & S COTTONWOOD, LLC	078-142-09-0-00-15-002.00-0	R27164	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
201	S & S COTTONWOOD, LLC	078-142-09-0-00-05-021.00-0	R27078	AG	Agricultural	00000 CHAPARRAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
202	S & S COTTONWOOD, LLC	078-142-09-0-00-07-009.00-0	R27102	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
203	S & S COTTONWOOD, LLC	078-142-09-0-00-05-022.00-0	R27079	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
204	S & S COTTONWOOD, LLC	078-142-09-0-00-05-015.00-0	R27072	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
205	S & S COTTONWOOD, LLC	078-142-09-0-00-16-001.00-0	R27176	R-2	Suburban Residential	00000 FRONTIER ST, Hutchinson, KS 67501	V	Vacant	CUP					
206	S & S COTTONWOOD, LLC	078-142-09-0-00-04-004.00-0	R27049	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
207	S & S COTTONWOOD, LLC	078-142-09-0-00-03-013.00-0	R27013	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
208	S & S COTTONWOOD, LLC	078-142-09-0-00-05-032.00-0	R27089	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
209	S & S COTTONWOOD, LLC	078-142-09-0-00-15-006.00-0	R27168	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
210	S & S COTTONWOOD, LLC	078-142-09-0-00-02-017.00-0	R26994	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
211	S & S COTTONWOOD, LLC	078-142-09-0-00-01-002.00-0	R26913	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
212	S & S COTTONWOOD, LLC	078-142-09-0-00-01-027.00-0	R26938	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
213	S & S COTTONWOOD, LLC	078-142-09-0-00-11-002.00-0	R27123	R-2	Suburban Residential	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
214	S & S COTTONWOOD, LLC	078-142-09-0-00-05-012.00-0	R27069	AG	Agricultural	00000 CARDINAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
215	S & S COTTONWOOD, LLC	078-142-09-0-00-03-004.00-0	R27004	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
216	S & S COTTONWOOD, LLC	078-142-09-0-00-01-025.00-0	R26936	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
217	S & S COTTONWOOD, LLC	078-142-09-0-00-05-026.00-0	R27083	AG	Agricultural	00000 CHAPARRAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
218	S & S COTTONWOOD, LLC	078-142-09-0-00-03-001.00-0	R27001	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
219	S & S COTTONWOOD, LLC	078-142-09-0-00-01-050.00-0	R26961	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
220	S & S COTTONWOOD, LLC	078-142-04-0-00-01-012.00-0	R26910	AG	Agricultural	00000 KANZA WAY, Buhler, KS 67522	V	Vacant	CUP					
221	S & S COTTONWOOD, LLC	078-142-09-0-00-01-022.00-0	R26933	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
222	S & S COTTONWOOD, LLC	078-142-09-0-00-15-012.00-0	R27174	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
223	S & S COTTONWOOD, LLC	078-142-09-0-00-10-001.00-0	R27121	R-2	Suburban Residential	00000 FRONTIER ST, Hutchinson, KS 67501	V	Vacant	CUP					
224	S & S COTTONWOOD, LLC	078-142-09-0-00-17-003.00-0	R27179	R-2	Suburban Residential	00000 PIONEER DR, Hutchinson, KS 67501	V	Vacant	CUP					
225	S & S COTTONWOOD, LLC	078-142-09-0-00-11-015.00-0	R27136	R-2	Suburban Residential	00000 PRAIRIE DESERT DR, Hutchinson, KS 67501	V	Vacant	CUP					
226	S & S COTTONWOOD, LLC	078-142-09-0-00-15-013.00-0	R27175	R-2	Suburban Residential	00000 FRONTIER ST, Hutchinson, KS 67501	V	Vacant	CUP					
227	S & S COTTONWOOD, LLC	078-142-09-0-00-03-044.00-0	R27044	AG	Agricultural	00000 TRAILBLAZER WAY, Hutchinson, KS 67501	V	Vacant	CUP					
228	S & S COTTONWOOD, LLC	078-142-09-0-00-01-047.00-0	R26958	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
229	S & S COTTONWOOD, LLC	078-142-09-0-00-03-022.00-0	R27022	AG	Agricultural	00000 DEER TRAIL WAY, Hutchinson, KS 67501	V	Vacant	CUP					
230	S & S COTTONWOOD, LLC	078-142-09-0-00-03-041.00-0	R27041	AG	Agricultural	00000 TRAILBLAZER WAY, Hutchinson, KS 67501	V	Vacant	CUP					
231	S & S COTTONWOOD, LLC	078-142-09-0-00-05-001.00-0	R27058	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
232	S & S COTTONWOOD, LLC	078-142-09-0-00-02-003.00-0	R26980	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
233	S & S COTTONWOOD, LLC	078-142-09-0-00-05-025.00-0	R27082	AG	Agricultural	00000 CHAPARRAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
234	S & S COTTONWOOD, LLC	078-142-09-0-00-01-054.00-0	R26965	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
235	S & S COTTONWOOD, LLC	078-142-09-0-00-04-012.00-0	R27057	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
236	S & S COTTONWOOD, LLC	078-142-09-0-00-03-040.00-0	R27040	AG	Agricultural	00000 TRAILBLAZER WAY, Hutchinson, KS 67501	V	Vacant	CUP					
237	S & S COTTONWOOD, LLC	078-142-09-0-00-09-005.00-0	R27109	R-2	Suburban Residential	00000 FRONTIER ST, Hutchinson, KS 67501	V	Vacant	CUP					
238	S & S COTTONWOOD, LLC	078-142-09-0-00-11-018.00-0	R27139	R-2	Suburban Residential	00000 PRAIRIE DESERT DR, Hutchinson, KS 67501	V	Vacant	CUP					
239	S & S COTTONWOOD, LLC	078-142-09-0-00-01-031.00-0	R26942	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
240	S & S COTTONWOOD, LLC	078-142-09-0-00-03-038.00-0	R27038	AG	Agricultural	00000 TRAILBLAZER WAY, Hutchinson, KS 67501	V	Vacant	CUP					
241	S & S COTTONWOOD, LLC	078-142-09-0-00-04-002.00-0	R27047	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
242	S & S COTTONWOOD, LLC	078-142-09-0-00-09-009.00-0	R27113	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
243	S & S COTTONWOOD, LLC	078-142-09-0-00-03-017.00-0	R27017	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
244	S & S COTTONWOOD, LLC	078-142-09-0-00-15-008.00-0	R27170	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
245	S & S COTTONWOOD, LLC	078-142-09-0-00-04-001.00-0	R27046	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
246	S & S COTTONWOOD, LLC	078-142-09-0-00-05-016.00-0	R27073	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
247	S & S COTTONWOOD, LLC	078-142-09-0-00-11-024.00-0	R27145	R-2	Suburban Residential	00000 PRAIRIE DESERT DR, Hutchinson, KS 67501	V	Vacant	CUP					
248	S & S COTTONWOOD, LLC	078-142-09-0-00-03-034.00-0	R27034	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
249	S & S COTTONWOOD, LLC	078-142-09-0-00-09-015.00-0	R27119	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
250	S & S COTTONWOOD, LLC	078-142-09-0-00-11-038.00-0	R27159	R-2	Suburban Residential	00000 PIONEER DR, Hutchinson, KS 67501	V	Vacant	CUP					
251	S & S COTTONWOOD, LLC	078-142-09-0-00-01-030.00-0	R26941	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
252	S & S COTTONWOOD, LLC	078-142-09-0-00-01-032.00-0	R26943	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
253	S & S COTTONWOOD, LLC	078-142-09-0-00-02-011.00-0	R26988	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
254	S & S COTTONWOOD, LLC	078-142-09-0-00-11-016.00-0	R27137	R-2	Suburban Residential	00000 PRAIRIE DESERT DR, Hutchinson, KS 67501	V	Vacant	CUP					
255	S & S COTTONWOOD, LLC	078-142-09-0-00-09-006.00-0	R27110	R-2	Suburban Residential	00000 FRONTIER ST, Hutchinson, KS 67501	V	Vacant	CUP					
256	S & S COTTONWOOD, LLC	078-142-09-0-00-01-040.00-0	R26951	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
257	S & S COTTONWOOD, LLC	078-142-09-0-00-01-008.00-0	R26919	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N
258	S & S COTTONWOOD, LLC	078-142-09-0-00-01-049.00-0	R26960	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
259	S & S COTTONWOOD, LLC	078-142-09-0-00-01-060.00-0	R26971	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
260	S & S COTTONWOOD, LLC	078-142-09-0-00-03-025.00-0	R27025	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
261	S & S COTTONWOOD, LLC	078-142-09-0-00-11-008.00-0	R27129	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
262	S & S COTTONWOOD, LLC	078-142-09-0-00-05-024.00-0	R27081	AG	Agricultural	00000 CHAPARRAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
263	S & S COTTONWOOD, LLC	078-142-09-0-00-01-053.00-0	R26964	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
264	S & S COTTONWOOD, LLC	078-142-09-0-00-03-028.00-0	R27028	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
265	S & S COTTONWOOD, LLC	078-142-09-0-00-02-023.00-0	R27000	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
266	S & S COTTONWOOD, LLC	078-142-09-0-00-11-031.00-0	R27152	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
267	S & S COTTONWOOD, LLC	078-142-09-0-00-18-001.00-0	R27181	R-2	Suburban Residential	00000 FRONTIER ST, Hutchinson, KS 67501	V	Vacant	CUP					
268	S & S COTTONWOOD, LLC	078-142-09-0-00-05-005.00-0	R27062	AG	Agricultural	00000 PHEASANT CT, Hutchinson, KS 67501	V	Vacant	CUP					
269	S & S COTTONWOOD, LLC	078-142-09-0-00-05-019.00-0	R27076	AG	Agricultural	00000 CHAPARRAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
270	S & S COTTONWOOD, LLC	078-142-09-0-00-01-034.00-0	R26945	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
271	S & S COTTONWOOD, LLC	078-142-09-0-00-01-012.00-0	R26923	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
272	S & S COTTONWOOD, LLC	078-142-09-0-00-01-026.00-0	R26937	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
273	S & S COTTONWOOD, LLC	078-142-09-0-00-09-008.00-0	R27112	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
274	S & S COTTONWOOD, LLC	078-142-09-0-00-01-062.00-0	R26973	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
275	S & S COTTONWOOD, LLC	078-142-09-0-00-01-017.00-0	R26928	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
276	S & S COTTONWOOD, LLC	078-142-09-0-00-11-010.00-0	R27131	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
277	S & S COTTONWOOD, LLC	078-142-09-0-00-09-002.00-0	R27106	AG	Agricultural	00000 FRONTIER ST, Hutchinson, KS 67501	V	Vacant	CUP					
278	S & S COTTONWOOD, LLC	078-142-09-0-00-02-006.00-0	R26983	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
279	S & S COTTONWOOD, LLC	078-142-09-0-00-11-004.00-0	R27125	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
280	S & S COTTONWOOD, LLC	078-142-09-0-00-03-007.00-0	R27007	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
281	S & S COTTONWOOD, LLC	078-142-09-0-00-01-044.00-0	R26955	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
282	S & S COTTONWOOD, LLC	078-142-09-0-00-01-057.00-0	R26968	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
283	S & S COTTONWOOD, LLC	078-142-09-0-00-01-011.00-0	R26922	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
284	S & S COTTONWOOD, LLC	078-142-09-0-00-01-033.00-0	R26944	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
285	S & S COTTONWOOD, LLC	078-142-09-0-00-11-012.00-0	R27133	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
286	S & S COTTONWOOD, LLC	078-142-09-0-00-04-007.00-0	R27052	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
287	S & S COTTONWOOD, LLC	078-142-09-0-00-11-030.00-0	R27151	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
288	S & S COTTONWOOD, LLC	078-142-09-0-00-02-007.00-0	R26984	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
289	S & S COTTONWOOD, LLC	078-142-09-0-00-01-063.00-0	R26974	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
290	S & S COTTONWOOD, LLC	078-142-09-0-00-01-051.00-0	R26962	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
291	S & S COTTONWOOD, LLC	078-142-09-0-00-11-027.00-0	R27148	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
292	S & S COTTONWOOD, LLC	078-142-09-0-00-09-003.00-0	R27107	R-2	Suburban Residential	00000 FRONTIER ST, Hutchinson, KS 67501	V	Vacant	CUP					
293	S & S COTTONWOOD, LLC	078-142-09-0-00-01-065.00-0	R26976	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
294	S & S COTTONWOOD, LLC	078-142-09-0-00-03-020.00-0	R27020	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
295	S & S COTTONWOOD, LLC	078-142-09-0-00-03-027.00-0	R27027	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
296	S & S COTTONWOOD, LLC	078-142-09-0-00-02-016.00-0	R26993	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
297	S & S COTTONWOOD, LLC	078-142-09-0-00-09-012.00-0	R27116	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
298	S & S COTTONWOOD, LLC	078-142-09-0-00-03-030.00-0	R27030	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
299	S & S COTTONWOOD, LLC	078-142-09-0-00-15-003.00-0	R27165	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
300	S & S COTTONWOOD, LLC	078-142-09-0-00-01-052.00-0	R26963	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
301	S & S COTTONWOOD, LLC	078-142-09-0-00-11-017.00-0	R27138	R-2	Suburban Residential	00000 PRAIRIE DESERT DR, Hutchinson, KS 67501	V	Vacant	CUP					
302	S & S COTTONWOOD, LLC	078-142-09-0-00-08-001.00-0	R27104	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
303	S & S COTTONWOOD, LLC	078-142-09-0-00-02-022.00-0	R26999	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
304	S & S COTTONWOOD, LLC	078-142-09-0-00-03-019.00-0	R27019	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
305	S & S COTTONWOOD, LLC	078-142-09-0-00-01-013.00-0	R26924	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
306	S & S COTTONWOOD, LLC	078-142-09-0-00-04-011.00-0	R27056	AG	Agricultural	00000 TRAILBLAZER WAY, Hutchinson, KS 67501	V	Vacant	CUP					
307	S & S COTTONWOOD, LLC	078-142-09-0-00-11-001.00-0	R27122	R-2	Suburban Residential	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
308	S & S COTTONWOOD, LLC	078-142-09-0-00-01-028.00-0	R26939	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
309	S & S COTTONWOOD, LLC	078-142-09-0-00-07-003.00-0	R27096	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
310	S & S COTTONWOOD, LLC	078-142-09-0-00-03-010.00-0	R27010	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
311	S & S COTTONWOOD, LLC	078-142-09-0-00-05-034.00-0	R27091	AG	Agricultural	00000 CLUBHOUSE DR, Hutchinson, KS 67501	V	Vacant	CUP					
312	S & S COTTONWOOD, LLC	078-142-09-0-00-02-020.00-0	R26997	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
313	S & S COTTONWOOD, LLC	078-142-09-0-00-01-005.00-0	R26916	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
314	S & S COTTONWOOD, LLC	078-142-09-0-00-03-006.00-0	R27006	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
315	S & S COTTONWOOD, LLC	078-142-09-0-00-03-003.00-0	R27003	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
316	S & S COTTONWOOD, LLC	078-142-09-0-00-02-010.00-0	R26987	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
317	S & S COTTONWOOD, LLC	078-142-09-0-00-02-005.00-0	R26982	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
318	S & S COTTONWOOD, LLC	078-142-09-0-00-01-046.00-0	R26957	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
319	S & S COTTONWOOD, LLC	078-142-09-0-00-01-003.00-0	R26914	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
320	S & S COTTONWOOD, LLC	078-142-09-0-00-04-010.00-0	R27055	AG	Agricultural	00000 CHISHOLM TRL, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
321	S & S COTTONWOOD, LLC	078-142-09-0-00-05-028.00-0	R27085	AG	Agricultural	00000 CHAPARRAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
322	S & S COTTONWOOD, LLC	078-142-09-0-00-11-028.00-0	R27149	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					

Proposed Properties Receiving a Conditional Use Permit

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
323	S & S COTTONWOOD, LLC	078-142-09-0-00-15-005.00-0	R27167	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
324	S & S COTTONWOOD, LLC	078-142-09-0-00-01-064.00-0	R26975	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
325	S & S COTTONWOOD, LLC	078-142-09-0-00-07-004.00-0	R27097	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
326	S & S COTTONWOOD, LLC	078-142-09-0-00-17-002.00-0	R27178	R-2	Suburban Residential	00000 PIONEER DR, Hutchinson, KS 67501	V	Vacant	CUP					
327	S & S COTTONWOOD, LLC	078-142-09-0-00-03-031.00-0	R27031	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
328	S & S COTTONWOOD, LLC	078-142-09-0-00-05-029.00-0	R27086	AG	Agricultural	00000 CHAPARRAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
329	S & S COTTONWOOD, LLC	078-142-09-0-00-06-001.00-0	R27093	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
330	S & S COTTONWOOD, LLC	078-142-09-0-00-01-048.00-0	R26959	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
331	S & S COTTONWOOD, LLC	078-142-09-0-00-11-022.00-0	R27143	R-2	Suburban Residential	00000 PRAIRIE DESERT DR, Hutchinson, KS 67501	V	Vacant	CUP					
332	S & S COTTONWOOD, LLC	078-142-09-0-00-11-021.00-0	R27142	R-2	Suburban Residential	00000 PRAIRIE DESERT DR, Hutchinson, KS 67501	V	Vacant	CUP					
333	S & S COTTONWOOD, LLC	078-142-09-0-00-05-003.00-0	R27060	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
334	S & S COTTONWOOD, LLC	078-142-09-0-00-02-002.00-0	R26979	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
335	S & S COTTONWOOD, LLC	078-142-09-0-00-11-033.00-0	R27154	R-2	Suburban Residential	00000 FRONTIER ST, Hutchinson, KS 67501	V	Vacant	CUP					
336	S & S COTTONWOOD, LLC	078-142-09-0-00-11-019.00-0	R27140	R-2	Suburban Residential	00000 PRAIRIE DESERT DR, Hutchinson, KS 67501	V	Vacant	CUP					
337	S & S COTTONWOOD, LLC	078-142-09-0-00-02-013.00-0	R26990	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
338	S & S COTTONWOOD, LLC	078-142-09-0-00-01-045.00-0	R26956	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
339	S & S COTTONWOOD, LLC	078-142-09-0-00-14-001.00-0	R27162	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
340	S & S COTTONWOOD, LLC	078-142-09-0-00-11-026.00-0	R27147	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
341	S & S COTTONWOOD, LLC	078-142-09-0-00-03-037.00-0	R27037	AG	Agricultural	00000 TRAILBLAZER WAY, Hutchinson, KS 67501	V	Vacant	CUP					
342	S & S COTTONWOOD, LLC	078-142-09-0-00-05-020.00-0	R27077	AG	Agricultural	00000 CHAPARRAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
343	S & S COTTONWOOD, LLC	078-142-09-0-00-03-016.00-0	R27016	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
344	S & S COTTONWOOD, LLC	078-142-09-0-00-15-001.00-0	R27163	R-2	Suburban Residential	00000 TALLGRASS TRL, Hutchinson, KS 67501	V	Vacant	CUP					
345	S & S COTTONWOOD, LLC	078-142-09-0-00-05-007.00-0	R27064	AG	Agricultural	00000 PHEASANT CT, Hutchinson, KS 67501	V	Vacant	CUP					
346	S & S COTTONWOOD, LLC	078-142-09-0-00-01-018.00-0	R26929	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
347	S & S COTTONWOOD, LLC	078-142-09-0-00-03-009.00-0	R27009	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
348	S & S COTTONWOOD, LLC	078-142-09-0-00-01-036.00-0	R26947	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
349	S & S COTTONWOOD, LLC	078-142-09-0-00-05-006.00-0	R27063	AG	Agricultural	00000 PHEASANT CT, Hutchinson, KS 67501	V	Vacant	CUP					
350	S & S COTTONWOOD, LLC	078-142-09-0-00-01-014.00-0	R26925	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
351	S & S COTTONWOOD, LLC	078-142-09-0-00-01-043.00-0	R26954	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
352	S & S COTTONWOOD, LLC	078-142-09-0-00-03-002.00-0	R27002	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
353	S & S COTTONWOOD, LLC	078-142-09-0-00-17-001.00-0	R27177	R-2	Suburban Residential	00000 PIONEER DR, Hutchinson, KS 67501	V	Vacant	CUP					
354	S & S COTTONWOOD, LLC	078-142-09-0-00-02-021.00-0	R26998	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
355	S & S COTTONWOOD, LLC	078-142-09-0-00-07-007.00-0	R27100	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
356	S & S COTTONWOOD, LLC	078-142-09-0-00-01-024.00-0	R26935	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
357	S & S COTTONWOOD, LLC	078-142-09-0-00-02-019.00-0	R26996	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
358	S & S COTTONWOOD, LLC	078-142-09-0-00-05-031.00-0	R27088	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	C	Commercial & Industrial	CUP					
359	S & S COTTONWOOD, LLC	078-142-09-0-00-03-026.00-0	R27026	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
360	S & S COTTONWOOD, LLC	078-142-09-0-00-11-020.00-0	R27141	R-2	Suburban Residential	00000 PRAIRIE DESERT DR, Hutchinson, KS 67501	V	Vacant	CUP					
361	S & S COTTONWOOD, LLC	078-142-09-0-00-17-004.00-0	R27180	R-2	Suburban Residential	00000 N BUHLER RD, Hutchinson, KS 67501	V	Vacant	CUP					
362	S & S COTTONWOOD, LLC	078-142-09-0-00-03-029.00-0	R27029	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
363	S & S COTTONWOOD, LLC	078-142-09-0-00-05-002.00-0	R27059	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
364	S & S COTTONWOOD, LLC	078-142-09-0-00-11-032.00-0	R27153	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
365	S & S COTTONWOOD, LLC	078-142-09-0-00-11-037.00-0	R27158	R-2	Suburban Residential	00000 PIONEER DR, Hutchinson, KS 67501	V	Vacant	CUP					
366	S & S COTTONWOOD, LLC	078-142-09-0-00-07-006.00-0	R27099	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
367	S & S COTTONWOOD, LLC	078-142-09-0-00-05-027.00-0	R27084	AG	Agricultural	00000 CHAPARRAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
368	S & S COTTONWOOD, LLC	078-142-09-0-00-01-019.00-0	R26930	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
369	S & S COTTONWOOD, LLC	078-142-09-0-00-11-025.00-0	R27146	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
370	S & S COTTONWOOD, LLC	078-142-09-0-00-11-035.00-0	R27156	R-2	Suburban Residential	00000 PIONEER DR, Hutchinson, KS 67501	V	Vacant	CUP					
371	S & S COTTONWOOD, LLC	078-142-09-0-00-04-003.00-0	R27048	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
372	S & S COTTONWOOD, LLC	078-142-09-0-00-07-002.00-0	R27095	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
373	S & S COTTONWOOD, LLC	078-142-09-0-00-03-012.00-0	R27012	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
374	S & S COTTONWOOD, LLC	078-142-09-0-00-11-014.00-0	R27135	R-2	Suburban Residential	00000 PRAIRIE DESERT DR, Hutchinson, KS 67501	V	Vacant	CUP					
375	S & S COTTONWOOD, LLC	078-142-09-0-00-03-043.00-0	R27043	AG	Agricultural	00000 TRAILBLAZER WAY, Hutchinson, KS 67501	V	Vacant	CUP					
376	S & S COTTONWOOD, LLC	078-142-09-0-00-02-009.00-0	R26986	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
377	S & S COTTONWOOD, LLC	078-142-09-0-00-05-018.00-0	R27075	AG	Agricultural	00000 CHAPARRAL LN, Hutchinson, KS 67501	V	Vacant	CUP					
378	S & S COTTONWOOD, LLC	078-142-09-0-00-03-033.00-0	R27033	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
379	S & S COTTONWOOD, LLC	078-142-09-0-00-07-010.00-0	R27103	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
380	S & S COTTONWOOD, LLC	078-142-09-0-00-03-036.00-0	R27036	AG	Agricultural	00000 TRAILBLAZER WAY, Hutchinson, KS 67501	V	Vacant	CUP					
381	S & S COTTONWOOD, LLC	078-142-09-0-00-01-009.00-0	R26920	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
382	S & S COTTONWOOD, LLC	078-142-09-0-00-01-035.00-0	R26946	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
383	S & S COTTONWOOD, LLC	078-142-09-0-00-03-005.00-0	R27005	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
384	S & S COTTONWOOD, LLC	078-142-09-0-00-13-001.00-0	R27161	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					
385	S & S COTTONWOOD, LLC	078-142-09-0-00-05-008.00-0	R27065	AG	Agricultural	00000 PHEASANT CT, Hutchinson, KS 67501	V	Vacant	CUP					
386	S & S COTTONWOOD, LLC	078-142-09-0-00-03-021.00-0	R27021	AG	Agricultural	00000 DEER TRAIL WAY, Hutchinson, KS 67501	V	Vacant	CUP					
387	S & S COTTONWOOD, LLC	078-142-09-0-00-11-029.00-0	R27150	R-2	Suburban Residential	00000 WOODLAND RD, Hutchinson, KS 67501	V	Vacant	CUP					

Proposed Properties Receiving a Conditional Use Permit

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
388	S & S COTTONWOOD, LLC	078-142-09-0-00-01-021.00-0	R26932	AG	Agricultural	00000 KANZA WAY, Hutchinson, KS 67501	V	Vacant	CUP					
389	S & S COTTONWOOD, LLC	078-142-09-0-00-11-036.00-0	R27157	R-2	Suburban Residential	00000 FRONTIER ST, Hutchinson, KS 67501	V	Vacant	CUP					
390	S & S COTTONWOOD, LLC	078-142-09-0-00-01-055.00-0	R26966	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
391	S & S COTTONWOOD, LLC	078-142-09-0-00-02-001.00-0	R26978	AG	Agricultural	00000 KANZA WAY, Buhler, KS 67522	V	Vacant	CUP					
392	S & S COTTONWOOD, LLC	078-142-09-0-00-04-006.00-0	R27051	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
393	S & S COTTONWOOD, LLC	078-142-09-0-00-07-005.00-0	R27098	AG	Agricultural	00000 CEDARLANE DR, Hutchinson, KS 67501	V	Vacant	CUP					
394	S & S COTTONWOOD, LLC	078-142-09-0-00-05-010.00-0	R27067	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
395	S & S COTTONWOOD, LLC	078-142-09-0-00-05-030.00-0	R27087	AG	Agricultural	00000 VIA DE VENTURA, Hutchinson, KS 67501	V	Vacant	CUP					
396	S & S COTTONWOOD, LLC	078-142-09-0-00-03-015.00-0	R27015	AG	Agricultural	00000 SANTA FE TR, Hutchinson, KS 67501	V	Vacant	CUP					
397	S & S COTTONWOOD, LLC	078-142-09-0-00-01-001.00-0	R26912	AG	Agricultural	00000 N VICTORY RD, Hutchinson, KS 67501	V	Vacant	CUP					
398	S & S COTTONWOOD, LLC	078-142-09-0-00-03-042.00-0	R27042	AG	Agricultural	00000 TRAILBLAZER WAY, Hutchinson, KS 67501	V	Vacant	CUP					
399	S & S COTTONWOOD, LLC	078-142-09-0-00-09-013.00-0	R27117	AG	Agricultural	00000 COTTONWOOD HILLS, Hutchinson, KS 67501	V	Vacant	CUP					
400	S & S COTTONWOOD, LLC	078-142-09-0-00-12-001.00-0	R27160	R-2	Suburban Residential	00000 PRAIRIE DESERT DR, Hutchinson, KS 67501	V	Vacant	CUP					



**AGENDA REQUEST**

**AGENDA  
ITEM #7**

Consider for approval amending Resolution 2010-49 in its entirety and providing substitute provisions related to the issuance of zoning compliance permits and application fees for Planning and Zoning

**PROPOSED AGENDA ITEM:** Division.

**PRESENTED BY:** Mark Vonachen, County Planner II

**RECOMMENDED ACTION:** Approval of the new resolution and fee schedule

**BACKGROUND/DISCUSSION DATE:** 4/19/16

**PROPOSED AGENDA DATE:** 4/26/16

**FINANCIAL CONSIDERATIONS:**

Cost: \_\_\_\_\_ Funding Source: Is it budgeted? \_\_\_\_\_

Fund/Dept.: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Revenue: \_\_\_\_\_

Grant Amount: \_\_\_\_\_ Local Match: \_\_\_\_\_

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? Yes

**Will this Agenda Item replace an existing policy, agreement, contract or resolution?**

**Yes. The new fee schedule is necessary to co-incide with adoption of the new zoning regulations because of new**

**If Yes, please explain: application processes.**

**OTHER:**

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? No

## RESOLUTION NO. 2010-49

### **A RESOLUTION AMENDING COUNTY RESOLUTION 96-45 IN ITS ENTIRETY AND PROVIDING SUBSTITUTE PROVISIONS THEREFORE RELATING TO THE ISSUANCE OF ZONING COMPLIANCE PERMITS**

WHEREAS, pursuant to K.S.A. 12-741 et seq., the Board of County Commissioners adopted Planning and Zoning Regulations in Reno County; and

WHEREAS, Resolution 96-45 was adopted on October 23, 1996, for the purpose of requiring and providing for the issuance of building permits in the unincorporated area of the County; and

WHEREAS, the Board of County Commissioners deems it advisable at this time to amend Resolution 96-45 in its entirety and to provide substitute provisions therefore.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that Resolution 96-45 is amended in its entirety and the following is substituted therefor.

SECTION 1. The following terms are defined for the purposes of this resolution.

Accessory Building - A subordinate building or portion of the main building, located on the same parcel and the use of which is clearly incidental to that of the main building.

Alteration - A change or rearrangement in the structural parts of an existing building or structure. Enlargement, whether by extending a side, increasing in height, or the moving from one location or position to another shall be considered as an alteration.

Applicant - The owner of land, or any person or entity acting as an agent for the owner, for which a zoning permit has been requested. The owner's authorized representative may be an applicant.

Building - A structure having a roof supported by columns or walls for the housing or enclosure of persons, animals, chattels or movable property of any kind, and which is permanently affixed to the land.

Owner - Any person, group of persons, firm or firms, corporation or corporations or groups thereof any other legal entity having legal title to or sufficient proprietary interest in a tract of land.

Structure - Anything constructed, erected, maintained or intended to shelter and enclose individuals, animal or property of any kind which

requires location on the ground; or attached to something having a location on the ground.

Zoning Compliance Permit – Authority granting an owner or applicant to construct a structure(s) on a parcel of land in accordance with the land development regulations and any other conditions as noted on the permit.

SECTION 2. The Planning, Zoning and Utilities Director or County Planner is hereby authorized to implement and enforce all of the provisions of this resolution and all other resolutions of Reno County now in force or hereafter adopted and related to zoning permits with the exception of permits issued under the authority of the sanitation code.

SECTION 3. No person shall erect, construct, enlarge, alter, or move any building structure, or construct any system, device or feature regulated by the Reno County Land Development Regulations or cause the same to be done without first obtaining a separate zoning permit for each building or structure from the Planning, Zoning, and Utilities Department (the “department”)

SECTION 4. No zoning permit shall be issued until the applicant has satisfied all applicable land development regulations and obtain an approved floodplain development permit (where applicable). Further, no zoning permit shall be issued until the applicant has submitted to the department an approved wastewater/well system correspondence form from the Reno County Health Department verifying that the applicant’s building plans are not in conflict with the Reno County Sanitation Code.

SECTION 5. A fee for each zoning permit shall be paid in accordance with the Schedule of Zoning Permit Fees set forth herein and attached as Exhibit A. Where work for which a zoning permit is required by this resolution has commenced prior to obtaining said permit, the appropriate fee as specified in the Schedule of Zoning Permit Fees shall be doubled. The payment of such double fee shall not relieve any persons from fully complying with the requirements of this resolution in the execution of the work or from any other penalties prescribed herein.

**Exceptions to Permit Fee Table:**

- (1) Reno County shall be exempt from the payment of fees for work performed on buildings, structures, or utilities owned wholly by such county or any of its departments, but such agencies are required to secure a no fee zoning permit.
- (2) The United States of America, the State of Kansas and cities and townships within Reno County shall not be required to secure zoning permits for work regulated by this resolution or pay for application fees associated with the planning, zoning, and utilities department. All other municipalities and taxing districts shall secure a zoning permit and pay the required fee.

- (3) Any building or structure used solely for agricultural purposes by the owner, lessee, or occupant of the parcel where the building or structure is located shall be exempt from paying the zoning permit fee. The owner or applicant shall not be exempt from obtaining a no fee zoning permit or paying the floodplain development permit fee.
- (4) Any building or structure which measures 120 sq. ft. or less in size shall be exempt from obtaining a zoning permit and paying a zoning permit fee. The building or structure shall not be exempt from the floodplain resolution and associated fees.

### **SCHEDULE OF ZONING PERMIT FEES**

See attached Exhibit A for fee schedule.

SECTION 6. The zoning permit is valid for one year from the date of issuance.

SECTION 7. Violation of the provisions of this resolution or failure to comply with any of its requirements shall constitute a misdemeanor. Any person who violates this resolution or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than \$500.00, and in addition, shall pay all costs and expenses involved in the case. Each day such violation continues, shall be considered a separate offense. Nothing herein contained shall prevent Reno County or other appropriate authority from taking such other lawful action as is necessary to prevent or remedy any violation.

SECTION 8. This amendment of resolution 96-45 does not affect any right which accrued, any duty imposed, any penalty incurred, or any proceeding commenced under or by virtue of resolution 96-45 prior to the effective date of this amending resolution.

SECTION 9. This resolution shall be effective on and after January 1, 2011 after publication in the official County newspaper pursuant to K.S.A. 19-101a.

ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS this 15th day  
of December, 2010.

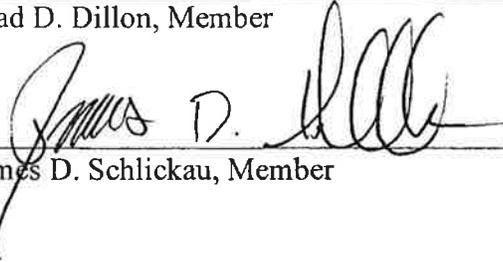
BOARD OF COUNTY COMMISSIONERS OF  
RENO COUNTY, KANSAS



\_\_\_\_\_  
Frances J. Garcia, Chairperson



\_\_\_\_\_  
Brad D. Dillon, Member



\_\_\_\_\_  
James D. Schlickau, Member

ATTEST:



\_\_\_\_\_  
Shari Gagnebin - Reno County Clerk



**RESOLUTION NO. 2016 - \_\_\_\_\_**

**A RESOLUTION AMENDING COUNTY RESOLUTION 2010-49 IN ITS ENTIRETY AND PROVIDING SUBSTITUTE PROVISIONS THEREFORE RELATING TO THE ISSUANCE OF ZONING COMPLIANCE PERMITS**

WHEREAS, pursuant to K.S.A. 12-741 et seq., the Board of County Commissioners adopted Planning and Zoning Regulations in Reno County; and

WHEREAS, Resolution 2010-49 was adopted on December 15, 2010 for the purpose of requiring and providing for the issuance of zoning permits in the unincorporated area of the County; and

WHEREAS, the Board of County Commissioners deems it advisable at this time to amend Resolution 2010-49 in its entirety and to provide substitute provisions therefore.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that Resolution 2010-49 is amended in its entirety and the following is substituted therefor.

SECTION 1. The following terms are defined for the purposes of this resolution.

Accessory Building - A subordinate building or portion of the main building, located on the same parcel and the use of which is clearly incidental to that of the main building.

Alteration - A change or rearrangement in the structural parts of an existing building or structure. Enlargement, whether by extending a side, increasing in height, or the moving from one location or position to another shall be considered as an alteration.

Applicant - The owner of land, or any person or entity acting as an agent for the owner, for which a zoning permit has been requested. The owner's authorized representative may be an applicant.

Building - A structure having a roof supported by columns or walls for the housing or enclosure of persons, animals, chattels or movable property of any kind, and which is permanently affixed to the land.

Owner - Any person, group of persons, firm or firms, corporation or corporations or groups thereof any other legal entity having legal title to or sufficient proprietary interest in a tract of land.

Structure - Anything constructed, erected, maintained or intended to shelter and enclose individuals, animal or property of any kind which requires location on the ground, or attached to something having a location on the ground.

Zoning Compliance Permit – Authority granting an owner or applicant to construct a structure(s) on a parcel of land in accordance with the land development regulations and any other conditions as noted on the permit.

SECTION 2. The Public Works Director or his designee is hereby authorized to implement and enforce all of the provisions of this resolution and all other resolutions of Reno County now in force or hereafter adopted and related to zoning permits with the exception of permits issued under the authority of the sanitation code.

SECTION 3. No person shall erect, construct, enlarge, alter, or move any building structure, or construct any system, device or feature regulated by the Reno County Zoning Regulations or cause the same to be done without first obtaining a separate zoning permit for each building or structure from the Planning and Zoning Division (the "Department")

SECTION 4. No zoning permit shall be issued until the applicant has satisfied all applicable zoning regulations and obtain an approved floodplain development permit (where applicable). Further, no zoning permit shall be issued until the applicant has submitted to the department an approved wastewater/well system correspondence form from the Reno County Health Department verifying that the applicant's building plans are not in conflict with the Reno County Sanitation Code.

SECTION 5. A fee for each zoning permit shall be paid in accordance with the Schedule of Zoning Permit Fees set forth herein and attached as Exhibit A. Where work for which a zoning permit is required by this resolution has commenced prior to obtaining said permit, the appropriate fee as specified in the Schedule of Zoning Permit Fees shall be doubled. The payment of such double fee shall not relieve any persons from fully complying with the requirements of this resolution in the execution of the work or from any other penalties prescribed herein.

**Exceptions to Permit Fee Table:**

- (1) The United States of America is not required to secure a zoning permit for work regulated by this resolution. The State of Kansas and all other "municipalities" as defined at K.S.A. 12-105a(a) within Reno County are required to secure a no fee zoning permit for work regulated by this resolution. No application fees will be charged for other Department services. All government entities are required to comply with floodplain development regulations. Any building or structure used solely for agricultural purposes by the owner, lessee, or occupant of the parcel where the building or structure is located shall be exempt from paying the zoning permit fee. The owner or applicant shall not be exempt from obtaining a no fee zoning permit, agricultural exemption permit, or paying the floodplain development permit fee.
- (2) Any building or structure which measures 120 sq. ft. or less in size shall be exempt from obtaining a zoning permit and paying a zoning permit fee. The building or structure shall not be exempt from the floodplain resolution and associated fees.

**SCHEDULE OF ZONING PERMIT FEES**

See attached Exhibit A for fee schedule.

SECTION 6. The zoning permit is valid for one year from the date of issuance.

SECTION 7. Violation of Section 3 of this resolution shall constitute a misdemeanor. Any person or corporation who shall violate Section 3 of this resolution, upon conviction of the same shall be fined not more than \$500.00 and/or imprisoned for up to thirty (30) days. Each day such violation continues, shall be considered a separate offense. Nothing herein contained shall prevent Reno County or other appropriate authority from taking such other lawful action as is necessary to prevent or remedy any violation.

SECTION 8. This resolution does not affect any right which accrued, any duty imposed, any penalty incurred, or any proceeding commenced under or by virtue of Resolution 2010-49 prior to the effective date of this amending resolution.

SECTION 9. This Resolution shall be effective from and after its publication in the official County newspaper pursuant to K.S.A. 19-101a.

ADOPTED in regular session by the Board of County Commissioners this 26<sup>th</sup> day of April, 2016.

BOARD OF COUNTY COMMISSIONERS OF  
RENO COUNTY, KANSAS

\_\_\_\_\_  
Dan Deming, Chairman

\_\_\_\_\_  
James Schlickau, Member

\_\_\_\_\_  
Brad Dillon, Member

ATTEST:

\_\_\_\_\_  
Donna Patton - Reno County Clerk

**Fee Schedule - Exhibit "A"**

<b>Reno County Planning Division Fees</b>	
<b>Type of Fee</b>	<b>Proposed changes in fees effective - on or after 4/26/16</b>
Zoning Amendment	\$300
Special Use /Conditional Use Permit	<del>250</del> <b>\$300</b>
Variance/Appeal	\$250
<b>Special Exception</b>	<b>\$250</b>
<b>Appeal of an Administrative Decision</b>	<b>\$250</b>
Vacation of a road, easement public reservation, setback line, access control, etc.	\$250
<b>Special Event Permit</b>	<b>\$150</b>
Temporary Use Permit	\$25
Preliminary Plat	\$300-\$20/lot. Max. \$1,000
Final Plat	\$300- \$20/lot. Max. \$1,000
<b>Administrative review of a subdivision sketch plan</b>	<del>50</del> <b>\$100</b>
<b>Subdivision Lot Split</b>	\$25
<b>Residential Zoning Permits</b>	
Single Family Dwelling	\$125
Duplex	\$125
Triplex	\$125
Fourplex	\$125
Over 4 Units	\$125
Accessory Structures	\$50
Additions	\$50
Alterations	\$50
<b>Commercial/Industrial Zoning Permits</b>	
\$0-\$10,000	<del>\$125</del>
\$10,001-\$25,000	<del>\$125</del>
\$25,001-\$50,000	<del>\$125</del>
\$50,001-\$100,000	<del>\$125</del>
\$100,001-\$500,000	<del>\$125</del>
Over \$500,001	<del>\$125</del>
<b>Principal Structure(s)</b>	<b>\$125</b>
Accessory Structures	\$50
Additions	\$50
Alterations	\$50
<b>Public Building/Other Zoning Permits</b>	
Police/Fire Stations	\$50
Churches	\$50
Public buildings not owned by the state or county	\$50
<del>Additions to existing public buildings</del>	<del>\$50</del>
<b>Accessory Structures</b>	<b>\$50</b>
<b>Additions</b>	<b>\$50</b>
<b>Alterations</b>	<b>\$50</b>
Telecommunication Tower	\$150
Telecommunication Equipment Shed	\$50



**Fee Schedule - Exhibit "A"**

<b>Reno County Planning Division Fees</b>	<b>Effective - 4/26/16</b>
Zoning Amendment	\$300
Conditional Use Permit	\$300
Variance	\$250
Special Exception	\$250
Appeal of an Administrative Decision	\$250
Vacation of a road, easement, public reservation, setback line, access control, etc	\$250
Special Event Permit	\$150
Temporary Use Permit	\$25
Preliminary Plat	\$300-\$20/lot. Max. \$1,000
Final Plat	\$300- \$20/lot. Max. \$1,000
Administrative review of a subdivision sketch plan	\$100
Subdivision Lot Split	\$25
<b>Residential Zoning Permits</b>	
Single Family Dwelling	\$125
Duplex	\$125
Triplex	\$125
Fourplex	\$125
Over 4 Units	\$125
Accessory Structures	\$50
Additions	\$50
Alterations	\$50
<b>Commercial/Industrial Zoning Permits</b>	
Principal Structure(s)	\$125
Accessory Structures	\$50
Additions	\$50
Alterations	\$50
<b>Public Building/Other Zoning Permits</b>	
Police/Fire Stations	\$50
Churches	\$50
Public buildings not owned by the state or county	\$50
Accessory Structures	\$50
Additions	\$50
Alterations	\$50
Telecommunication Tower	\$150
Telecommunication Equipment Shed	\$50
Wind Energy Tower	\$150
Wind Energy Related Structures	\$50
Bio-Diesel/Ethanol Plant	\$150
Swimming Pools	\$50
Zoning Determination Letter	\$50
Agricultural Lot Split	\$25
Floodplain Permit	\$50
Sign	\$0
Agricultural Buildings	\$0



**AGENDA REQUEST**

**AGENDA  
ITEM #8**

Consider for approval an agreement for the Federal Fund Exchange Program between KDOT and Reno

**PROPOSED AGENDA ITEM:** County Kansas. Agreement No. 179-16

**PRESENTED BY:** David McComb

**RECOMMENDED ACTION:** Approval and Signatures

**BACKGROUND/DISCUSSION DATE:** Tuesday, April 19, 2016

**PROPOSED AGENDA DATE:** Tuesday, April 26, 2016

**FINANCIAL CONSIDERATIONS:**

Cost: n/a Funding Source: Is it budgeted? n/a

Fund/Dept.: n/a Effective Date: n/a

Revenue: n/a

Grant Amount: n/a Local Match: n/a

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? Yes

**Will this Agenda Item replace an existing policy, agreement, contract or resolution?  
If Yes, please explain: n/a**

**OTHER:** n/a

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? n/a



Dwight D. Eisenhower State Office Building  
700 S.W. Harrison Street  
Topeka, KS 66603-3745

Mike King, Secretary  
Ronald J. Seitz, P.E., Chief

Phone: 785-296-3861  
Fax: 785-296-2079  
Hearing Impaired - 711  
publicinfo@ksdot.org  
<http://www.ksdot.org>

Sam Brownback, Governor

BLP Memo 16-02

MEMO TO: Board of County Commissioners  
Reno County

DATE: March 31, 2016

SUBJECT: Federal Funds Distribution/Federal Fund Exchange 2016

I am pleased to announce that the Kansas Department of Transportation (KDOT) is making Federal Funds, in the amount of \$474,367.52, available to the County of for Federal Fiscal Year 2016 (October 1, 2015 through September 30, 2016). These funds may be used to develop a federal-aid project following the procedures outlined in the KDOT LPA Project Development Manual, or you may exchange them with KDOT under the Federal Fund Exchange Program.

The federal fund exchange program is a voluntary program that allows a local public agency (LPA) to trade all or a portion of its federal fund allocations in a specific federal fiscal year with KDOT in exchange for state transportation dollars. The exchange rate for the program is \$0.90 of state funds for every \$1.00 of local federal obligation authority exchanged. State funds will be paid on a reimbursement basis as the LPA incurs costs for transportation related projects.

The Program Guidelines and necessary documents are located at <http://www.ksdot.org/burlocalproj/default.asp>. For your convenience, the amount of funds available to exchange for Federal Fiscal Year 2016 have been entered into the attached Request to Exchange Federal Funds Form. **Please remember to return the completed Request by April 29, 2016.**

Also attached please find the Master Agreement; once this agreement is fully executed it will be valid for the entirety of the Federal Fund Exchange Program. **Please remember to return two original copies of the completed Master Agreement by April 29, 2016.** Also remember a Request to Exchange will still be needed each year.

We appreciate your participation in the federal-aid/federal fund exchange program for local public agencies. Please contact Crystal Madrid, Tod Salfrank or me at 785-296-3861 if you have any questions regarding this program or if you need assistance in completing the Request to Exchange Federal Funds form.

Sincerely,

A handwritten signature in black ink, appearing to read "R. J. Seitz".

Ronald J. Seitz, P.E., Chief  
Bureau of Local Projects

cc: Office of City Engineer  
Jim L. Kowach, P.E., Director, Division of Engineering and Design  
Michael J. Moriarty, Chief, Bureau of Transportation Planning

FUND EXCHANGE MASTER  
RENO COUNTY, KANSAS

**FEDERAL-AID  
FUND EXCHANGE  
MASTER AGREEMENT**

This MASTER AGREEMENT is between **MICHAEL S. KING, Secretary of Transportation**, Kansas Department of Transportation (KDOT) (the “Secretary”) and **RENO COUNTY, KANSAS** (the “County”), collectively, the “Parties.”

**RECITALS:**

- A. The Secretary has authorized a Federal Fund Exchange Program under which local units of government may exchange some or all of the Federal Funds allotment by KDOT to the local unit in a specific federal fiscal year for State Funds allocated to the Secretary.
- B. The County desires to exchange all or a portion of the County’s annual allotment of Federal Funds for State Funds at the Exchange Rate or to bank all or a portion of its annual allotment, such amount to be used in the future for either a Federal-Aid Project or exchanged for State Funds at the Exchange Rate.
- C. The Secretary and the County are empowered by the laws of Kansas to enter into agreements incident to the financing, construction, and maintenance of county roads utilizing federal or state funds.
- D. The Parties have determined the Federal Fund Exchange Program would be most efficiently administered under this Master Agreement.

**NOW, THEREFORE**, the Parties agree as follows:

**ARTICLE I**

**DEFINITIONS:**

As used in this Agreement, the capitalized terms below have the following meanings:

1. “**Agreement**” means this written document, including all attachments and exhibits, evidencing the legally binding terms and conditions of the agreement between the Parties.
2. “**Banked Funds**” means the County’s annual allotment of Federal Funds which the County has decided to use in the future for either a Federal-Aid Project or to be exchanged for State Funds.
3. “**County**” means the Reno County, Kansas.
4. “**Effective Date**” means the date this Agreement is signed by the Secretary or his designee.

5. **“Exchange Rate”** means the exchange of Federal Funds allotment for State Funds at a rate of ninety percent (90%) of State Funds for one hundred percent (100%) of local federal obligation authority for costs incurred pursuant to this Agreement, on a reimbursement basis.
6. **“Exchanged Funds”** means the funds from the County’s annual allotment of Federal Funds exchanged for State Funds at the Exchange Rate.
7. **“Exchanged Portion”** means a portion of funds from the County’s annual allotment of Federal Funds exchanged for State Funds.
8. **“Federal Funds”** means federal-aid transportation funds, including Surface Transportation Program funds, for use on state and local federal-aid transportation projects.
9. **“Fund Exchange Request”** means the attached form “Attachment A” which is submitted by the County to KDOT to request the exchange of Federal Funds for State Funds in any given year, and the terms of which are incorporated herein by reference.
10. **“KDOT”** means the Kansas Department of Transportation, an agency of the state of Kansas, with its principal place of business located at 700 SW Harrison Street, Topeka, KS, 66603-3745.
11. **“Parties”** means the Secretary and KDOT, individually and collectively, and the County.
12. **“Secretary”** means Michael S. King, in his official capacity as Secretary of Transportation of the state of Kansas, and his successors.
13. **“State Funds”** means State of Kansas transportation funds.

## ARTICLE II

### TERMS OF AGREEMENT:

1. **Secretary Authorization.** The Secretary is authorized by the County to take such steps as are deemed by the Secretary to be necessary or advisable for the purpose of securing the benefits of the current Federal-Aid Transportation Act for this exchange.
2. **Incorporation of Program Application.** The County will submit a Fund Exchange Request when it desires to exchange its Federal Funds. The Fund Exchange Request will be incorporated into and made a part of this Agreement for all purposes.
3. **Exchange of Funds.**
  - (a) When the County submits a Fund Exchange Request to use the Banked Funds for a Federal-Aid Project, the Secretary will apply one hundred percent (100%) of the requested amount to said project, up to the amount indicated on the Fund Exchange Request.

- (b) When the County submits a Fund Exchange Request, to use the Exchanged or Banked Funds pursuant to the Federal Fund Exchange Program, the following terms will apply to the exchange:
- (i) The County authorizes the Secretary to retain and use the Exchanged Portion of the County's annual allotment of Federal Funds for the federal fiscal year indicated in the Fund Exchange Request in exchange for State Funds at the Exchange Rate.
  - (ii) The Secretary shall reimburse the County, with State Funds, for one hundred percent (100%) of costs incurred pursuant to this Agreement, up to ninety percent (90%) of the amount of funds as indicated on the Fund Exchange Request. All costs incurred in excess of the fund exchange amount will be the sole responsibility of the County.
  - (iii) Any State Funds exchanged pursuant to this Agreement may be carried over in the next federal fiscal year by the County. Banking of Exchanged Funds is limited to three (3) consecutive fiscal years, unless written approval is obtained from the Secretary.
  - (iv) The County understands that the Secretary may use the retained Federal Funds exchanged by the County for any federally eligible purpose or project within the State.
  - (v) The Secretary will make partial payments to the County for amounts not less than \$1,000 and no more frequently than monthly. Such payments will be made after receipt of proper billing showing costs paid by the County and any reimbursement form required by KDOT.

4. **Limitations on Use of State Funds.**

- (a) The County shall not deposit the exchanged State Funds into the operating budget for the County.
- (b) The County shall use the State Funds exchanged pursuant to this Agreement for:
  - (i) transportation projects, as approved by the Secretary, which are eligible under KDOT's Federal Fund Exchange Guidelines; and
  - (ii) for all phases of approved transportation project(s) including, but not limited to preliminary engineering, right of way acquisition, utility relocation, construction and inspection.
- (c) Upon completion of the transportation project, the County shall notify Secretary and allow the Secretary to participate in a final review of the project. Reviews by the Secretary are not done for the benefit of the County or its contractors, or agents, or other political subdivision, or the traveling public. The Secretary makes no representation, express or implied warranty to any person or entity concerning the adequacy or accuracy of the design plans, specifications, estimates, surveys, and any

necessary investigations or studies, including, but not limited to, environmental, hydraulic, and geological investigations or studies for the Project, or any other work performed by the County.

5. **Availability of State Funds.** The total dollars exchanged under this Agreement are contingent upon the availability of State Funds. If, in the judgment of the Secretary, sufficient State Funds are not appropriated to continue the function performed in this Agreement, the Secretary may terminate this Agreement without further notice. The Secretary will not be responsible to the County for any reduction in State Funds.
6. **Availability of Federal Funds.** The total dollars exchanged under this Agreement are also contingent upon the availability of Federal Funds. If, due to Congressional funding restrictions, sufficient Federal Funds have not been allocated to the County, the Secretary shall exchange funds in the amount available.
7. **Audit.** The County will participate and cooperate with the Secretary in an audit which will occur either annually or by project. The County shall make its records and books available to representatives of the Secretary for audit for a period of five (5) years after date of final payment under this Agreement. If any such audits reveal payments have been made with State Funds to the County for items considered non-participating, the County shall promptly reimburse Secretary for such items upon notification by Secretary.
8. **Compliance with Federal and State Laws.** The County shall comply with all applicable federal, state, and local laws, regulations, executive orders, and ordinances governing the projects undertaken pursuant to this Agreement.
9. **Legal Authority.** The County shall adopt all necessary ordinances and/or resolutions and take such administrative or legal steps as may be required to give full effect to the terms of this Agreement.
10. **Indemnification.** To the extent permitted by law, the County agrees to defend, indemnify, hold harmless, and save the Secretary and his or her authorized representatives from any and all costs, liabilities, expenses, suits, judgments, damages to persons or property or claims of any nature whatsoever arising out of or in connection with the provisions or performance of this Agreement by the County or the County's employees.

### ARTICLE III

#### GENERAL PROVISIONS:

1. **Civil Rights Act.** The "Special Attachment No. 1," pertaining to the implementation of the Civil Rights Act of 1964, is attached and made a part of this Agreement.
2. **Contractual Provisions.** The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

- 3. **Binding Agreement.** This Agreement and all contracts entered into under the provisions of this Agreement shall be binding upon the Secretary and the County and their successors in office.
- 4. **No Third Party Beneficiaries.** No third party beneficiaries are intended to be created by this Agreement, nor do the parties herein authorize anyone not a party to this Agreement to maintain a suit for damages pursuant to the terms or provisions of this Agreement.
- 5. **Headings.** The captions of the various articles and sections of this Agreement are for convenience and ease of reference only, and do not alter the terms and conditions of any part or parts of this Agreement.
- 6. **Effective Date.** This Agreement will become effective as of the date signed by the Secretary or his designee.

IN WITNESS WHEREOF the Parties have caused this Agreement to be signed by their duly authorized officers as of the Effective Date.

ATTEST:

RENO COUNTY, KANSAS

\_\_\_\_\_  
COUNTY CLERK

(Date)

\_\_\_\_\_  
CHAIRPERSON

(SEAL)

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

Kansas Department of Transportation  
Michael S. King, Secretary of Transportation

By:

\_\_\_\_\_  
Jerome T. Younger, P.E. (Date)  
Deputy Secretary and  
State Transportation Engineer

**KANSAS DEPARTMENT OF TRANSPORTATION**

Special Attachment  
To Contracts or Agreements Entered Into  
By the Secretary of Transportation of the State of Kansas

NOTE: Whenever this Special Attachment conflicts with provisions of the Document to which it is attached, this Special Attachment shall govern.

THE CIVIL RIGHTS ACT OF 1964, and any amendments thereto,  
REHABILITATION ACT OF 1973, and any amendments thereto,  
AMERICANS WITH DISABILITIES ACT OF 1990, and any amendments thereto,  
AGE DISCRIMINATION ACT OF 1975, and any amendments thereto,  
EXECUTIVE ORDER 12898, FEDERAL ACTIONS TO ADDRESS ENVIRONMENTAL JUSTICE IN MINORITY  
POPULATIONS AND LOW INCOME POPULATIONS 1994, and any amendments thereto,  
49 C.F.R. Part 26.1 (DBE Program), and any amendments thereto

**NOTIFICATION**

The Secretary of Transportation for the State of Kansas, in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964 (78 Stat. 252), §504 of the Rehabilitation Act of 1973 (87 Stat. 355) and the Americans with Disabilities Act of 1990 (42 USC 12101), the Age Discrimination Act of 1975 (42 USC 6101), the regulations of the U.S. Department of Transportation (49 C.F.R., Part 21, 23, and 27), issued pursuant to such Act, Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations (1994), and the DBE Program (49 C.F.R., Part 26.1), hereby notifies all contracting parties that, the contracting parties will affirmatively ensure that this contract will be implemented without discrimination on the grounds of race, religion, color, gender, age, disability, national origin, or minority populations **and low income populations** as more specifically set out in the following "Nondiscrimination Clauses".

**CLARIFICATION**

Where the term "Consultant" appears in the following "Nondiscrimination Clauses", the term "Consultant" is understood to include all parties to contracts or agreements with the Secretary of Transportation of the State of Kansas.

**Nondiscrimination Clauses**

During the performance of this contract, the Consultant, or the Consultant's assignees and successors in interest (hereinafter referred to as the "Consultant"), agrees as follows:

- 1) Compliance with regulations: The Consultant will comply with the regulations of the U.S. Department of Transportation relating to nondiscrimination in its federally-assisted programs and codified at Title 49, Code of Federal Regulations, Parts 21, 23 and 27, (hereinafter referred to as the "Regulations"). The Regulations are herein incorporated by reference and made a part of this contract.
- 2) Nondiscrimination: The Consultant, with regard to the work performed by the Consultant after award and prior to the completion of the contract work, will not discriminate on the grounds of race, religion, color, gender, age, disability, national origin or minority populations and low income populations in the selection and retention of subcontractors, including in the procurements of materials and leases of equipment. The Consultant will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- 3) Solicitations for Subcontractors, including Procurements of Material and Equipment: In all solicitations, either competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract including procurements of materials and equipment, each potential subcontractor or supplier shall be notified by the Consultant of the Consultant's obligation under this contract and the Regulations relative to nondiscrimination on the grounds of race, religion, color, gender, age, disability, national origin or minority populations and low income populations.

- 4) Information and Reports: The Consultant will provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and the Secretary of the Transportation of the State of Kansas will be permitted access to the Consultant's books, records, accounts, other sources of information, and facilities as may be determined by the Secretary of Transportation of the State of Kansas to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the Secretary of Transportation of the State of Kansas and shall set forth what efforts it has made to obtain the information.
- 5) Employment: The Consultant will not discriminate against any employee or applicant for employment because of race, religion, color, gender, age, disability, or national origin.
- 6) Sanctions for Noncompliance: In the event of the Consultant's noncompliance with the nondiscrimination provisions of this contract, the Secretary of Transportation of the State of Kansas shall impose such contract sanctions as the Secretary of Transportation of the State of Kansas may determine to be appropriate, including, but not limited to,
  - (a) withholding of payments to the Consultant under the contract until the Consultant complies, and/or
  - (b) cancellation, termination or suspension of the contract, in whole or in part.
- 7) Disadvantaged Business Obligation
  - (a) Disadvantaged Business as defined in the Regulations shall have a level playing field to compete for contracts financed in whole or in part with federal funds under this contract.
  - (b) All necessary and reasonable steps shall be taken in accordance with the Regulations to ensure that Disadvantaged Businesses have equal opportunity to compete for and perform contracts. No person(s) shall be discriminated against on the basis of race, color, gender, or national origin in the award and performance of federally-assisted contracts.
  - (c) The Consultant, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 C.F.R. Part 26 in the award and administration of Federally-assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.
- 8) Executive Order 12898
  - (a) To the extent permitted by existing law, and whenever practical and appropriate, all necessary and reasonable steps shall be taken in accordance with Executive Order 12898 to collect, maintain, and analyze information on the race, color, national origin and income level of persons affected by programs, policies and activities of the Secretary of Transportation of the State of Kansas and use such information in complying with Executive Order 12898.
- 9) Incorporation of Provisions: The Consultant will include the provisions of paragraphs (1) through (8) in every subcontract, including procurements of materials and equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The Consultant will take such action with respect to any subcontract or procurement as the Secretary of Transportation of the State of Kansas may direct as a means of enforcing such provisions including sanctions for noncompliance: PROVIDED, however, that, in the event a Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the State to enter into such litigation to protect the interests of the State.

**CONTRACTUAL PROVISIONS ATTACHMENT**

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

"The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part thereof."

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges-hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.  
  
Contractor agrees to comply with all applicable state and federal anti-discrimination laws.  
  
The provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting State agency cumulatively total \$5,000 or less during the fiscal year of such agency.
6. **Acceptance Of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority To Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility For Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 et seq.
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.



**KANSAS DEPARTMENT OF TRANSPORTATION  
BUREAU OF LOCAL PROJECTS  
REQUEST TO EXCHANGE FEDERAL FUNDS UNDER THE FEDERAL-AID FUND  
EXCHANGE MASTER AGREEMENT**

Date: March 31, 2016

County/City:

Reno

Federal Funds to Be Exchanged:

\$474,367.52

The Secretary of Transportation is hereby requested to make available to the city/county State Funds in exchange for the city's/county's allotment of Federal Funds in the amount stated above. The Exchange will be made under the Terms and Conditions as set forth in the city/county's Federal Fund Exchange Master Agreement previously executed between the city/county and the Secretary. This request shall be attached to and become a part of the city/county's Federal Funds Exchange Agreement.

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
*Signature\** *Date*

\_\_\_\_\_  
*Typed or Printed Name*

\_\_\_\_\_  
*Title*

*\*The representative signing this request must be authorized by law to bind the city/county to an agreement.*



**AGENDA REQUEST**

**AGENDA  
ITEM #9**

**PROPOSED AGENDA ITEM:** Request to Approve 2017 Holiday Schedule

**PRESENTED BY:** Renee Harris

**RECOMMENDED ACTION:** Approve

**BACKGROUND/DISCUSSION DATE:** 04/12/2016

**PROPOSED AGENDA DATE:** 04/19/2016

**FINANCIAL CONSIDERATIONS:**

Cost: NA Funding Source: Is it budgeted? Yes

Fund/Dept.: \_\_\_\_\_ Effective Date: 01/01/2017

Revenue: \_\_\_\_\_

Grant Amount: \_\_\_\_\_ Local Match: \_\_\_\_\_

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? \_\_\_\_\_

**Will this Agenda Item replace an existing policy, agreement, contract or resolution?  
If Yes, please explain:** \_\_\_\_\_

**OTHER:** \_\_\_\_\_

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? \_\_\_\_\_



RENO COUNTY HUMAN RESOURCES

206 West First Ave.  
Hutchinson, Kansas 67501-5245  
620-694-2932  
Fax: 620-694-2508

TDD: Kansas Relay Center 1-800-766-3777

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### PROPOSED - 2017 Holiday Schedule

January 2	Monday	New Year's Day - Observed
January 16	Monday	Martin Luther King Day - Recognized
May 29	Monday	Memorial Day - Recognized
July 4	Tuesday	Independence Day - Recognized
September 4	Monday	Labor Day - Recognized
November 10	Friday	Veterans Day - Observed
November 23	Thursday	Thanksgiving - Recognized
November 24	Friday	Additional Thanksgiving - Observed
December 25	Monday	Christmas Day - Recognized

---

Sample Text to  
be Added >>>

**Commissioner Holiday: Monday October 9th**

The Commissioner Holiday has been assigned to Monday, October 9<sup>th</sup>, which is also Columbus Day.

**However, Columbus Day is NOT being added to the regular Holiday Schedule. It will be up for discussion again for 2018.**

# AGENDA ITEM #10

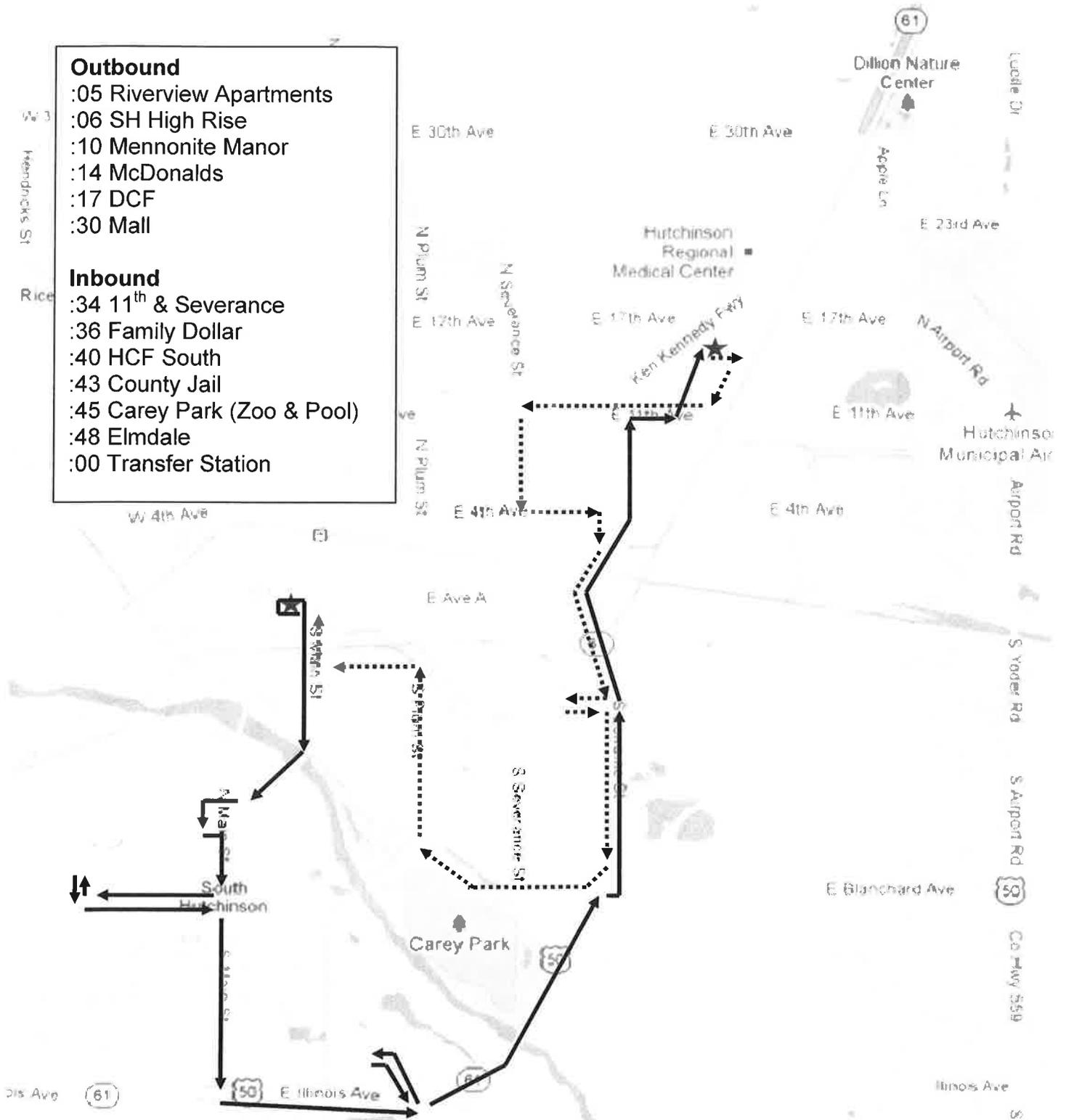
## South Route Proposed Change 3/28/16

### Outbound

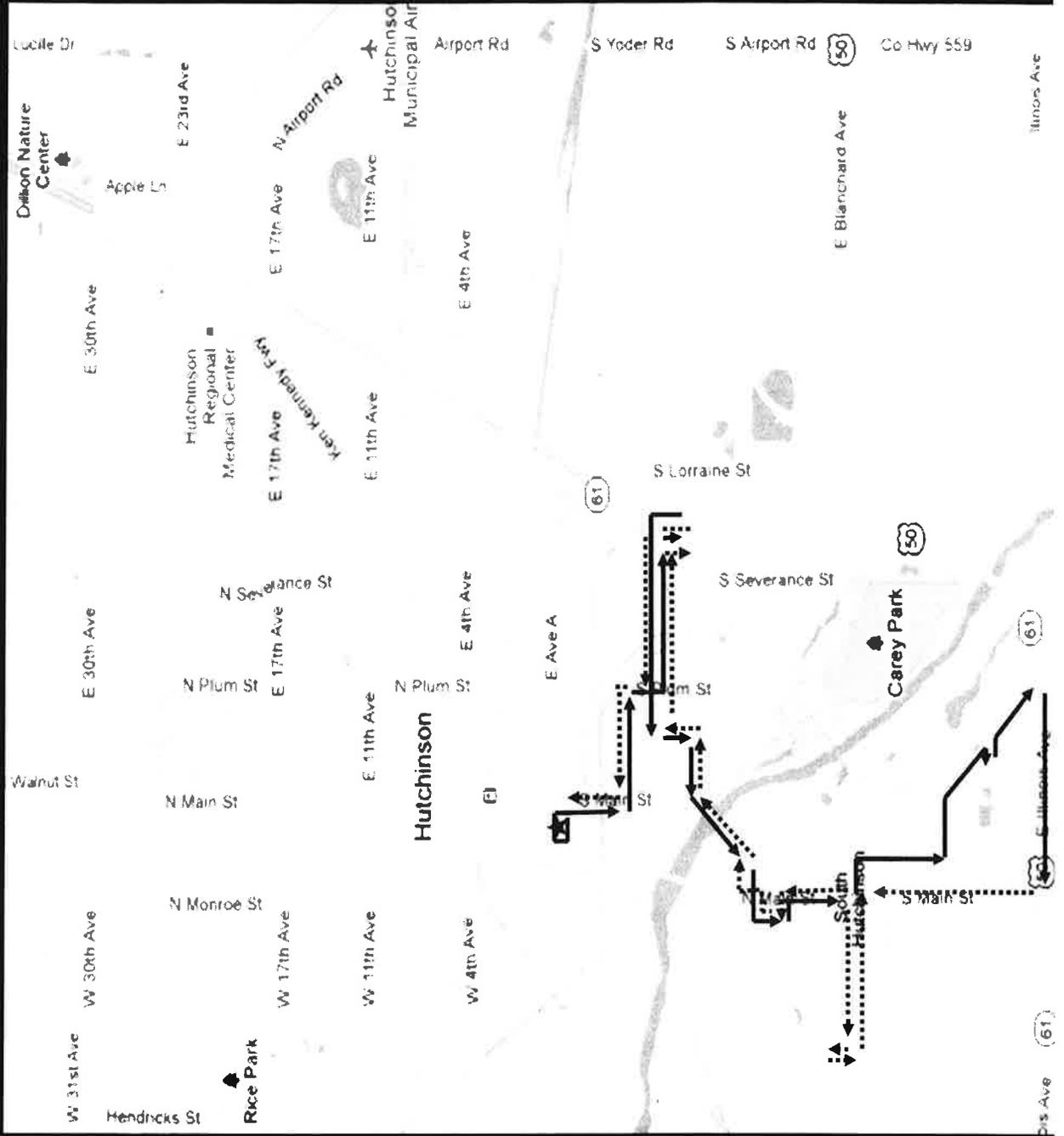
- :05 Riverview Apartments
- :06 SH High Rise
- :10 Mennonite Manor
- :14 McDonalds
- :17 DCF
- :30 Mall

### Inbound

- :34 11<sup>th</sup> & Severance
- :36 Family Dollar
- :40 HCF South
- :43 County Jail
- :45 Carey Park (Zoo & Pool)
- :48 Elmdale
- :00 Transfer Station



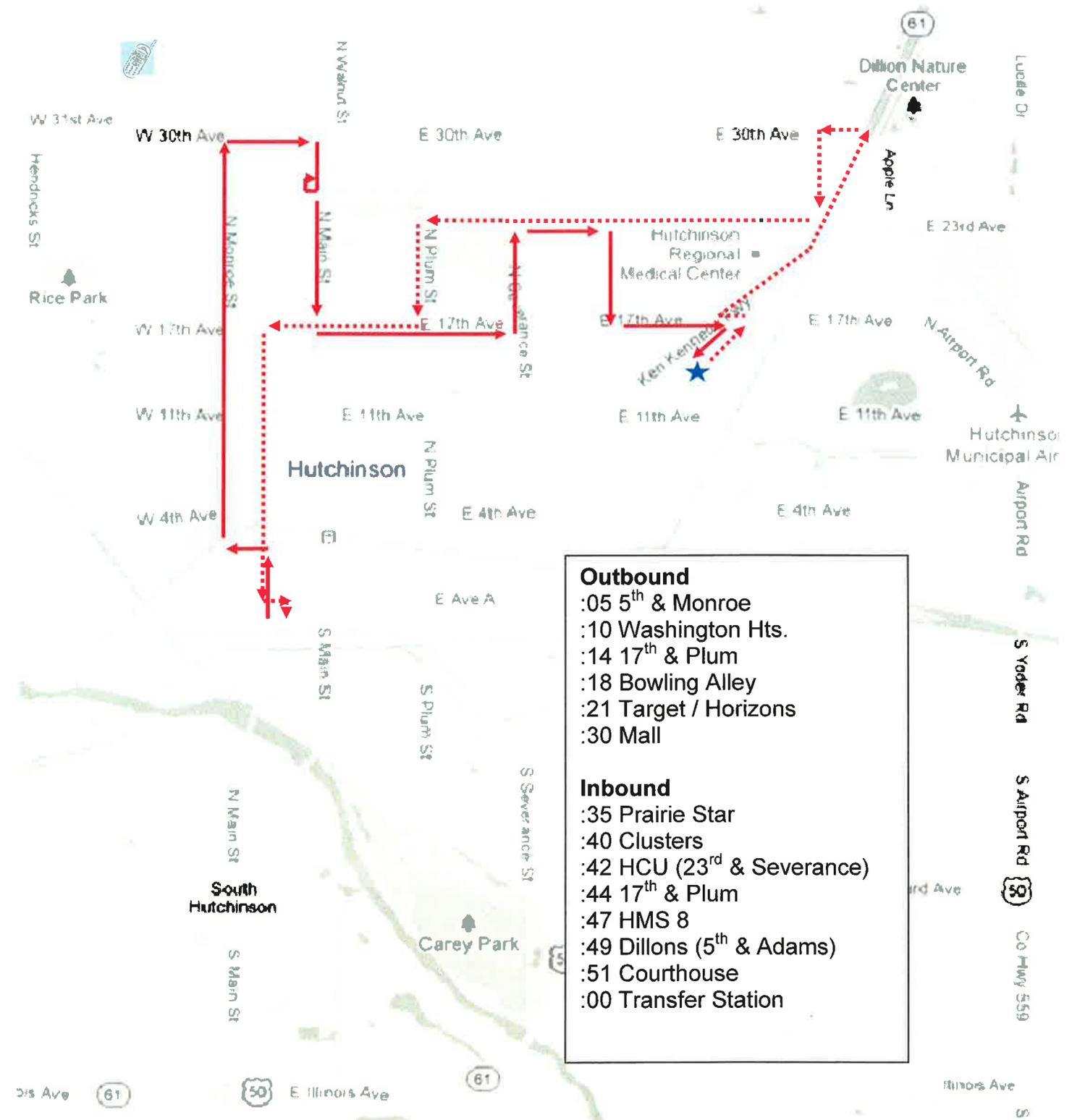
# Route 1 South Solid = Outbound; Dot = Inbound



- :00 Station
- :07 Work Release
- :15 High Rise
- :30 M Manor
- :40 Riverside
- :50 Elmdale

On Saturday, this route runs on the odd hours

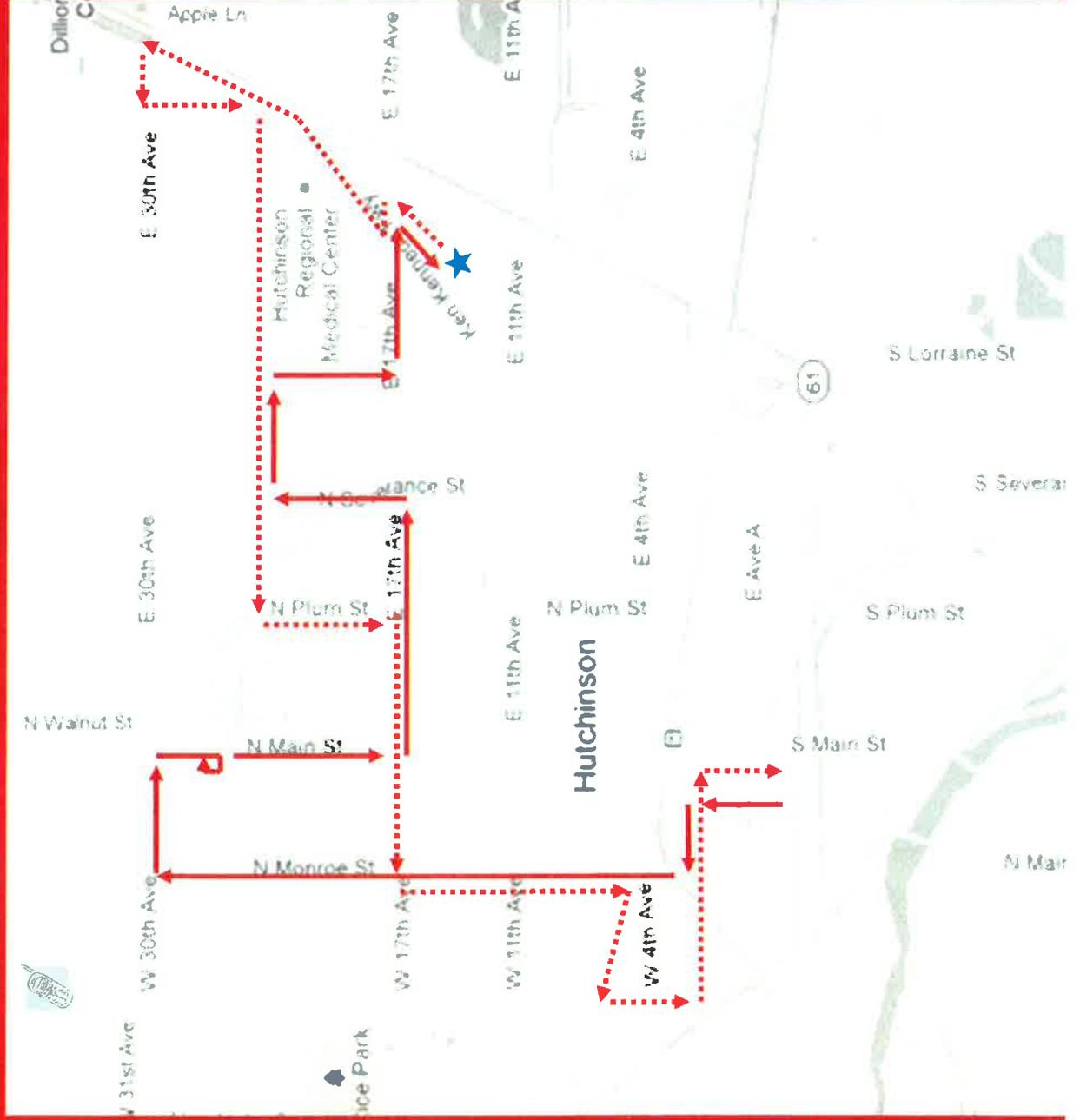
**Northwest Route Proposed Change 3/28/16**



- |                 |                                    |
|-----------------|------------------------------------|
| <b>Outbound</b> |                                    |
| :05             | 5 <sup>th</sup> & Monroe           |
| :10             | Washington Hts.                    |
| :14             | 17 <sup>th</sup> & Plum            |
| :18             | Bowling Alley                      |
| :21             | Target / Horizons                  |
| :30             | Mall                               |
| <b>Inbound</b>  |                                    |
| :35             | Prairie Star                       |
| :40             | Clusters                           |
| :42             | HCU (23 <sup>rd</sup> & Severance) |
| :44             | 17 <sup>th</sup> & Plum            |
| :47             | HMS 8                              |
| :49             | Dillons (5 <sup>th</sup> & Adams)  |
| :51             | Courthouse                         |
| :00             | Transfer Station                   |

# Route 2 Northwest – Red

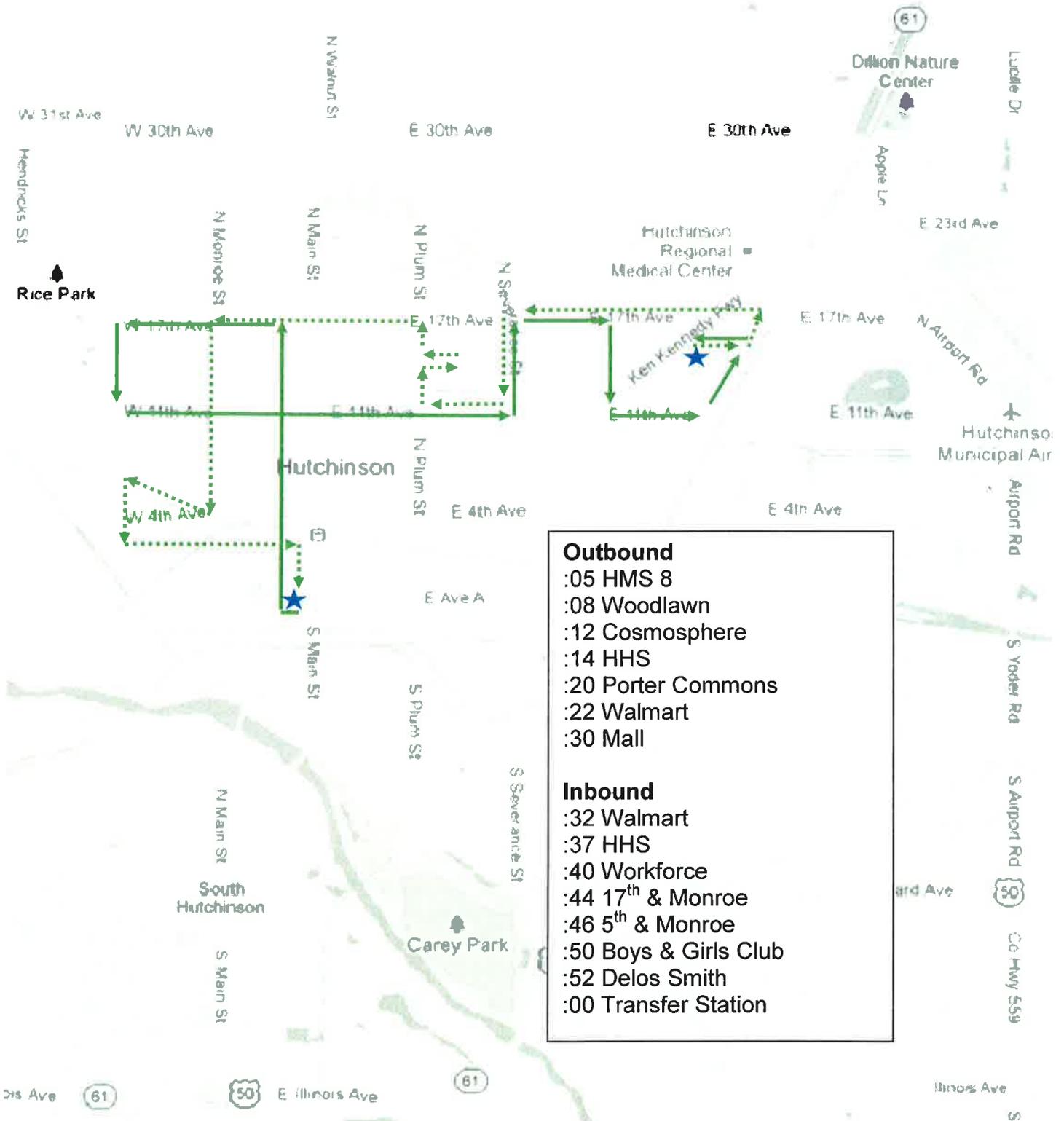
## Solid = Outbound; Dot = Inbound



- :00 Station
- :10 30<sup>th</sup> / Main
- :20 23<sup>rd</sup> / Lorraine
- :30 Mall
- :40 23<sup>rd</sup> / Severance
- :50 Whiteside / 2<sup>nd</sup>

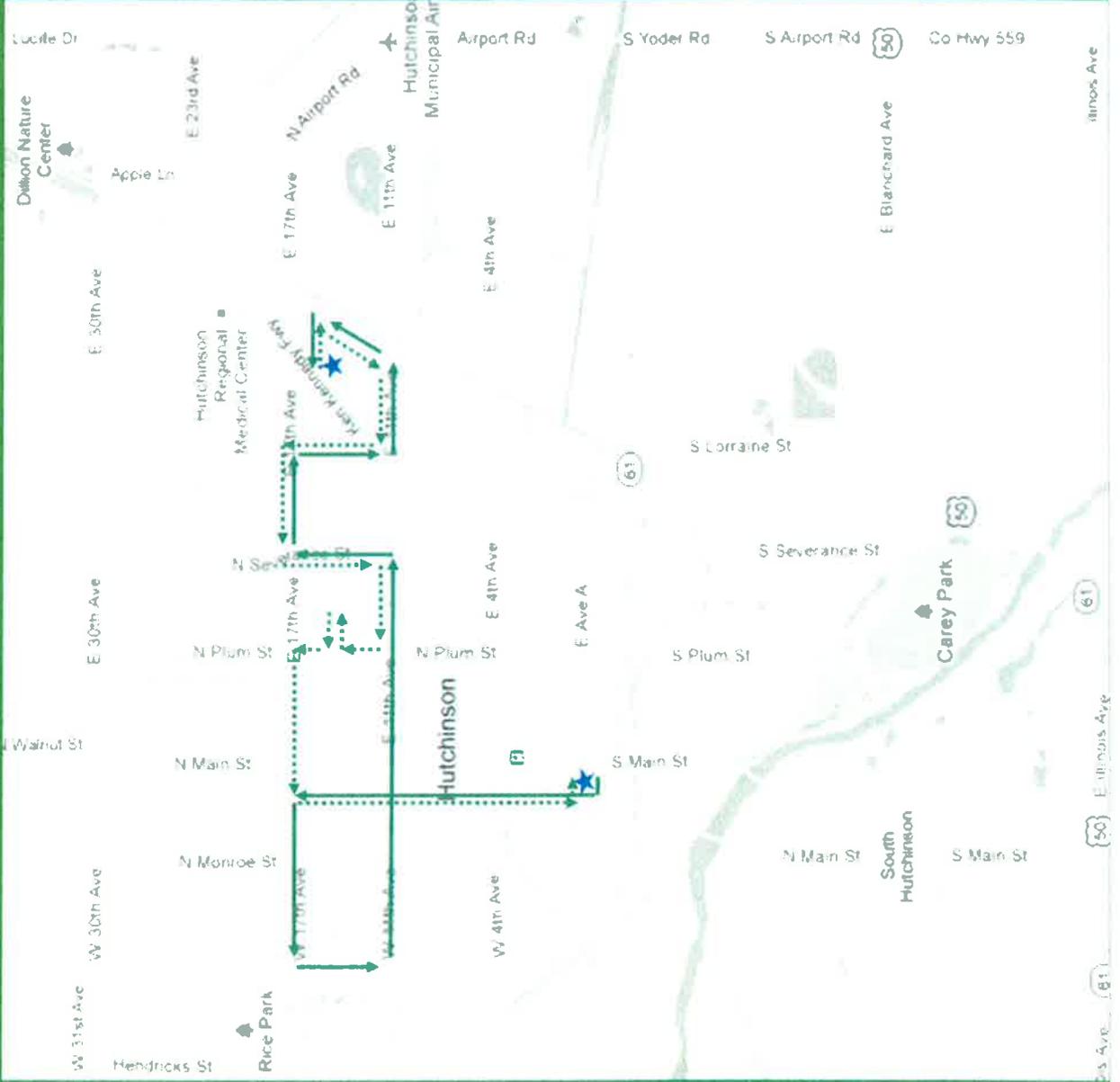
On Saturday, this route runs on the even hours.

**Route 3 Proposed Changes – 3/28/16**



# Route 3 – Green

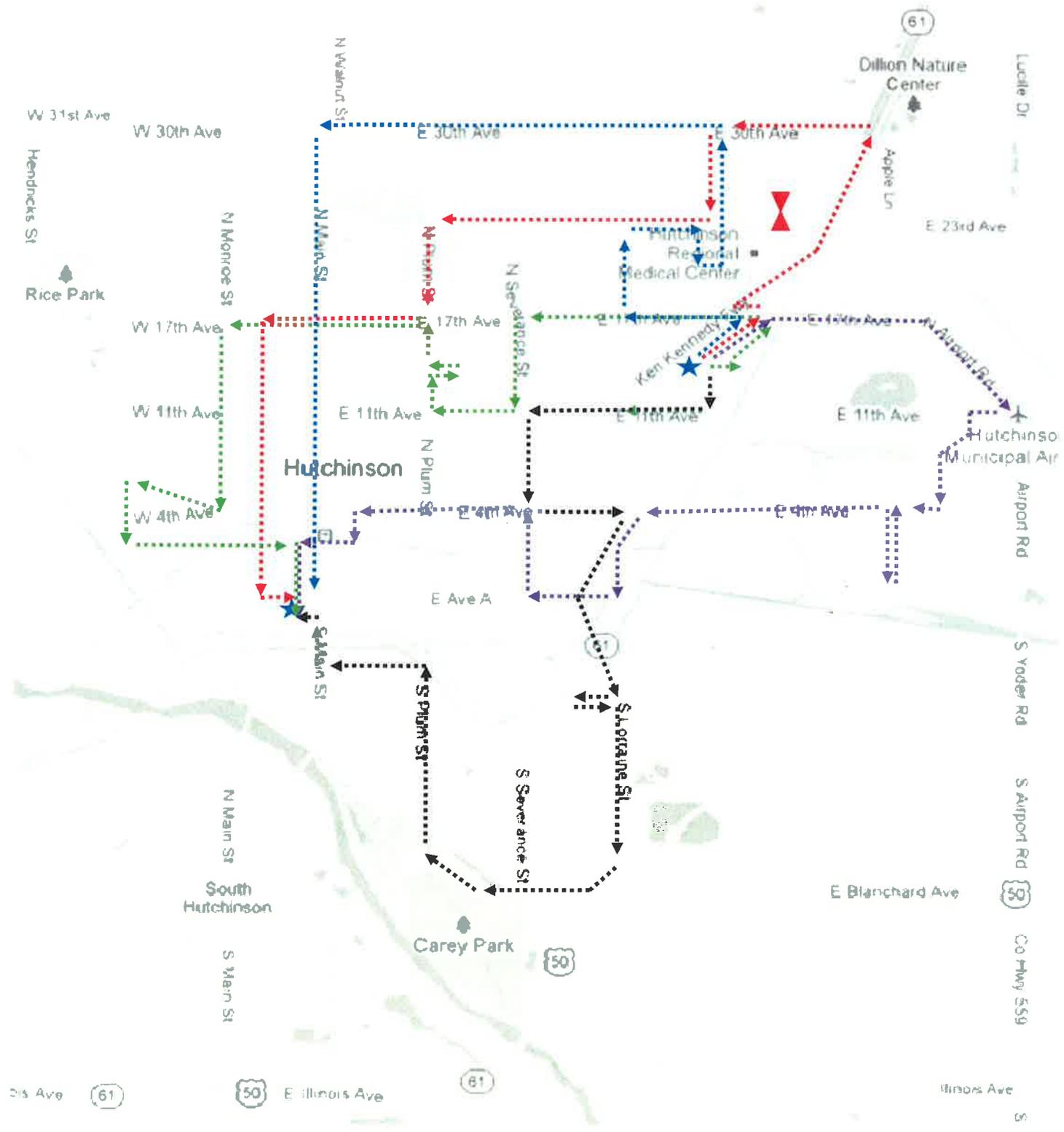
## Solid = Outbound; Dot = Inbound



- :00 Station
- :10 11<sup>th</sup> / Monroe
- :20 Lorraine / 11th
- :30 Mall
- :40 17<sup>th</sup> / Severance
- :50 Adams / 4<sup>th</sup>



# Inbound Routes Proposal 3/28/16





# Inbound

## Route 3 Green

- :30 Mall
- :40 17th/Severance
- :50 Adams / 4th

## Route 2 NW Red

- :30 Mall
  - :40 23rd/Severance
  - :50 Whiteside/2nd
- On Saturday, this route runs on the even hours.

## Route 1 South Black

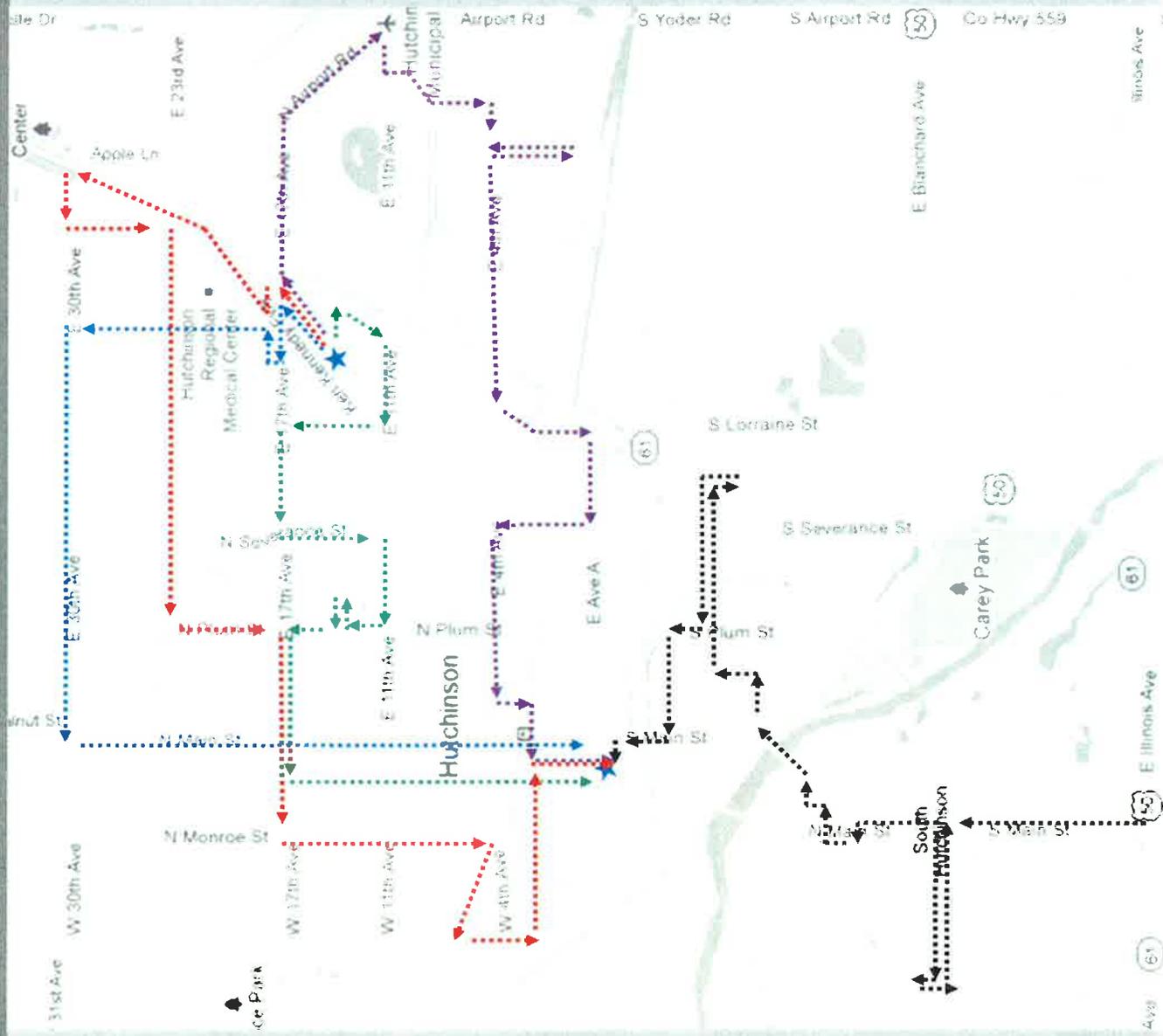
- :30 M Manor
  - :40 Riverside
  - :50 Elmdale
- On Saturday, this route runs on the odd hours.

## Route 1 North Blue

- :30 Mall
  - :40 Waldron/30th
  - :50 Main/11th
- On Saturday, this route runs on the even hours.

## Route 2 East Purple

- :30 Mall
  - :40 4th/Halstead
  - :50 Poplar/2nd
- On Saturday, this route runs on the odd hours.



Wave and Ride  
Routes  
Times are estimated  
Monday - Friday  
6:00 a.m. - 7:00 p.m.  
Saturday  
7:00 a.m. - 6:00 p.m.  
Updated 10-7-2015



**AGENDA REQUEST**

**AGENDA  
ITEM #11**

**PROPOSED AGENDA ITEM:** The Community Corrections Comprehensive Plan Grant

**PRESENTED BY:** Randy Regehr

**RECOMMENDED ACTION:** Approval of the Grant Application

**BACKGROUND/DISCUSSION DATE:** \_\_\_\_\_

**PROPOSED AGENDA DATE:** April 19, 2016

**FINANCIAL CONSIDERATIONS:**

Cost: \_\_\_\_\_ Funding Source: Is it budgeted? \_\_\_\_\_

Fund/Dept.: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Revenue: \_\_\_\_\_

Grant Amount: \$652,528.59 Local Match: \$0

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? \_\_\_\_\_

**Will this Agenda Item replace an existing policy, agreement, contract or resolution?  
If Yes, please explain:** \_\_\_\_\_

**OTHER:** **The Comprehensive Plan Grant pays for Adult Supervision through the Kansas Department of Corrections.**

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? \_\_\_\_\_

## PART ONE: Narrative

### **Introduction**

Reno County Community Corrections has the sixth highest client average daily population in the State. The population only grew slightly in FY'15 ending at 322, but has increased by 23% through February 2016 reaching 394 clients. The agency supervised 108 presumptive prison cases in FY'15 which was the fourth highest in the State. Over 60% of clients with an LSIR were level one or two, moderate to high risk. Reno County was also the sixth lowest paid agency in the State receiving \$1,920 per client per year, less than half what three agencies received. However, even with these challenges Reno County ended FY'15 with a 71.9% success rate exceeding the State's 3% desired improvement.

There were several factors which helped Reno County Community Corrections, RCCC, achieve its improved success rate. The Behavioral Health Grant funding increased the quantity of substance use disorder, SUD, services provided within the community. These services are crucial considering over 50% of clients assigned in FY'15 were convicted of a drug offense and 84% of people revoked to prison had substance use as a contributing factor in their revocation. The SUD services and additional treatment assisted 83% of SB123 client terminations to be successful. Clients convicted of a drug offense not sentenced under SB123 only had a 61% success rate. The Behavioral Health Grant also enabled the agency to hire a Program Provider to assist clients through cognitive behavioral groups using the Thinking for a Change, T4C, Substance Abuse Program, SAP, and the Introduction to Cognitive Behavioral Interventions, ICBI, curriculum.

The Justice Reinvestment Initiative allowed ten low risk clients to be released early in FY'15. The Reno County Courts were quick to take advantage of the prison sanctions allowed in this bill ordering 37 throughout the year. The Courts were also supportive of the jail sanctions and continued to order longer jail stays up to sixty days before moving to the prison sanctions. The additional sanctions allowed officers more options at revocation hearings and increased opportunities for interventions to change the person's behavior. These sanctions may have been a contributing factor though in clients asking to serve their underlying sentence at a revocation hearing rather than to be reinstated to supervision. In FY'16 through February 35% of the clients who have been revoked to prison requested to serve their underlying sentence rather than receive a sanction and be reinstated to supervision.

While substance use was a significant factor in clients being revoked to prison so was clients absconding from supervision. Seventy seven percent of revoked clients had absconding as a factor in their revocation. Even 24% of the successful client had a history of absconding and

many of those who had absconded had a history of doing so more than once. New criminal arrests were a primary factor in 35% of the cases revoked to prison with nearly all of these being new felonies.

One of the most significant positive impacts on the agency in FY'15 was the Bureau of Justice Administration Drug Court Start-Up Grant. This was a three year grant which ended in September, 2015, and paid for one and a half officer positions. The additional staff allowed for more reasonable caseload sizes and those officers received national training which was then brought back to other officers. The Drug Court program received another Federal grant through the Substance Abuse and Mental Health Services Administration and the Bureau of Justice Administration. This has allowed the agency to retain those two staff members in FY'16.

As previously mentioned, the Behavioral Health Grant assisted officers and clients during FY'15. The money was used to continue building treatment resources in the community. The Substance Abuse Center of Kansas, SACK, expanded services significantly and Preferred Family Healthcare, PFH, began providing outpatient services in Hutchinson. The funding allowed for SUD assessments to be paid for as well as mental health co-pays and medications. These have reduced barriers for clients to access services and provided them with the interventions to be successful. The in-house T4C and SAP classes have also been beneficial.

FY'15 had some challenges as well, staff turnover being particularly difficult. Two experienced Officers, the Program Provider, and Secretary left and replacements had to be found. The turnover resulted in high caseload for officers already working hard to stay caught up. This in turn reduced moral and increased fatigue. Even though overtime was offered few officers wanted to work the extra hours. The time experienced officers and supervisors took to find, hire, and train the new staff took away from the time they needed to see clients and enter the notes. This is a trend which has continued in FY'16. The agency also struggled with the quality of SUD treatment and lack of counselors in the community. At one point four community providers were looking for licensed addiction counselors to hire. Some of the services being provided were unacceptable and lacked evidence based practices.

One interesting issue that arose in FY'15 was that only 67% of women were successful while 74% of the men were successful. Out of the revoked population 37% were women compared to women making up 30% of the new assignments. The reasons for revocation were fairly similar to the men with the exception that more men than women had been to prison on a prior case. While 67% of the revoked men were presumptive prison, only 9% of the women were and the women had lower criminal history scores as well. This issue became a focus resulting in gender responsive training and an in-house group for women provided by Horizons Mental Health Center using the Seeking Safety curriculum. Focusing on gender responsivity will continue in FY'17.

Most Officer time and agency focus is on level one and two clients. These clients receive more interventions and at a higher intensity. Due to the number of clients revoked for absconding clients who fail to report will receive additional focus. The policy to address this problem will be updated and in place by the beginning of the fiscal year. Seventy eight percent of revoked SB123 clients were condition violators and all of these had absconded. Clients assigned for property or financial crimes follow this same pattern. Even clients who have been to prison before tend to have absconding as a factor for their revocation. The initial LSIR scores for the revoked population averages three to four points higher than the successful clients. Initial LSIR scores for SB123 clients, presumptive prison clients, and those convicted of failure to register average five points higher for those who are revoked. The presumptive prison clients will continue to be a focus because 43% of them are revoked due to a new felony and 11% due to a new misdemeanor. Clients whose supervision ended in FY'15 who were presumptive prison at sentencing only had a 60% success rate. These clients frequently receive less tolerance from the courts and are less likely to be reinstated due to the person's criminal history. Over 25% of revoked clients had served a prison sanction, with one person doing both the 120 and 180 day sanctions. The revoked population also averaged two and a half revocations each.

The FY'15 discharge LSIR scores indicated less than 14% scored low risk in the Criminal History domain indicating most clients have significant prior criminal records. Understandably the successful population scored lower in the Education and Employment domain with most being moderate to low risk. Different employment interventions have been tried through the years, but often the problem is clients not valuing employment rather than a lack of skills. The revoked population also scored higher on the Attitudes and Orientation domain. This is understandable since so many are revoked for absconding and substance use which are not behaviors exemplifying pro-social values and beliefs.

RCCC is on track to meet the goal of having a success rate greater than 75% in FY'16 and this goal will continue into next year. Staff are not only focused on the success of clients to reduce prison beds, but also to bring about long term behavior change for the client and reduce crime in the community. One key in bringing about this change is the contacts officers have with their clients. To improve these contacts the agency will make it a goal to better audit the contacts. Coaching and additional training will be implemented to build officers' skills where they're lacking. To reinforce these improvements and make auditing more a part of agency culture policy will be developed to outline the auditing process and expectations. Policy will also need to be developed to impact more high risk clients through the cognitive behavioral groups using the T4C, SAP, and ICBI, curriculum. These in-house groups are proving beneficial to the clients who attend, but more clients need to attend and complete the programs. The increasing client population, high caseloads, and staff turnover will make achieving these goals difficult.

FY 2017

**BUDGET SUMMARY**

Reno County Community Corrections

**Current Allocation**

	Community Corrections	Behavioral Health	Reimbursements	Other Funds
<b>PERSONNEL SECTION</b>				
<b>1A ADMIN PERSONNEL CATEGORY</b>				
Salary	\$ 65,523.19	\$ -	\$ -	\$ 65,523.18
Benefits	\$ 29,693.50	\$ -	\$ -	\$ 29,693.50
<b>1B NON-ADMIN PERSONNEL CATEGORY</b>				
Salary	\$ 335,963.52	\$ 40,892.80	\$ 5,000.00	\$ 102,048.48
Benefits	\$ 157,349.51	\$ 21,114.94	\$ 3,468.01	\$ 38,113.87
<b>TOTAL PERSONNEL SECTION</b>	<b>\$ 588,529.72</b>	<b>\$ 62,007.74</b>	<b>\$ 8,468.01</b>	<b>\$ 235,379.03</b>
<b>AGENCY OPERATIONS SECTION</b>				
<b>2A TRAVEL CATEGORY</b>				
	\$ 2,600.00		\$ -	\$ -
<b>2B TRAINING CATEGORY</b>				
	\$ 4,250.00		\$ -	\$ -
<b>2C COMMUNICATIONS CATEGORY</b>				
	\$ 2,975.00		\$ -	\$ -
<b>2D EQUIPMENT CATEGORY</b>				
	\$ 5,200.00		\$ -	\$ -
<b>2E SUPPLIES/COMMODITIES CATEGORY</b>				
	\$ 6,250.00		\$ -	\$ -
<b>2F FACILITY CATEGORY</b>				
	\$ 24,321.20		\$ -	\$ -
<b>2G CONTRACTUAL CATEGORY</b>				
	\$ 3,200.00		\$ -	\$ -
<b>TOTAL AGENCY OPERATIONS SECTION</b>	<b>\$ 48,796.20</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CONTRACTS/CLIENT SERVICES SECTION</b>				
<b>3A CONTRACTS/CLIENT SERVICES CATEGORY</b>				
Drug Testing Supplies	\$ 9,500.00		\$ -	\$ -
Drug Testing Services	\$ 2,500.00		\$ -	\$ -
Substance Abuse Evaluations	\$ -		\$ -	\$ -
Substance Abuse Treatment	\$ -		\$ -	\$ -
Mental Health Evaluations	\$ -		\$ -	\$ -
Mental Health Treatment	\$ -		\$ -	\$ -
Sex Offender Evaluations	\$ -		\$ -	\$ -
Sex Offender Treatment	\$ -		\$ -	\$ -
Academic Education Services	\$ -		\$ -	\$ -
Vocational Education Services	\$ 400.00		\$ -	\$ -
Transportation Assistance	\$ 1,300.00		\$ -	\$ -
Housing Assistance	\$ 1,502.67		\$ -	\$ -
Subsistence	\$ -		\$ -	\$ -
Cognitive Skills	\$ -		\$ -	\$ -
Client Incentives	\$ -		\$ -	\$ -



FY 2017

**BUDGET SUMMARY**

**Reno County Community Corrections**

**Current Allocation**

Substance Abuse Treatment	0.00
Mental Health Evaluations	0.00
Mental Health Treatment	0.00
Sex Offender Evaluations	0.00
Sex Offender Treatment	0.00
Academic Education Services	0.00
Vocational Education Services	0.00
Transportation Assistance	0.00
Housing Assistance	0.00
Subsistence	0.00
Cognitive Skills	0.00
Client Incentives	0.00
Electronic Monitoring Services	0.00
Surveillance Services	0.00

**TOTAL CONTRACTS/CLIENT SERVICES CATEGORY** \$ -

**TOTAL CONTRACTS/CLIENT SERVICES SECTION** \$ -

**TOTAL ADULT RESIDENTIAL SECTION** \$ -

Total below includes applicable agency operations

**TOTAL FY2017 BUDGET SUMMARY** \$ 652,528.59



**AGENDA REQUEST**

**AGENDA  
ITEM #12**

**PROPOSED AGENDA ITEM:** The Community Corrections Behavioral Health Grant

**PRESENTED BY:** Randy Regehr

**RECOMMENDED ACTION:** Approval of the Grant Application

**BACKGROUND/DISCUSSION DATE:** \_\_\_\_\_

**PROPOSED AGENDA DATE:** April 19, 2016

**FINANCIAL CONSIDERATIONS:**

Cost: \_\_\_\_\_ Funding Source: Is it budgeted? \_\_\_\_\_

Fund/Dept.: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Revenue: \_\_\_\_\_

Grant Amount: \$221,607.74 Local Match: \$0

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? \_\_\_\_\_

**Will this Agenda Item replace an existing policy, agreement, contract or resolution?  
If Yes, please explain:** \_\_\_\_\_

**The Behavioral Health Grant pays for services for adult clients under the supervision of Community Corrections through the Kansas**

**OTHER:** **Department of Corrections.**

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? \_\_\_\_\_

FY 2017 Behavioral Health Programming Grant Application  
Reno County Community Corrections

Reno County Community Corrections' success rate has continued to improve over the past several years primarily due to the assistance from the Behavioral Health Grant funding. When half of the community's substance use disorder, SUD, treatment providers stopped providing services the Behavioral Health funding replenished the resources. The funding also helped improve client's access to the mental health center. Voucher funds are paying for mental health medications and co-pays removing another barrier to clients' success. Paying for SUD evaluations removed a barrier, and often an excuse, allowing clients to start in needed treatment. For FY'17 RCCC is requesting funding for some new initiatives but primarily to continue to support previously initiated services.

1. Program Provider at Reno County Community Corrections \$62,007.74  
Prior to the Behavioral Health grant the agency couldn't afford a staff person who focused on providing cognitive behavioral groups for clients. Due turnover in this position in the first year programming didn't really get started until January 2015. The Program Provider is trained to do T4C, SAP, and Introduction to Cognitive Behavioral Interventions, ICBI, groups. The Program Provider focuses on groups, but also meets with clients one on one. As well as the cognitive behavioral groups the Program Provider assists clients with job seeking. In FY'15 twelve clients who completed T4C or SAP went on to successfully complete supervision. We expect this trend to improve in FY'16 and FY'17 as the agency works to implement this into policy and agency culture. RCCC expects this intervention to reduce revocations to prison by 12 people for FY'17 and 12 people in FY'18.

2. Recovery Specialist at the Substance Abuse Center of Kansas \$50,000.00  
The Substance Abuse Center of Kansas, SACK, responded to the need to additional services in Reno County when other providers were closing their doors. Previously they only did assessments but have expanded to having an office from which they provide outpatient and intensive outpatient treatment groups, peer mentoring, and support groups. Much of this can be attributed to the Behavioral Health funding and the Reno County Crime Reduction Initiative. SACK is currently one of the preferred providers in the community which has resulted in increased referrals and increased wait times. RCCC is requesting funding to contract with SACK to add an additional counselor and provide evening groups. The licensed addictions counselor will provide group and individual SUD counseling to clients. SACK staff are frequently at the RCCC office for team meetings and are also involved in the Drug Court program. RCCC expects this intervention to reduce revocations to prison by 8 people for FY'17 since this will be a new position and 12 people in FY'18.

3. Two Part Time Peer Mentors at the Substance abuse Center of Kansas \$45,000.00  
The Peer Mentoring program has been very beneficial to RCCC clients and staff are supportive of the program. This will be a continuation of services with one addition. RCCC would like to make office space available so a Peer Mentor can meet with clients at the Community Corrections office. This will allow officers a resource in house to assist clients who are struggling with substance use. The Peer Mentors meet with client individually and through the support groups they facilitate. Since the Peer Mentors have similar backgrounds to Community Corrections clients they can easily relate to many situations clients encounter. Eleven clients who successfully completed so far this year engaged in Peer Mentoring services. RCCC expects this intervention to reduce revocations to prison by 8 people for FY'17 and 8 people in FY'18.

4. Part Time Care Coordinator at Horizons Mental Health Center \$25,000.00  
The part time Care Coordinator is currently in place and assisting clients in accessing mental health services. This has improved communication between the therapists and officers allowing them to ensure clients are receiving the needed services and to better inform therapists why the client is being referred. The Care Coordinator tells officers when clients don't show up for appointments allowing officers to hold clients accountable and to assist clients if barriers exist. The Care Coordinator assists clients with the initial paperwork and intake into the mental health services. Previously, clients often became overwhelmed with the paperwork, or who couldn't obtain the requested financial documentation, or who couldn't navigate the system just didn't follow up with mental health services. The provider tried to follow up, but if the client didn't respond they closed the person's file. The partnership with HMHC has increased the number of clients receiving services and increased client accountability. RCCC expects this intervention to reduce revocations to prison by 6 people for FY'17 and 6 people in FY'18.

5. Recovery Specialist at Preferred Family Healthcare \$30,000.00  
This is the second year PFH has been providing services in Reno County. They were originally contacted because officers felt clients were benefitting from PFH's inpatient services in Winfield and wanted them to provide services in Hutchinson as well. PFH currently operates out of the Community Corrections office but for FY'17 they've been asked to find their own space in Hutchinson. While it is beneficial to have them in-house RCCC needs the space for other programs and services. Since RCCC's original goal was to bring another provider to the community having PFH open their own office increases their commitment to remain within the community long term. This is a full time position but RCCC is only requesting half of the salary since they can receive funding for some clients as a SB123 provider. RCCC expects this intervention to reduce revocations to prison by 8 people for FY'17 and 8 people in FY'18.

6. Group Supplies \$600.00

RCCC is requesting funding for supplies for the Program Provider to use in facilitating the SAP, T4C, and ICBI groups. These supplies include things like paper for homework and classroom work, folders, pens and markers, and materials for facilitating the groups.

7. Training for the RCCC Program Provider \$650.00

The Program Provider is required to complete 40 hours of training per year. Some of this can be completed on-line or within the agency. However, learning new curricula or ways to improve classroom facilitation often require outside training, registration, and per diem. Continued training is useful in ensuring quality groups and fidelity.

Voucher Funds

1. Substance Abuse Evaluations \$3,000.00

Since substance use is a contributing factor in many revocations these evaluations play an important role in reducing revocations to prison. Many evaluations are paid for at the beginning of someone's supervision when the person is using and doesn't have any means to pay for an assessment. The evaluation is also often paid for at the time of a revocation hearing when the person is in jail. The completed assessment is then made part of the recommendation for court which offers an alternative to sending the person to prison. RCCC is requesting \$3,000.00 to pay for 40 assessments at \$75 each. RCCC expects this intervention to reduce revocations to prison by 12 people for FY'17 and 12 people in FY'18.

2. Mental Health Medications \$1,500.00

Clients needing mental health medications often can't maintain on supervision if they can't afford their medications. Paying for these often low cost medications allows the person to maintain some stability and work on other issues and to be successful in cognitive behavioral groups of SUD treatment. RCCC is requesting \$1,500.00 to pay for 75 medications at \$20 each. RCCC expects this intervention to reduce revocations to prison by 8 people for FY'17 and 8 people in FY'18.

3. Mental Health Co-Pays \$500.00

The Care Coordinator and Officers are assisting clients in completing paperwork to apply for the sliding fee scale at Horizons Mental Health Center. However, the services still have co-pays which clients are responsible to pay. Paying these small amounts removes the barrier for clients to receive the services they need to be successful. RCCC is requesting \$500.00 to pay for 100 group or individual co-pays at \$5 each. RCCC expects this intervention to reduce revocations to prison by 4 people for FY'17 and 4 people in FY'18.

4. Transitional Housing \$2,500.00

Clients coming out of custody or treatment without a stable place to live can quickly find themselves back in old habits. RCCC is requesting \$2,500.00 to pay for housing assistance for 12 clients. RCCC expects this intervention to reduce revocations to prison by 9 people for FY'17 and 9 people in FY'18.

5. Sex Offender Evaluations \$450.00

Thus far the agency hasn't needed to assist clients in paying for sex offender assessments. This population often has a greater difficulty finding housing and employment making it more difficult to pay for the required treatment. RCCC is requesting \$450.00 to pay for one assessment. RCCC expects this intervention to reduce revocations to prison by 1 person for FY'17 and 1 person in FY'18.

6. Sex Offender Co-Pays \$400.00

With the additional barriers sex offenders encounter paying for the weekly groups can be difficult. If they fail to maintain payments they're unsuccessfully discharged resulting in their return to prison. RCCC is requesting \$400.00 to pay for 10 group co-pays at \$40 each. RCCC expects this intervention to reduce revocations to prison by 1 person for FY'17 and 1 person in FY'18.

Reno County Community Corrections is requesting a total of \$221,607.74 to reduce revocations in FY'17. These services have proven useful and successful in FY'15 and thus far in FY'16. Through February 2016 there have been fewer than half as many revocations as the same time in FY'15. Positive progress will continue to be made as long as the funding is available to maintain these programs.

FY2017

**BEHAVIORAL HEALTH BUDGET SUMMARY**  
**Reno County Community Corrections**

Please attach a Budget Narrative to this document

**Current Allocation**

	<b>PERSONNEL SECTION</b>	Cells auto fill-Verify amounts against Narrative
<b>1A</b>	<b>PERSONNEL CATEGORY</b>	
	Salary	40,892.80
	Benefits	21,114.94
	<b>TOTAL PERSONNEL SECTION</b>	<b>62,007.74</b>
	<b>AGENCY OPERATIONS SECTION</b>	Cells auto fill-Verify amounts against Narrative
<b>2A</b>	<b>TRAVEL CATEGORY</b>	0.00
<b>2B</b>	<b>TRAINING CATEGORY</b>	650.00
<b>2C</b>	<b>OFFICE SETUP CATEGORY</b>	0.00
<b>2D</b>	<b>GROUP SUPPLIES CATEGORY</b>	600.00
	<b>TOTAL AGENCY OPERATIONS SECTION</b>	<b>1,250.00</b>
	<b>CONTRACTS/CLIENT SERVICES SECTION</b>	Cells auto fill-Verify amounts against Narrative
<b>3A</b>	<b>MENTAL HEALTH CATEGORY</b>	<b>2,000.00</b>
<b>3B</b>	<b>SUBSTANCE ABUSE CATEGORY</b>	<b>3,000.00</b>
<b>3C</b>	<b>SEX OFFENDER CATEGORY</b>	<b>850.00</b>
<b>3D</b>	<b>CONTRACT PERSONNEL CATEGORY</b>	<b>150,000.00</b>
<b>3E</b>	<b>OTHER SERVICES CATEGORY</b>	<b>2,500.00</b>
	<b>TOTAL CONTRACTS/CLIENT SERVICES SECTION</b>	<b>158,350.00</b>
	<b>TOTAL BEHAVIORAL HEALTH BUDGET SUMMARY</b>	<b>221,607.74</b>



**AGENDA REQUEST**

**AGENDA  
ITEM #13**

**PROPOSED AGENDA ITEM:** Community Corrections Policy 4.01, Fiscal Management Update

**PRESENTED BY:** Randy Regehr

**RECOMMENDED ACTION:** Approval of the Policy Update

**BACKGROUND/DISCUSSION DATE:** \_\_\_\_\_

**PROPOSED AGENDA DATE:** April 19, 2016

**FINANCIAL CONSIDERATIONS:**

Cost: \_\_\_\_\_ Funding Source: Is it budgeted? \_\_\_\_\_

Fund/Dept.: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Revenue: \_\_\_\_\_

Grant Amount: \_\_\_\_\_ Local Match: \_\_\_\_\_

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? \_\_\_\_\_

**Will this Agenda Item replace an existing policy, agreement, contract or resolution?  
If Yes, please explain:** \_\_\_\_\_

**OTHER:** Policy 4.01 was updated due to changes in the KDOC financial guidelines and to remove job titles no longer used.

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? \_\_\_\_\_

Reno County Community Corrections Program	POLICY 4.01
POLICY & PROCEDURES	
IMPLEMENTATION DATE: 05/05	
LAST REVIEWED DATE:	
LAST REVISION DATE:	
CHAPTER: Fiscal Management	
PAGES: 3	
REFERENCE: KDOC 1B-ADM-200, 1B-ADM-201, 1B-ADM-202	
SUBJECT: Fiscal Management	

I. AUTHORITY:

Reno County Community Corrections Advisory Board, Reno County Board of County Commissioners, Kansas Department of Corrections

II. POLICY:

It is the policy of Reno County Community Corrections that the Director of Community Corrections is responsible for all fiscal policies, management, control, monitoring, and coordination between the program goals and fiscal planning. The Office Manager provides financial information and is primarily responsible for the preparation of financial materials, with the Director approving such materials. Reno County uses an electronic approval system. Staff shall be in compliance with the Kansas Department of Corrections Financial Rules, Guidelines and Reporting Instructions and Reno County policy. Any payment received for offender fees from a client to Reno County Community Corrections shall be made with a money order, and a duplicate of a sequentially numbered receipt shall be given to the client at the time of payment. The agency does not keep petty cash on hand.

III. PROCEDURES:

- A. No staff member may encumber any debt upon the agency without prior approval from the Director. When the Director is not at the office and will not return prior to the deadline for the item needed to be encumbered an ISO II may give the approval.
- B. Vouchers for approved purchases are prepared by the Office Manager in the county electronic system and approved by the Director or ISO II in case Director is not available. Supporting documentation shall accompany each payment voucher submitted for approval. The Office Manager shall reconcile the supporting documentation attached to each payment voucher to the amount on the payment voucher. The Office Manager shall ensure that each payment voucher contains the funding source and general ledger account number. The payment

vouchers shall be reconciled to the county general ledgers and the KDOC fiscal workbook monthly.

- C. The approved voucher is sent to the County Clerk's Office where the voucher amount is verified by matching receipts. Afterward the County Administrator and the County Counselor review the voucher and supporting documents prior to review and final approval by the County Commissioners.
- D. Each calendar year, the agency's budget and expenditures are independently audited with all County budgets following state procedure as required by state law. The Director or Director's designee shall send a copy of this audit to KDOC within sixty (60) days of receipt.
- E. The agency will abide by the Reno County Payroll Administration Policy. Supporting documentation for staff hours, pay, and benefits will be retained. Benefits and taxes will be reimbursed from grant funds to Reno County as dictated by the County Administrator.
- F. The agency will abide by the Reno County Travel, Meeting, and Related Expense Policy.
- G. The Director shall be responsible for implementing procedures pertaining to the collection, safeguarding, and disbursement of any and all funds collected from offenders.
- H. All grant award payments are deposited with the Reno County Treasurer on a schedule determined by the grantor agency.
- I. Agency staff is bonded through the county. Community Corrections doesn't have petty cash.
- J. Fiscal records, like offender records, will be stored in a locked room or file cabinet and retained for five years. After which they will be destroyed by shredding, burning, or chemical means.
- K. Reno County Community Corrections staff shall follow the policies and procedure for purchasing cards contained in the "Reno County Kansas VISA Card Purchasing Card Program" and the "Reno County Purchasing Policy".
  - 1. The Reno County Treasurer's Office has given the authority to the Director of Community Corrections to assign purchases cards with limits to RCCC employees, as required by the company issuing the purchasing card.
  - 2. The purchase cards are to be secured by the Office Manager or Secretary.

3. The Director or ISO II must grant documented approval prior to any purchase.
4. The purchase cards shall be signed out by the Secretary and returned, along with supporting documents of the purchase, when the reason for the purchase card has been completed.
5. Staff should take their agency credit card when traveling outside Reno County.
6. The Office Manager verifies the receipt with the monthly statement and supporting documentation. The supporting documentation amounts, the payment voucher and the total on the purchasing card statement must be equal.
7. The monthly purchasing card statement amount will be reconciled with the county general ledger by the Office Manager.
8. Monthly the agency shall reconcile the cash balances showing on the KDOC fiscal workbook with cash balances showing on the county general ledger.

IV. REPORTS REQUIRED:

None

Note: The policy and procedures set forth herein are intended to establish directives and guidelines for staff, probationers, parolees, and entities contractually bound to adhere to them. They are not intended to establish state and/or county created liberty interest for employees, parolees, or an independent duty owed by Reno County Community Corrections. This policy and procedure is not intended to establish or create new constitutional rights, or to expand upon existing constitutional rights or duties.

\_\_\_\_\_  
Randy Regehr, Director

\_\_\_\_\_  
Date



**AGENDA REQUEST**

**PROPOSED AGENDA ITEM:** Community Corrections Policy 4.03, Fiscal Reporting and Records Update

**PRESENTED BY:** Randy Regehr

**RECOMMENDED ACTION:** Approval of the Policy Update

**BACKGROUND/DISCUSSION DATE:** \_\_\_\_\_

**PROPOSED AGENDA DATE:** April 19, 2016

**FINANCIAL CONSIDERATIONS:**

Cost: \_\_\_\_\_ Funding Source: Is it budgeted? \_\_\_\_\_

Fund/Dept.: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Revenue: \_\_\_\_\_

Grant Amount: \_\_\_\_\_ Local Match: \_\_\_\_\_

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? \_\_\_\_\_

**Will this Agenda Item replace an existing policy, agreement, contract or resolution?**

**If Yes, please explain:** \_\_\_\_\_

**OTHER:** **Policy 4.03 was updated due to changes in the KDOC financial guidelines and to remove job titles no longer used.**

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? \_\_\_\_\_

Reno County Community Corrections Program	POLICY 4.03
POLICY & PROCEDURES	
IMPLEMENTATION DATE: 06/11	
LAST REVIEWED DATE:	
LAST REVISED DATE:	
CHAPTER: Administration, Organization, & Management	
PAGES: 2	
REFERENCE: 1B-ADM-206	
SUBJECT: Fiscal Reporting and Records	

I. AUTHORITY:

Reno County Community Corrections Advisory Board, Reno County Board of County Commissioners, Kansas Department of Corrections

II. PURPOSE:

To set forth the procedures for submitting fiscal reports to Kansas Department of Corrections

III. POLICY:

The Director shall prepare, or have prepared by the Office Manager, reports required by the KDOC Financial Rules, Guidelines, and Reporting Instructions.

IV. PROCEDURES:

- A. The Director using the KDOC approved format shall prepare the budgetary forms as prescribed to the Kansas Department of Corrections. The Director ensures the forms receive the required signatory approval and are submitted to the KDOC.
- B. The Kansas Department of Corrections quarterly fiscal reports are due in accordance with current Fiscal Reporting Instructions and will be prepared by the Director. Reports shall be approved by the Reno County Treasurer.
- C. The Director or Office Manager shall notify KDOC in writing within ten (10) working days of the receipt of any revenue source outside the State's General Fund pertaining to the operation of the Adult Intensive Supervision Program.
- D. The Director will be responsible for completing the KDOC Fiscal Workbooks with the assistance of the Office Manager. The Director will secure the required approval for these documents and forward them as required by KDOC.

- E. Changes made to the KDOC Grant Budget or Carryover Reimbursement Budget that total \$5000.00 or 1% shall require Advisory Board and County Commission signatory approval.

V. REPORTS REQUIRED:

Quarterly Expenditure Report and Certification

Note: The policy and procedures set forth herein are intended to establish directives and guidelines for staff, probationers, parolees, and entities contractually bound to adhere to them. They are not intended to establish state and/or county created liberty interest for employees, parolees, or an independent duty owed by Reno County Community Corrections. This policy and procedure is not intended to establish or create new constitutional rights, or to expand upon existing constitutional rights or duties.

\_\_\_\_\_  
Randy Regehr, Director

\_\_\_\_\_  
Date



**AGENDA REQUEST**

**PROPOSED AGENDA ITEM:** Community Corrections Policy 4.04, Purchasing and Vendure Contracts Update

**PRESENTED BY:** Randy Regehr

**RECOMMENDED ACTION:** Approval of the Policy Update

**BACKGROUND/DISCUSSION DATE:** \_\_\_\_\_

**PROPOSED AGENDA DATE:** April 19, 2016

**FINANCIAL CONSIDERATIONS:**

Cost: \_\_\_\_\_ Funding Source: Is it budgeted? \_\_\_\_\_

Fund/Dept.: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Revenue: \_\_\_\_\_

Grant Amount: \_\_\_\_\_ Local Match: \_\_\_\_\_

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? \_\_\_\_\_

**Will this Agenda Item replace an existing policy, agreement, contract or resolution? If Yes, please explain:** \_\_\_\_\_

**OTHER:** Policy 4.04 was updated due to changes in the KDOC financial guidelines and to remove job titles no longer used.

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? \_\_\_\_\_

POLICY & PROCEDURES

IMPLEMENTATION DATE: 09/11/12

LAST REVIEWED DATE:

LAST REVISION DATE:

CHAPTER: Administration, Organization, & Management

PAGES: 2

REFERENCE: 1A-ADM-124; 1B-ADM-209, 1B-ADM-210

SUBJECT: Purchasing/Vendor Contracts

I. AUTHORITY:

Reno County Community Corrections Advisory Board, Reno County Board of County Commissioners, Kansas Department of Corrections

II. POLICY:

It is the policy of Community Corrections to follow established Reno County policies and procedures and the KDOC Financial Rules, Guidelines, and Reporting Instructions for the purchasing of goods and services for the program. Should any procedure in this document become outdated, it will be superseded by the most recent instructions provided by KDOC and Reno County.

III. PROCEDURES:

- A. The Director shall pre-approve the requisition and purchase of supplies, equipment, and contractual services. When the Director is not at the office and will not return prior to the deadline for the item needed to be encumbered an ISO II may give the approval.
- B. Staff requesting the purchase of an item (excluding ordinary office supplies) shall make the request to the Director for consideration. The Office Manager is responsible for monitoring the use of supplies and reporting any abnormal consumption patterns to the Director. The Director or Office Manager shall be responsible for carrying out the ordering of approved purchases.
- C. Purchases will be made according to the guidelines set forth by Reno County. The agency shall utilize Reno County's Purchasing Department in accordance with County policy to make purchases at more competitive prices from local and other vendors. Competitive proposals will be solicited for professional services, products, or equipment as per Reno County policy. Any vendor contracts shall be maintained and available upon request.

- D. Every effort shall be made to assure that vendors are in compliance with state and federal codes or practices relevant to clients. Contracts with providers should include a clause stating the provider will comply with state and federal codes or practices relevant to clients, and will provide documentation of compliance to the agency upon request.
- E. RCCC shall complete an inventory of agency assets at the conclusion of each calendar year as per Reno County policy. The Office Manager is designated to see that a complete listing of all agency assets over \$100.00, or with a useful life of more than one year, shall be maintained on file and available for KDOC review. The Office Manager is responsible for ensuring all newly purchased equipment is entered into the inventory database.
- F. All assets will be insured as per Reno County policy with the Reno County insurance carrier.
- G. The agency will solicit quotations for goods or services according to the Reno County Purchasing Policy. When using competitive negotiation procedures, the names of offering vendors, content of their proposal, and status of the solicitation will be reported to the County Administrator's Office for review and bid selection.

IV. REPORTS REQUIRED:

None

Note: The policy and procedures set forth herein are intended to establish directives and guidelines for staff, probationers, parolees, and entities contractually bound to adhere to them. They are not intended to establish state and/or county created liberty interest for employees, parolees, or an independent duty owed by Reno County Community Corrections. This policy and procedure is not intended to establish or create new constitutional rights, or to expand upon existing constitutional rights or duties.

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Randy Regehr, Director

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Date



**AGENDA REQUEST**

Community Corrections Policy 6.08, Violations, Initial Processing, Jail Santions, and Incentives

**PROPOSED AGENDA ITEM:** Update

**PRESENTED BY:** Randy Regehr

**RECOMMENDED ACTION:** Approval of the Policy Update

**BACKGROUND/DISCUSSION DATE:** \_\_\_\_\_

**PROPOSED AGENDA DATE:** April 19, 2016

**FINANCIAL CONSIDERATIONS:**

Cost: \_\_\_\_\_ Funding Source: Is it budgeted? \_\_\_\_\_

Fund/Dept.: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Revenue: \_\_\_\_\_

Grant Amount: \_\_\_\_\_ Local Match: \_\_\_\_\_

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? \_\_\_\_\_

**Will this Agenda Item replace an existing policy, agreement, contract or resolution? If Yes, please explain:** \_\_\_\_\_

**OTHER:** Policy 6.08 was updated to current practices, sanctioning options, and a Court of Appeals ruling.

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? \_\_\_\_\_

POLICY & PROCEDURES

IMPLEMENTATION DATE:

LAST REVIEWED DATE:

LAST REVISION DATE:

CHAPTER: Supervision

PAGES:

REFERENCE: KDOC 1A-ADM-121, 2A-PRO-113, 2A-PRO-120

SUBJECT: Violations, Initial Processing, Jail Sanction, Incentives

I. AUTHORITY:

Reno County Community Corrections Advisory Board, Reno County Board of County Commissioners

II. PURPOSE:

To prescribe the manner in which a client's violation of conditions of supervision are to be managed and processed, including the use of internal sanctions and incentives.

III. DEFINITIONS:

- A. Probation Violation: An inappropriate act by a client that violates the conditions of supervision ordered by the Court.
- B. Custody: The arrest, detention, or restraint of a person by a law enforcement officer.
- C. Order to Arrest and Detain (A&D): A document based upon statute authorizing the arrest and temporary detention of a client assigned by the Court to Community Corrections pending appearance before the Court and preliminary revocation proceedings.
- D. Abscond: To depart secretly or suddenly, especially to avoid arrest, prosecution, or service of process. Absconding is more than just not reporting.
- E. Jail Sanction: Jail time authorized under the Justice Reinvestment Initiative (JRI) and HB 2170 also referred to as "quick dips". Periods of incarceration up to six days per month which can be imposed only as two day or three day consecutive periods, not to exceed eighteen total days of confinement. A jail sanction must be approved by the Judge and Director or ISO II.
- F. Prison Sanctions: Court ordered sanction in which a client serves up to 120 or 180 days in the custody of the Secretary of Corrections under the Justice Reinvestment Initiative

(JRI) and HB 2170.

IV. POLICY:

- A. The Court and the Community Corrections Director shall prescribe the level of review and decision-making for types of violations that may be resolved by Community Corrections Officers.
- B. Officers shall supervise all cases in an appropriate manner and respond to all violations adequately and in a timely manner according to the client's risk level, criminal history, and current offense and within the philosophy of the Agency and Kansas Department of Corrections.
- C. All arrests for a new offense or major probation violations shall be investigated as quickly as possible by the ISO after discovery and discussed with the ISO II or Director at the earliest allowable opportunity. Any actual or threatened violence that has or could place the public at risk shall be reported to the Director and ISO II at the earliest allowable opportunity. Details of the arrest/violation shall be documented in TOADS as well as the consultation with the ISO II or Director.
- D. Special Incident Reports shall be prepared and submitted as requested by the Director or ISO II.
- E. A&D Orders and bench warrants are issued only upon adequate evidence that indicates a serious or repeated pattern of violation of the conditions of intensive probation, and a compelling need for detention pending the court's revocation decision. Cases shall be staffed with an ISO II or the Director prior to an A&D being issued. Staffing and issuing an A&D shall be documented in the case file and TOADS. If the situation does not warrant immediate detention, it is preferable to have a bench warrant issued by the Court for the alleged violations.
- F. The Sanctions and Incentives Grid will be used to address violations as well as for rewarding clients for compliance or completion of interventions. The Sanctions and Incentives Grid assist an ISO in motivating clients towards appropriate behavior while also allowing the freedom to address minor violations without seeking supervisory approval.
- G. Jail and prison sanctions under HB 2170 shall be used as part of progressive sanctioning if approved by the Court.
- H. Internal and progressive sanctions, including quick dips, local jail sanctions up to 60 days, and prison sanctions shall be used whenever appropriate prior to recommending revocation to prison. Recommendations for revocation to prison are reserved for clients who pose a serious risk to public safety or after all other sanctioning options have been

exhausted.

- I. Supervisory approval must be obtained prior to initiating arrest, detention, or revocation. Cases shall be staffed with an ISO II or the Director to determine the Agency's recommendation for court prior to the revocation hearing.

V. PROCEDURES:

- A. Officers shall supervise all cases in an appropriate manner and respond to all violations adequately and in a timely manner according to the client's risk level, criminal history, and current offense and within the philosophy of the Agency and Kansas Department of Corrections.
- B. Confirmation of Violations: All reports of a client's arrest or involvement in a significant violation are to be investigated as soon as possible, and no later than the next working day. This initial substantiated information obtained shall indicate if there is need to have the client arrested and/or detained pending further action, or if the client may remain in the community pending ultimate resolution of the matter.
- C. New Criminal Arrests: ISOs shall staff all arrests for new criminal offenses with the Director or ISO II. The Director shall be notified of all serious offenses as soon as possible. The staffing should include current violations, case history, current and prior convictions, record of violence, and current interventions. The decision will be made if an internal sanction is appropriate or if court action is required.
- D. Significant Violations: ISOs shall use the Sanctions and Incentives Grid to determine the appropriate action to be taken on violations. The ISO shall discuss all major or persistent violations of probation with an ISO II or the Director. This should include case and criminal history, record of violence, and current violations and interventions. The decision will be made if an internal sanction is appropriate or if court action is required. Significant violations include behavior like continued drug use, periods of not reporting, or failure to attend interventions to mention a few.
- E. Rules Infractions: An ISO shall use the Sanctions and Incentives Grid to assist in determining the appropriate action to take to address minor violations outlined in the grid. An ISO does not need supervisory approval to apply these sanctions unless specified within the grid or this policy.
- F. Not Reporting as Directed: Listing a client's status in TOADS as "Abscond" has a lower standard than listing absconding as a violation on an affidavit or A&D. Prior to filing an affidavit requesting a warrant for not reporting the ISO shall make timely and appropriately frequent efforts to locate the client based on their risk level and criminal history and document these efforts in TOADS contacts. These include:

1. Call the client and direct them to report.
2. Go to the client's last known address and attempt to contact them in person. If no contact is made, leave a door tag directing the client to report.
3. Contact the client's emergency contacts, family, friends, and last known employer if employed to find out how to contact the client and to have them tell the client to report.
4. Send a letter to the last known address advising them to report.

When these steps have been taken and the client cannot be located or contacted the ISO should staff the case to file an affidavit requesting a warrant due to the client no longer reporting and the TOADS status can be changed to "Abscond". Violations listed in the affidavit should include failing to reside at the reported place of residence, or failing to keep ISO informed of their place of residence, and failing or refusing to report as directed, with the last date of reporting being listed. An attempted home contact is not required if the client is considered homeless, resides outside Reno County, or if reasonable safety concerns would make it inappropriate to attempt contact.

- G. Absconding: To consider the client an absconder for affidavit purposes the ISO must do the following in order to establish in court that the client has absconded from supervision:
1. The ISO shall contact the client's family and emergency contacts to obtain the client's current or last known place of residence and confirm the client no longer lives there; and
  2. The ISO shall confirm the client is no longer employed at the last known place of employment; and
  3. The ISO shall confirm the client is no longer engaged in any known treatment interventions; and
  4. The ISO shall confirm the client has suddenly or secretly left the jurisdiction in order to avoid arrest.

If these conditions cannot be confirmed the client is not an absconder but may be avoiding supervision.

- H. If a client who has not been reporting is located supervision will resume with appropriate sanctions. If an affidavit has already been filed requesting a warrant and the warrant is active it will be served. If the warrant is not active the Officer shall staff the case with the supervisor to determine if an A&D shall be done or supervision resumed.
- I. Violations warranting arrest and detention: After a case has been staffed and approved for court action the following steps apply for submitting an A&D and/or affidavit.
1. If the A&D is approved by a supervisor it shall be completed and signed by an officer. The order shall be sent to the Reno County Sheriff's Dept. in the prescribed manner as soon as possible after the client is taken into custody. The A&D shall also be sent

- to the Clerk of the District Court and the District Attorney's office by the end of the business day.
2. An affidavit must be completed for review by an ISO II or the Director the next working day after the A&D is issued. Affidavits requesting a warrant when an A&D was not completed must be staffed and reviewed for approval by an ISO II or the Director. The approval shall be noted by initial and date on the document.
  3. Affidavits shall be sent to the District Attorney's office, a copy placed in the client's case file, and noted in the TOADS contacts.
  4. A bench warrant is preferred in situations where a client needs to be detained. If circumstances are of a serious and persistent enough nature and time does not allow for obtaining a bench warrant, an A&D may be issued, but must have the approval of an ISO II or the Director.
  5. An A&D must be followed with the filing of an Affidavit by the end of the next working day. The only exception is when a jail sanction commit order has been filed instead of the affidavit.
  6. Time extension for reports must be preapproved by the ISO II or Director.
  7. An A&D cannot be issued for cases transferred from another jurisdiction.
- J. Clients Pending Revocation: Supervision standards are still in effect while the hearing is pending. Additional violations should be staffed with an ISO II or the Director. The ISO may be directed to contact the Courts to request the bond be revoked or that the client be arrested on an A&D. Significant violations shall be addressed by the ISO filing an amended affidavit.
- K. JRI Jail Sanction: With approval from an ISO II or the Director two or three day jail sanctions can be applied for violations of supervision. No more than six days can be served per month with a maximum of 18 days of total confinement. When possible, jail time should be scheduled so as not to interfere with a client's employment. If an ISO determines that a voluntary jail sanction is appropriate, the ISO will:
1. Staff the case with the Director or an ISO II and if approved;
  2. Complete the Jail Commitment Order with the Waiver of Right to Probation Violation Hearing and read and explain it to the client.
  3. The form requires signatures of the defendant, ISO, Director or ISO II, and the Judge. A copy shall be kept for the file, a copy given to the client, and the original copy to the Clerks' Office to be submitted to the Reno County Sheriff's Department. If a Judge isn't available for a signature or if the Clerks' Office is closed an A&D may be done to allow time to get the signatures if approved by the Director or an ISO II.
  4. The ISO shall send a file stamped copy of the Jail Commitment Order to the Reno County Sheriff's Department.
  5. If the client chooses to have a hearing they will be arrested on an A&D and revocation proceedings will be initiated if appropriate and approved by the ISO II or Director.
- L. Once a client has been sanctioned with jail time, the violations shall not accrue for more

sanction time. If additional violations occur and an affidavit is filed the ISO will list these violations on the affidavit and note the sanction which was imposed. The information shall include which violations were addressed with the sanction and the date and length of the incarceration.

- M. JRI Prison Sanction: The ISO shall staff the case with the Director or an ISO II or during a case management meeting to determine the Agency's recommendation for court. If the client has already completed at least one intermediate jail sanction the court recommendation at a revocation hearing may be for a prison sanction. Jail sanctions up to sixty days should be used prior to a prison sanction as prison sanctions should be the last option before revocation to prison.
- N. Out of County A&D Orders: If a client has significant violations or is arrested on a new criminal offense in another County an A&D may be issued with supervisory approval and on the condition the other jurisdiction will accept the A&D Order. If an A&D is issued in another County a warrant should be walked through at the earliest allowable opportunity so the Reno County Sheriff's Dept. can bring the client back to Reno County. The ISO shall also advise the Reno County Sheriff's Dept. that the A&D was issued, the client involved, and where the client is in custody. If a client needs to be arrested in another State it must be done through a warrant, not the issuing of an A&D.
- O. Documentation: A client's violations and case staffing, sanctions, and interventions shall be documented in the TOADS contacts and interventions sections as appropriate and required by the Department of Corrections.
- P. Incentives: The use of positive rewards will be used in an effort to reward a client for accomplishments and/or continued positive behavior. Incentives are outlined in the sanctions and incentives grid.

VI. REPORTS REQUIRED:

Sanctions and Incentives Grid  
Affidavit

Order to Arrest and Detain  
Jail Commitment Order

Note: The policy and procedures set forth herein are intended to establish directives and guidelines for staff, probationers, parolees, and entities contractually bound to adhere to them. They are not intended to establish state and/or county created liberty interest for employees, parolees, or an independent duty owed by Reno County Community Corrections. This policy and procedure is not intended to establish or create new constitutional rights, or to expand upon existing constitutional rights or duties.

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Randy Regehr, Director

---

Date

RESOLUTION 2016-\_\_\_\_\_

A RESOLUTION TO CANCEL CERTAIN COUNTY WARRANTS (Payroll)

Whereas, the Board of County Commissioners of Reno County, Kansas issued certain warrants (payroll) against the funds of the county treasury and a period of more than three years has elapsed since the signing of such warrants; and

Whereas, during said time the persons entitled thereto have not appeared to claim such warrants, or such warrants have not been presented to the County Treasurer for payments; and,

Whereas, such warrants may, at the discretion of the Board of the County Commissioners, pursuant to K.S.A. 10-815, be canceled and set aside upon the record of the county.

NOW, THEREFORE BE IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that the following warrants be canceled, and that all balances accruing from such unpaid canceled warrants shall revert to the county fund which such warrants were drawn.

<u>Fund</u>	<u>Paid To</u>	<u>Date</u>	<u>Amount</u>	<u>Check #</u>
Payroll	Darren L Schwab	11/24/10	\$9.24	430492
Payroll	Colton D McFerrin	12/23/10	\$9.23	430728
Payroll	Justin A Strausberg	12/23/10	\$55.41	430733
Payroll	Rebecca R Torres	06/10/11	\$.41	432165
Payroll	Colton D McFerrin	06/24/11	\$9.43	432382
Payroll	Tyson L Rowland	08/19/11	\$18.87	432877
Payroll	Scott M Foster	05/25/12	\$28.31	435032
Payroll	Alexander Bergkamp	07/20/12	\$37.74	435431
Payroll	Gerald L Knepp	10/26/12	\$56.61	436070
Payroll	Nathan L Snelling	09/27/13	\$64.64	438057
Payroll	James D Knight	10/25/13	\$9.24	438236

**Total – All Funds** **\$299.13**

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**BOARD OF COUNTY COMMISSIONERS  
OF RENO COUNTY, KANSAS**

\_\_\_\_\_  
Dan Deming, Chairman

ATTEST:

\_\_\_\_\_  
Donna Patton, County Clerk

\_\_\_\_\_  
Brad Dillon, Member

\_\_\_\_\_  
James D. Schlickau, Member

**SERVICE AGREEMENT**

THIS AGREEMENT is made and entered into this 1<sup>st</sup> day of April, 2016, by and between Wichita Radiological Group, PA, doing business as Kansas Mobile Solutions (hereinafter referred to as "KMS") and Reno County, Kansas, Acting through its Agency, the Reno County Correctional Facility (hereinafter referred to as "Facility").

WHEREAS, KMS is in the business of providing portable diagnostic x-ray, EKG and ultrasound services, and

WHEREAS, Facility desires to engage KMS to provide Services to patients and/or clients upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual promises, agreements, and covenants contained in the following, it is agreed between KMS and Facility as follows:

1. **Term.** The Initial Term of this Agreement commences on April 1, 2016 and concludes on December 31, 2016. This Agreement will automatically renew for one year terms commencing on January 1, 2017, until terminated as described below.
2. **Termination.** Either party may terminate this Agreement by giving thirty (30) days written notice to the other party.
3. **Services.** KMS will provide portable diagnostic x-ray (including equipment transportation and setup), EKG tracing services, and diagnostic ultrasound services (collectively referred to hereinafter as "Services"). Unless otherwise ordered and specified in writing by Facility, KMS will provide a written report of each x-ray and ultrasound prepared by a Board Certified or Board Eligible Radiologist. KMS will fax such reports directly to the Facility and ordering provider.
4. **Service Hours.** KMS will be available to provide service as follows:
  - a. Portable Diagnostic X-ray and EKG: Regular service hours are 24 hours a day, 7 days a week.
  - b. Ultrasound: Regular ultrasound service hours are Monday through Friday 7:30 a.m. to 7:30 p.m. Additionally, STAT ultrasound services are available 8 a.m. to 5 p.m. Saturdays, Sundays and Holidays, provided the exam is ordered to be performed STAT.
5. **Invoices and Payments.** Services subject to patients and/or clients shall be invoiced and paid as follows:
  - a. KMS will invoice Facility monthly for Services subject to the fee schedule attached here to as Exhibit A.
  - b. Facility agrees to make payment within thirty (30) days of receipt of the KMS invoice.

- c. Invoices unpaid after thirty (30) days are past due and KMS may suspend service until payment is received.
  - d. KMS shall provide Facility with 30 days advance notice in writing of any amendment or change to Exhibit A.
6. **Effect of Termination.** Upon, expiration, termination or non-renewal of this agreement regardless of the reason, all amounts owed to KMS by Facility shall become due and payable in full immediately. Facility shall continue to assist KMS in the collections of all sums due from any payor source other than the Facility. This section shall survive the expiration or termination of this agreement.
7. **Orders.** Facility will provide KMS with copies of signed physicians' orders for each Service requested. Portable X-ray orders shall include the area of the body to be exposed, the number of radiographs to be obtained, and the views needed.
8. **Record Retention.** Facility shall retain reports, orders, and other documentation described herein as required by law, and provides access to KMS for purposes of treatment, payment and healthcare operations. This record requirement clause shall survive the termination or expiration of this agreement.
9. **Personnel.** KMS hereby certifies that the technologists employed by KMS are licensed and registered in accordance with all applicable federal, state, and local laws. For each technologist then employed, KMS will furnish to Facility upon request, the following:
  - a. Copy of applicable license and/or registration.
  - b. Certification that the technician has been vaccinated for the Hepatitis B virus or is immune or a copy of the employee's declination form, if the employee refused the vaccine.
  - c. Documentation of current annual tuberculosis screening and CPR training through the American Heart Association.
10. **Insurance and Indemnification.**
  - a. During the term of this Agreement, Facility agrees to maintain in full force and effect general and professional liability insurance covering Facility and its employees in amounts not less than one million dollars per occurrence and two million dollars aggregate per year. Facility shall promptly provide KMS with certificates evidencing insurance coverage upon written request.
  - b. During the term of this Agreement, KMS agrees to maintain in full force and effect general and professional liability insurance covering KMS and its employees in amounts not less than one million dollars per occurrence and three million aggregate per year, in the performance of Services under this Agreement. KMS also agrees to maintain adequate workers compensation coverage for KMS employees engaged in delivering Services pursuant to this Agreement as required by law. KMS shall promptly provide Facility with certificates evidencing insurance coverage upon written request.
  - c. Facility shall indemnify and hold KMS and its employees, agents and directors harmless from and against all claims, demands, costs (including reasonable attorney's fees), fines,

expenses, liabilities and losses which may result against KMS as a consequence of any negligent or willful act or omission by Facility, its employees or agents related to this Agreement.

- d. KMS shall indemnify and hold Facility and its employees, agents and directors harmless from and against any and all claims, demands, costs (including reasonable attorney's fees), fines, expenses, liabilities and losses which may result against Facility as a consequence of any negligent or willful act or omission by KMS, its employees or agents in connection with the performance of Services pursuant to this Agreement.

**11. Confidential, Proprietary, and Medical Information.**

- a. During the term of this Agreement, Facility and KMS agree to hold all provisions of this Agreement in confidence and to refrain from disclosing any of such provisions to any third party without the prior written consent of the other Party or unless such disclosure is required by law. The parties acknowledge this Agreement is subject to the provisions of the Kansas Open Records Act, K.S.A. 45-215, et seq.
- b. The Parties agree that they are both "Covered Entities" and will comply with Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA") and related regulations as amended from time to time.
- c. Facility and KMS shall:
  - i. comply with all applicable state and federal laws respecting the confidentiality of proprietary information, data and other confidential or personal information concerning the medical, personal, or business affairs of the Parties acquired under, or in connection with, this Agreement ("Confidential Information");
  - ii. not use or disclose Confidential Information that is not otherwise public information unless necessary to meet the duties and obligations under this Agreement and
  - iii. keep confidential any information, not described above, specified in writing by either Party as "Confidential Information".
- d. For purposes of the foregoing, information shall not be considered Confidential Information if such information's disclosure is compelled by court order, by applicable law or if such information was obtained from an unrelated third party not itself subject to a confidentiality requirement with respect to such information. Each Party shall immediately notify the other Party in writing upon receipt of such court order or other process compelling disclosure of otherwise Confidential Information listed above.

**12. Representations and Warranties.** Each Party make the representations and warranties listed below to the other Party upon execution and throughout the term of this Agreement. The Parties agree to provide to the other Party immediate written notice of any change of circumstances relative to these warranties and representations:

- a. It is a legal entity duly organized and existing in good standing under the laws of the state of its incorporation and has the authority to enter into this Agreement.
- b. It has, and shall maintain throughout the term of the Agreement, all appropriate Federal and State licenses, accreditations and certifications which are required in order for KMS to perform the Services required under this Agreement and to receive reimbursement for the Services.

- c. Neither it, its principals, employees, nor independent contractors is presently under investigation for wrong-doing, nor debarred, suspended, declared ineligible, voluntarily or involuntarily excluded from participation in healthcare reimbursement programs by any State or Federal agency or program.
13. **Referrals.** The Parties agree that the amounts paid and to be paid under this Agreement represent fair market value for services rendered and are otherwise commercially reasonable through good faith and arms-length bargaining. Nothing in this Agreement shall be construed as an offer or payment by one party to the other party or any affiliate of the other party of any cash or other remuneration, whether directly or indirectly, overtly or covertly, specifically for patient referrals or for recommending or arranging the purchase, lease or order of any item or service. Referrals are not mandated by this Agreement and any payments made by KMS to Facility or by Facility to KMS are not in any way related to or dependent upon referrals by and between Facility and KMS.
14. **Independent Contractors.** It is expressly understood and agreed by the Parties that nothing contained in this Agreement shall be construed to create a joint venture, partnership, association or other affiliation and the Parties remain independent parties. Neither Party, nor employees of either party, shall be construed in any manner whatsoever to be an employee or agent of the other, nor shall this Agreement be construed as a contract of employment or agency. Both Parties shall be under no obligation to provide worker's compensation, disability, health, or other insurance, vacation pay, sick leave, retirement benefits, social security, worker's compensation, disability or unemployment benefits, or employee benefit of any kind or to provide unemployment benefits for to the other Party or to withhold, deduct or pay income or social security taxes for that other Party.
15. **Changes in the Law.** In the event that any Medicare and/or Medicaid law, rule, regulation or payment policy, or any rule or policy of any third party payer, or any other federal, state or local law, rule, regulation, policy, or any interpretation at any time during the term of this Agreement is modified, implemented or determined to prohibit, restrict or in any way materially change the terms of this Agreement (a "Change"), then the Parties to this Agreement shall negotiate in good faith to amend this Agreement in a manner consistent with such Change and the intent of the Parties. If such negotiations are not concluded by mutual agreement within thirty (30) days, either Party may terminate this Agreement upon written notice to the other Party.
16. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of Kansas, notwithstanding any conflict-of-law provisions to the contrary.
17. **Assignment.** Either Party may assign this Agreement with the prior written consent of the other Party, which shall not be unduly withheld.
18. **Amendment.** Any amendment to this agreement must be in writing and signed by both Parties.
19. **Severability.** If any part of or any provision of this Agreement or any other document or writing given pursuant to or in connection with this Agreement shall be invalid or unenforceable under applicable law, that part of the Agreement shall be ineffective to the extent of such invalidity or

unenforceability only, without in any way affecting the remaining parts of the provision or the remaining provisions of the Agreement.

20. **Waiver.** No waiver by either Party of any breach or default in performance by the other party, and no failure, refusal or neglect to exercise any right, power or remedy given to either party hereunder or to insist upon strict compliance with or performance of all obligations under this Agreement, shall constitute a waiver of the provisions of this Agreement with respect to any subsequent breach or a waiver by such party of its right at any time thereafter to require exact and strict compliance with the provisions of this Agreement.
21. **Nondiscrimination.** The Parties agree that there shall be no discrimination in the performance of this Agreement against any employee, patient, or other person in violation of applicable federal, state or local law and regulation.
22. **Access to Books and Records.** In accordance with Medicare requirements under Section 952 of the Omnibus Reconciliation Act of 1980 (P.L. 96499) and such final implementing regulations promulgated by the Secretary of the U.S. Department of Health and Human Services (the "Secretary"), and to the extent that such requirements are applicable to this Agreement the Parties shall, while this Agreement is effective and until the expiration of four (4) years after furnishing of any Services under this Agreement, make available, upon written request to the Secretary, or the Comptroller General of the United States (the "Comptroller General"), or to any of their duly authorized representatives, a copy of this Agreement and such books, documents and records of Parties as are necessary to certify the nature and extent of the costs incurred by Facility with respect to the Services furnished under this Agreement. If the Parties carry out any of the duties hereunder through a subcontract, with a value or cost of \$10,000 or more over a twelve (12) month period, such subcontract shall contain a clause identical to the foregoing concerning the maintenance of records and their availability to the Secretary or the Comptroller General.
23. **Compliance with Laws.** Notwithstanding any other provisions in this Agreement, Facility remains responsible for ensuring that it and any Services provided pursuant to this Agreement comply with all pertinent provisions of Federal, State and Local laws, rules and regulations.
24. **Force Majeure.** No Party shall be liable to the others for delays or failures in performance resulting from causes beyond the reasonable control of that Party with exception of the payment obligations, including, but not limited to, acts of God, labor disputes or disturbances, material shortages or rationing, riots, acts of war, government regulations, communication or utility failures, or casualties.
25. **Notice.** All notices, requests, demands and other communications required or permitted under this Agreement shall be in writing and shall be deemed to have been duly made and received upon actually receipt via standard overnight express mail carrier, or by registered or certified mail, postage prepaid, return receipt requested, to the Parties as follows:

RENO COUNTY, KANSAS

c/o Gary Meagher, County Administrator

206 West First Avenue

Hutchinson, KS 67501

WICHITA RADIOLOGICAL GROUP, PA

551 N. Hillside

Suite 320

Wichita, KS 67214

Attn: Executive Director

Either Party may change the address to which communications or copies are sent by giving notice of such change of address in conformity with the provisions of this Section 21 for giving notice.

- 26. **Entire Agreement.** This Agreement and the Schedule(s) hereto contain the entire understanding between the Parties with respect to the subject matter herein, and supersedes all prior and contemporaneous agreements and understandings, inducement or conditions, expressed or implied, except as stated in this Agreement.

BOARD OF COUNTY COMISSIONERS

OF RENO COUNTY, KANSAS

\_\_\_\_\_

(Dan Deming, Chairman)

\_\_\_\_\_

(print name)

\_\_\_\_\_

(date)

WICHITA RADIOLOGICAL GROUP, PA

Dbas Kansas Mobile Solutions

\_\_\_\_\_

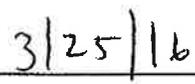
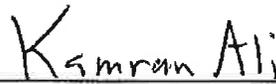
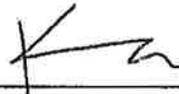
(signature)

\_\_\_\_\_

(print name)

\_\_\_\_\_

(date)





**RENO COUNTY AGENDA REQUEST**

**PROPOSED AGENDA ITEM:** Annual Update for South Central Solid Waste Authority Plan (Reno, Kingman, & Rice Counties)

**PRESENTED BY:** Megan Davidson

**RECOMMENDED ACTION:** Approval

**BACKGROUND/DISCUSSION DATE:** 04/19/2016

**PROPOSED AGENDA DATE:** 04/19/2016

**FINANCIAL CONSIDERATIONS:**

Cost: \_\_\_\_\_ Funding Source: Is it budgeted? \_\_\_\_\_

Fund/Dept.: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Revenue: \_\_\_\_\_

Grant Amount: \_\_\_\_\_ Local Match: \_\_\_\_\_

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? \_\_\_\_\_

**Will this Agenda Item replace an existing policy, agreement, contract or resolution?  
If Yes, please explain:**

**OTHER:** =

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? \_\_\_\_\_

# Solid Waste Management Plan

## SOUTH CENTRAL KANSAS SOLID WASTE AUTHORITY

### MEMBERSHIP LIST

#### **RENO COUNTY**

Justin Bland – Chairman  
703 S. Mohawk Rd.  
Hutchinson, KS 67501  
620-694-2586

David McComb – Public Works  
600 Scott Blvd.  
South Hutchinson, KS 67505  
620-694-2976

Nick Baldetti – Public Health  
209 W. 2<sup>nd</sup>  
Hutchinson, KS 67501  
620-694-2990

Dustin Kalp – Private Industry  
Stutzman Refuse  
315 W. Blanchard  
South Hutchinson, KS 67505  
620-662-2559

Dan Deming – County Commissioner  
206 W. 1st  
Hutchinson, KS 67515  
620-694-2929

Reg Jones – 1st Class City  
City of Hutchinson  
P.O. Box 1567  
Hutchinson, KS 67501  
620-694-1900

#### **KINGMAN COUNTY**

Ira Hart – 2nd Class City  
324 N. Main  
Kingman, KS 67068  
620-532-3111

#### **KINGMAN COUNTY (cont.)**

Charles Arensdorf – County  
P.O. Box 474  
Kingman, KS 67068  
620-532-3771

Cindy Chrisman – Public Health  
125 N. Spruce  
Kingman, KS 67068  
620-532-2221

Jerry Vanlandingham – Rural  
Representative  
304. Central Ave.  
Zenda, KS 67159  
620-243-7851

#### **RICE COUNTY**

Dennis Wray – County Representative  
718 W. 5th  
Lyons, KS 67554  
620-257-2231

Levi Beaver – 2nd Class City  
718 W. 5th  
Lyons, KS 67554  
620-257-5331

Taggart Wall – 2nd Class City  
114 N. Broadway  
Sterling, KS 67579

J.L. Herold – 3rd Class City  
112 W. Ave. C  
Chase, KS 67524  
620-938-9950

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Map 1 – Principal Growth Areas of Kingman County

Map 2 – Principal Growth Areas of Rice County

Map 3 – Principal Growth Areas of Reno County

Map 4 – Hauler Transportation Routes for Rice County (Weekly)

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Map 7 – Hauler Transportation Routes for Reno County (Stutzman Hauler)

Map 8 – Hauler Transportation Routes for Reno County (Nisly Hauler)

Attachment 9 – Summary of Total Solid Waste Received at the Reno County Landfill

## **1.0 LOCATION AND DESCRIPTION OF THE SOLID WASTE PLANNING PROGRAM**

### **1.1 SOLID WASTE AUTHORITY INFORMATION**

The South Central Kansas Solid Waste Authority, referred to as the "Authority" herein, consists of three Kansas Counties: Kingman, Rice, and Reno. They are located in central to south-central Kansas and consist of a total of 3,561 square miles. The area spans seventy-eight (78) miles from north to south and forty-two (42) miles from east to west.

### **1.2 CITIES LOCATED WITHIN THE AUTHORITY**

There are thirty (30) incorporated cities within the Authority. Seven (7) of the cities are located in Kingman County, nine (9) in Rice County, and fourteen (14) in Reno County. Table 1, below, lists the following information of these cities: 1) the county it is located in, 2) its population according to the 2010 United States Census, 3) the cities' classification according to Kansas Statutes, 4) the type of governmental structure of its governing body, and 5) the latest assessed tax valuation of each city and county according to 2013 valuations.

**TABLE 1**

**Kingman County Total Population: 7,854**

<b>City</b>	<b>Population</b>	<b>Class</b>	<b>Government Body</b>	<b>Assessed Valuation</b>
Cunningham	465	3 <sup>rd</sup>	Mayor/Council	
Kingman	3,166	2 <sup>nd</sup>	Commission	
Nashville	62	3 <sup>rd</sup>	Mayor/Council	
Norwich	490	3 <sup>rd</sup>	Mayor/Council	
Penalosa	16	3 <sup>rd</sup>	Mayor/Council	
Spivey	76	3 <sup>rd</sup>	Mayor/Council	
Zenda	87	3 <sup>rd</sup>	Mayor/Council	
<b>Total Assessed Valuation for Kingman County:</b>				<b>\$111,767,432</b>

**Rice County Total Population: 10,011**

<b>City</b>	<b>Population</b>	<b>Class</b>	<b>Government Body</b>	<b>Assessed Valuation</b>
Alden	151	3 <sup>rd</sup>	Mayor/Council	
Bushton	286	3 <sup>rd</sup>	Mayor/Council	
Chase	511	3 <sup>rd</sup>	Mayor/Council	
Frederick	18	3 <sup>rd</sup>	Mayor/Council	
Geneseo	274	3 <sup>rd</sup>	Mayor/Council	
Little River	548	3 <sup>rd</sup>	Mayor/Council	
Lyons	3,811	2 <sup>nd</sup>	Mayor/Council	
Raymond	81	3 <sup>rd</sup>	Mayor/Council	
Sterling	2,314	2 <sup>nd</sup>	Commission	
<b>Total Assessed Valuation for Rice County:</b>				<b>\$129,715,432</b>

**Reno County Total Population: 64,190**

<b>City</b>	<b>Population</b>	<b>Class</b>	<b>Government Body</b>	<b>Assessed Valuation</b>
Abbyville	79	3 <sup>rd</sup>	Mayor/Council	
Arlington	471	3 <sup>rd</sup>	Mayor/Council	
Buhler	1,416	3 <sup>rd</sup>	Mayor/Council	
Haven	1,310	3 <sup>rd</sup>	Mayor/Council	
Hutchinson	42,246	1 <sup>st</sup>	Mayor/Council	
Langdon	42	3 <sup>rd</sup>	Mayor/Council	
Nickerson	1,118	3 <sup>rd</sup>	Mayor/Council	
Partridge	261	3 <sup>rd</sup>	Mayor/Council	
Plevna	89	3 <sup>rd</sup>	Mayor/Council	
Pretty Prairie	690	3 <sup>rd</sup>	Mayor/Council	
South Hutchinson	2,490	2 <sup>nd</sup>	Mayor/Council	
Sylvia	217	3 <sup>rd</sup>	Mayor/Council	
Turon	399	3 <sup>rd</sup>	Mayor/Council	
Willowbrook	88	3 <sup>rd</sup>	Mayor/Council	
<b>Total Assessed Valuation for Reno County:</b>				<b>\$535,420,814</b>

**1.3 THE CLASSES OF CITIES**

Kansas State Statutes annotated (K.S.A.) 13-101, 14-101, and 15-101 lists the population requirements for cities of the 1st Class, 2nd Class, and 3rd Class, respectively. Statute 13-101 states that cities with populations greater than 15,000 inhabitants shall be cities of first class. K.S.A. 14-101 states that if a city's population falls between 2,000 and 15,000, then that city shall be a city of the second class. A city of the third class in Kansas according to Statute 15-101 shall have a population below 2,000. Hutchinson is the only municipality in the Authority that is a city of the 1st Class. The cities of Kingman, Lyons, South Hutchinson, and Sterling are cities of the 2nd Class. All of the other incorporated municipalities in the Authority are cities of the 3rd Class.

**1.4 THE GOVERNMENTAL STRUCTURE OF THE CITIES AND COUNTIES**

The Kansas Statutes also specifies the composition of the governing bodies of the different classes of cities. Cities of any of the three classes have the freedom in the statutes to have either a mayor/council or board of commissioner's type of governing body. Two of the Authority's cities have a commission type of governing body: Kingman and Sterling. The rest have a mayor/city council type of governing body. K.S.A. 14-109 requires that city of the 2nd class

have not less than four or more than twelve individuals on their city council. Statute 15-105 specifies that the city council of a city of the second class shall have five members.

All three of the counties in the Authority have a board of commissioners they each are composed of three members.

## 1.5 DESCRIPTION OF THE POPULATION DENSITIES OF THE AUTHORITY

Table 2 indicates the following information about the Authority: 1) the populations of all cities over 2,000 persons and the individual counties, 2) the land areas of these cities and the counties, 3) the population densities of the cities and the counties and 4) the total population, land area and population density of the Authority. Population numbers for the cities and counties listed below are based upon 2013 census data.

**TABLE 2**

<b>City</b>	<b>Population</b>	<b>Area (Square Miles)</b>	<b>Population Density (per Square Mile)</b>
Hutchinson	42,246	22.75	1,854.6
Kingman	3,166	3.53	902.6
Lyons	3,811	2.36	1,584.3
South Hutchinson	2,490	2.89	856.1
Sterling	2,314	1.71	1,394.0
<b>Total of the Authority</b>	<b>54,027</b>	<b>33.24</b>	<b>1,318.32</b>
<b>County</b>	<b>Population</b>	<b>Area (Square Miles)</b>	<b>Population Density (Square Miles)</b>
<b>Kingman</b>	<b>7,854</b>	<b>864</b>	<b>9.1</b>
<b>Reno</b>	<b>64,190</b>	<b>1,255</b>	<b>51.4</b>
<b>Rice</b>	<b>10,011</b>	<b>726</b>	<b>13.9</b>
<b>Total of the Authority</b>	<b>82,055</b>	<b>2,845</b>	<b>24.8</b>

The population densities for these larger cities ranges from, 856.1 persons per square mile for South Hutchinson, to 1,854.6 persons per square mile for Hutchinson. Reno County, which contains Hutchinson, has the highest population density of the three counties at 51.4 persons per square mile. The population density of the entire Authority is 24.8 persons per square mile.

## 1.6 POPULATION PROJECTIONS FOR INDIVIDUAL COUNTIES AND AUTHORITY

Population projections were made for each of the counties and the Authority itself. The linear method was used in these projections which were made for the years 2020 and 2030. Table 3 lists these projections.

**TABLE 3**

County	Population 2010	Projections		Change (2010-2030)
		2020	2030	
Kingman	7,858			
Reno	64,511			
Rice	10,083			
<b>Total of the Authority:</b>				

The projections show a population decline in Kingman and Rice counties and of the Authority itself over the next twenty years. Projections show a small gain for Reno County. Each of the counties are essentially rural type counties and the projection of declines is consistent with state and regional trends over the last several decades in the United States for these same types of counties. What this essentially means is that unless the per capita amount of solid waste in the Authority goes up, the overall production of solid waste should go down or remain the same over the time period.

## 1.7 SEASONAL FLUCUATIONS OF SOLID WASTE PRODUCTION

The time of year, season, or a major event in a county can have an influence in the production of solid waste. There typically is a slight increase in production during the months of March, April, May, and June in the Authority because of people's propensity to inventory personal items and throw things away. There is also an increase following Christmas. Table 4 lists major events that contribute to increases in trash production and when and where the events occur.

**TABLE 4**

<b>Event</b>	<b>Month</b>	<b>Location</b>
National Junior College Basketball Tournament	March	Hutchinson
Spring Expo	March	Hutchinson
Rice County Days	May	Lyons
Pretty Prairie Rodeo	July	Pretty Prairie
Hutchfest	July	Hutchinson
Kansas State Fair	September	Hutchinson
Abbyville Rodeo	May	Abbyville
Hutchinson Rod Run	October	Hutchinson
Draft Horse Sale	March, April, and October	Kingman
Heartland Youth Rodeo Association	November-February	Kingman

The largest solid waste producer of the list is the Kansas State Fair because it has a ten-day duration and attracts a large number of people.

## 2.0 PROBABLE AREAS OF DEVELOPMENT

Section D projected either no population change or a population for a 2% increase, Authority over the next 15 years, but that does not necessarily mean there will not be physical development in the Authority. Maps 1, 2, and 3 show areas of possible development in Kingman, Reno, and Rice Counties, respectively.

Map 1 delineates an area of Kingman County where development could occur. The area is located in the eastern portion of the county where there has been sparse residential development over the past several years. The trend of households being established in this area and individuals commuting to Wichita can be expected to continue. It is expected that of this development, the new homes would be located along paved roads, not dirt or gravel roads.

Map 3 shows three main possible future development trends in Reno County. The first is for residential development north and northeast of Hutchinson. The second is for commercial or industrial development west and southwest of South Hutchinson. Some residential development is also expected. The growth around South Hutchinson is expected because of the Kansas Highway 96 Bypass on the west side of Hutchinson and South Hutchinson. The third trend is for development in or around the City of Haven. K-96 in Reno County has been expanded from a 2 to 4-lane highway. These improvements in the county's transportation system should help facilitate development in these above- mentioned areas.

Map 2 shows two areas of potential development in Rice County. One area is northwest of Chase, where Cal-Maine Foods Company was built and is now in operation as an egg processing plant. The second is around the City of Sterling where Sterling College is an invitation for residential development. This has been a trend over the past ten years.

### 3.0 GEOGRAPHIC, SOIL, CONDITIONS, AND CLIMATE

Kingman County is nearly level with gently rolling plains which are only slightly dissected. The two main drainage systems are the South Fork of the Ninnescah River located in the northern third of the county, and the Chickaskia River, which is located in the southern third of the county. They are deep, loamy or clay, and nearly level to strongly sloping. The two primary soil types are the Farnum- Shellabarger and Albion-Shellabarger. They are both well drained and have loamy subsoil. They are located in almost all areas of the county. Kingman County has a continental climate and annual precipitation ranges from 22 to 34 inches. Precipitation is heaviest from May through September.

Reno County's topography is gently rolling throughout the northwest and central parts of the county. Slopes increase around major drainage ways, of which there are four: 1) the Arkansas River, that cuts from north-central, southeasterly towards the east-central portion of the county, 2) the Little Arkansas River, which passes through the northeast corner of the county also in a southeasterly direction, 3) the North Fork of the Ninnescah River, which flows primarily west to east, but also towards the south in the southern third to on-half of Reno County, and 4) the Cow Creek in the central and southeast. There are three large areas of different soil types that are worth noting: 1) Pratt-Carwile, a deep sandy to clay soil, in the western part of the county, 2) Farnum-Naron, a deep brownish loamy soil, found in the central part of the county, and 3) Elsmere-Tivoli, a deep excessively drained sandy soil, located in the northeast part of the county. Climate is continental. Average precipitation is 29.1 inches.

Rice County in the northwestern, north-central, and central portions of the county is nearly level and gently sloping. Its northeastern and east-central regions are more rolling. There are greater erosion hazards here. In the southwestern and southeastern areas the terrain is steep. Rice County has three major drainage systems: 1) the Arkansas River in the southwest and south-central, 2) the Cow Creek in the central and southeast, and 3) the Little Arkansas River in the northeast and east central. These flow in a general northwest to southeast pattern. Most of the soils are deep except for the Hedville and Kipson soils which are generally located in the northeastern portion of the county. The soil type that covers the greatest area is Crete-Geary. It is located in the northwest, north-central, and central part of the county. It has a high available water capacity. Like Kingman and Reno Counties, Rice also has a continental climate. The average precipitation is 26.2 inches with most of it occurring between April to October.

In summary, the Authority is of similar geography, soils, and climate with generally a rolling terrain, several large drainage basins, deep soils ranging from clay to sandy and a continental climate with hot summers and mild to cold winters where the bulk of precipitation falls between April through September.

## 4.0 REGIONAL TRANSPORTATION NETWORK

The enclosed maps encompass the counties of Kingman, Reno, Rice, and Stafford. As requested, interstate and state highways, secondary roads, and major municipal thoroughfares are included. The map (9) includes weight limitations of Reno County bridges with a span of twenty feet and over.

## 5.0 INFORMATION ON SOLID WASTE GENERATION

### 5.1 ANALYSIS OF SOLID WASTE PRODUCED

**TABLE 5**

**Total Solid Waste Received at the Reno County MSWLF for Calendar Year 2013**

<b>County</b>	<b>Solid Waste Received (tons)</b>	<b>Average Daily Tonnage</b>	<b>% of Total Tonnage</b>
Harvey	18,425.26	80	9.86%
Kingman	1,839.15	8	1.00%
McPherson	1,546.85	7	.83%
Reno	92,149.99	402	8.29%
Rice	7,888.04	34	4.40%
Stafford	1,770.64	8	.95%
<b>Total:</b>	<b>123,619.93</b>	<b>539</b>	<b>100%</b>

### 5.2 TYPES OF WASTE

#### 5.2.1 Special Waste

K.A.R. 28-29-101 defines special waste as any solid waste that due to physical, chemical, or biological characteristics may:

- Present concerns regarding handling, owner or operator safety, management, of disposal; and
- Require special management standards.

These wastes are commonly divided into three categories. They are regulated waste, high volume/hard to handle waste, and waste that requires precautionary handling. Many of the special wastes post no substantial threat to human health or the environment when properly handled at a permitted solid waste facility. The owner/operator of the permitted solid waste facility should address the proper handling and disposal of these wastes in their operating plan for the facility.

### **5.2.2 Tree Waste**

Tree waste is considered to be a hard to handle high volume waste. Three options for the disposal of tree waste are 1) landfill disposal, 2) burning at a Kansas Department of Health and Environment (KDHE) permitted site, and 3) processing for firewood and wood chips. Tree waste is hard on landfill equipment. It also takes considerable landfill space. The processing of tree waste for firewood and wood chips would require capital investment for distribution of the firewood and wood chips would need to be developed and administrated. The solid waste facilities usually have the personnel and equipment on hand to manage a burn site properly. KDHE permits and regulates these sites to insure that only appropriate wastes are burned.

Yard waste is high volume waste that can be either composted or landfilled. Composting produces a usable soil conditioner and saves space in landfills.

There are various levels of technology for composting. Yard waste can be composted by the homeowner or by the solid waste facility.

### **5.2.3 White Goods**

White goods are both a regulated waste and a hard to handle waste. PCB's and gasses must be removed from appliances before final disposal or recycling. White goods are difficult to compact and hard on landfill equipment. Many communities have banned appliances from the landfill or require certification that the gasses and PCB's have been removed before they are accepted for land filling. The alternative to landfilling is to recycle the appliances. Reno County does have a certified employee that reclaims the gases to send off for disposal and reclamation. Kingman and Rice County hire private licensed repairmen that are certified to extract the Freon from the white goods.

### **5.2.4 Waste Tires**

Waste tires are a regulated waste. Whole tires can no longer be landfilled. Waste tires may be monofilled or recycled. The KDHE strongly encourages recycling and provides grant funding for recycling projects.

### **5.2.5 Construction and Demolition Debris**

Construction and demolition (C&D) debris is considered to be a hard to handle high volume waste. C&D is difficult to compact and can cause wear and damage to landfill equipment. It also takes considerable landfill space. The KDHE does permit landfills for the

disposal of C&D that do not have to meet the liner and leachate collection standards of a Subtitle D landfill. Some C&D may be reused. We are operating a recycling program that crushes concrete for use as a road material. This will reduce our waste stream.

#### **5.2.6 Contaminated Soils, Asbestos, and KDHE-Authorized Industrial Waste**

These wastes may be hard to handle, high volume, and/or regulated. The landfill operator is required to keep records on the disposal of these wastes. Special handling or precautions may be needed. There is usually no variable alternative to landfilling.

#### **5.2.7 Dead Animals**

Dead animals are a precautionary handling waste due to the possible risk of disease. The best alternative for dead animals would be for the animal to be cremated or handled by a rendering company. Landfilling should be the last option.

#### **5.2.8 Biomedical Waste**

Biomedical waste originating from hospitals, medical and dental offices, nursing homes, etc., are a regulated waste, household biomedical waste is not. Possible means of disposal includes incineration, sterilization prior to landfilling, and bagging waste in specially marked plastic bags and covering immediately with several feet of solid waste. Currently the Reno County Health Department has a permit through the State and the medical waste is brought out to the landfill, while the Clinics and Hospital in Reno County handle their own medical waste disposal. In Kingman County their health department and hospital also handle the disposal of their own medical waste.

#### **5.2.9 Hazardous Waste**

Hazardous waste is well known of the regulated waste with the most complicated set of regulations. Normally it is the duty of the hazardous waste generator to determine if waste is hazardous; however, if it is disposed of at a landfill the owner and the operator may share liability. Regulations require that the owner/operator of a MSW landfill set up a program to detect and prevent disposal of regulated quantities of hazardous waste. A waste material can be classified as legally hazardous if it is listed in tables promulgated by EPA or if the waste exhibits one or more of the four characteristics for hazardous waste.

- Ignitable (has a flash point of less than 60 degrees C or 142 degrees F);
- Reactive (normally unstable or reacts violently with water);

- Corrosive (has a pH less than or equal to 2, or greater than or equal to 12.5); and
- EP Toxic (to determine if waste is EP Toxic it must be tested using the standardized test known as toxicity characteristic leaching procedure (TCLP)).

The State of Kansas divides hazardous waste into two categories, hazardous and acutely hazardous. Hazardous waste is defined by the State as "waste or combination of wastes which because of its quantity, concentration, or physical, chemical, biological or infectious characteristics, or as otherwise determined by the secretary to cause, or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness, or pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, disposed, or otherwise managed." Hazardous waste shall not include:

- Household waste;
- Agricultural waste returned to the soil as fertilizers;
- Mining waste and overburden from the extraction, beneficiation, and processing of ores and minerals, if returned to the mine site;
- Drilling fluids, produced water, and other waste associated with the exploration, development and production of crude oil, natural gas, or geothermal energy;
- Fly ash, bottom ash, slag, and flue gas emission control waste generated primarily from the combustion of coal or other fossil fuels;
- Cement kiln dust; and
- Materials listed in 40 CFR 261.4, as in effect on July 1, 1983. Acutely hazardous waste is defined by Kansas regulations as "a commercial chemical product or manufacturing chemical intermediate having a generic name listed in 40 CFR 261.33 (3), as in effect on July 1, 1984, or an off-specification commercial chemical product or manufacturing chemical intermediate, which, if either met specifications, would have a generic name listed in 40 CFR 261.33 (3), as in effect on July 1, 1984.

The quantity of hazardous waste produced by a generator determines the disposal requirements imposed on the generator by both EPA and KDHE. Where the State regulations are more restrictive than Federal Regulations, the State regulations take precedence. The categories as defined by the KDHE include:

“Generator” means any person who meets any of three following conditions:

- Generates in any single calendar month or accumulates at any time 1,000 kilograms (2,200 pounds) or more of hazardous waste;

- Generates in any single calendar month or accumulates at any time 1 kilogram (2.2 pounds) or more of acutely hazardous waste; or
- Generates or accumulates at any time 35 kilograms (55 pounds) or more of debris and contaminated materials from the clean up or spill of acutely hazardous waste.

"Kansas Generator" means any person who meets all of the following conditions:

- Generates 25 kilograms (55 pounds) or hazardous waste and less than 1,000 kilograms (2,000 pounds) in any single calendar month;
- Accumulates at any time no more than 1,000 kilograms (2,200 pounds) of hazardous waste or 1 kilogram (2.2 pounds) of acutely hazardous waste; and
- Generates or accumulates at any time no more than 25 kilograms (55 pounds) or more of debris and contaminated materials from the cleanup or spill of acutely hazardous waste.

"Small Quantity Generator," also referred to as Conditionally Exempt Small Quantity Generator (CESQG) means any person who meets all the following conditions:

- Generates less than 25 kilograms (55 pounds) of hazardous waste, or less than 1 kilogram (2.2 pounds) of acutely hazardous waste in any single calendar month;
- Accumulates at any time no more than 1,000 kilograms (2,200 pounds) of hazardous waste or 1 kilogram (2.2 pounds) of acutely hazardous waste; and
- Generates or accumulates at any time no more than 25 kilograms (55 pounds) or more of debris and contaminated materials from the cleanup or spill of acutely hazardous waste.

The EPA and Kansas generators are strictly regulated by the KDHE. The regulations do not apply to small quantity generators, who may with authorization from KDHE legally dispose of their hazardous waste in a municipal solid waste (MSW) landfill.

Issues concerning the disposal of small quantities of hazardous waste and excluded waste that may need to be addressed are:

- Who is producing these wastes?
- How is it being disposed?
- What is the total volume of waste being disposed?
- What are the hazards associated with these wastes?
- Does the hazard pose a significant risk to people or the environment?

- Is there a viable means to diverting the waste from the landfill?

#### **5.2.10 Household Hazardous Waste**

Any household product that contains chemical ingredients that are corrosive, toxic, ignitable, or reactive can potentially become household hazardous waste. Under hazardous waste laws it is excluded from hazardous waste requirements and may legally be landfilled. Permanent household hazardous waste programs may be used to recycle, or collect, package, store, and ship household hazardous waste.

The committee should consider if the present methods of disposal are adequate in protecting human health and the environment, are cost effective, and if educational programs would improve public awareness and proper disposal.

### **5.3 ESTIMATE OF FUTURE WASTE GENERATION**

Estimate of the volume of solid waste would stay about the same or possibly a small increase (less than 10% per year). Assuming the solid waste stream would increase due to residential and commercial growth, but a voluntary recycling effort would decrease the volume of solid waste disposed in the landfill.

## **6.0 EXISTING SOLID WASTE SYSTEMS**

### **6.1 STORAGE, COLLECTION, PROCESSING & DISPOSAL OF SOLID WASTE**

#### **6.1.1 Storage**

Residential solid waste is stored in trash receptacles. Commercial/industrial solid waste is stored in dumpsters.

#### **6.1.2 Collection**

Municipal residential collections are picked up by private or city haulers. This service is billed to the customer. Commercial and industrial property is picked up as needed by private haulers. This service is billed to the customer.

Rural residents can contract with private haulers for solid waste collection. This service is billed to the customer.

#### **6.1.3 Transportation**

Collection of residential or commercial solid waste is by city owner or private owned trucks. These vehicles transport the refuse from Reno County, Rice County, and Kingman County to the Reno County Landfill. In Rice County, municipal solid waste is delivered to the Rice County Transfer station.

#### **6.1.4 Intermediate Disposal and Resources Recovery**

Intermediate disposal activity includes distribution of compost material, and stockpiling of white goods for pick-up by scrap dealers. Resource recovery is accomplished by the recyclers listed in Section 6.3.

### **6.2 EXISTING STRUCTURE OF THE SOLID WASTE SYSTEM**

Reno County owns and operates a Regional Solid Waste Landfill and contracts with Rice County, Kingman County, McPherson County, Harvey County, and Stafford County for disposal of their solid waste.

The Regional Counties may operate the following:

- Brushsite;
- Yard waste compost site;
- Collection of white goods for recycling;
- Tire recycling;
- Construction/demolition site; and
- Household hazardous waste.

### **6.3 INVENTORY OF SALVAGE YARDS, SCRAP DEALERS AND RECYCLERS**

Listed below are the recycling centers in the solid waste region. This plan also supports other public and private recycling efforts within the region.

## **7.0 SOLID WASTE ISSUES AND PROBLEMS**

### **7.1 DEFICIENCIES OF EXISTING SOLID WASTE SYSTEM**

#### **7.1.1 Environment Management Objectives**

The objectives are to minimize the amount of solid waste to be handled and to process it in the most efficient manner, which is consistent with current (and future) environmental concerns.

The landfill management should continue to listen to the citizens' comments and complaints so the regulations concerning waste collection and disposal can best serve the public and environment.

Open lines of communication must be maintained with private haulers and private recycling businesses to insure that their efforts are compatible with the benefit of the public.

#### **7.1.2 KDHE Regulations and Standards**

The KDHE should continue to listen to the counties and cities as well as the citizens so that reasonable regulations and standards can be adopted that best serve the public and the environment.

#### **7.1.3 Illegal Dumping**

Illegal dumping of municipal solid waste does occur at times, but this is infrequent and to a small degree. When these sites are discovered, an attempt is made to find the people responsible for illegal disposal. This matter is then turned over to law enforcement and the legal system.

### **7.2 FUTURE CONSTRAINTS**

Reno County has land purchased for future expansion of the landfill in the years to come.

### **7.3 FUTURE NEEDS**

The solid waste region will continue to emphasize the recycling of materials in order to reduce

the waste stream going into the landfill.

## 8.0 APPLICABLE SOLID WASTE TECHNOLOGY OPTIONS

### 8.1 SOLID WASTE MANAGEMENT SYSTEM

#### 8.1.1 Storage System

We have not had any issues with the current storage system.

#### 8.1.2 Collection and Transportation System

We have not had any issues with the way our collection and transportation system is handled.

#### 8.1.3 Processing System

Current processing systems include land disposal, composting, recycling and household hazardous waste.

#### 8.1.4 Recycling and Reuse Systems

See Section 6.3. Also, efforts are made in the composting of yard waste, recycling of white goods (appliances, etc.), recycling of tires, and certain household hazardous wastes (latex paints, pesticides and herbicides). The composting site for Reno County is used for onsite application to the slopes for fertilization and to help vegetation growth. Kingman County currently does not have an active composting site. Reno County recycles the tires they receive via a third party vendor to make park benches, picnic tables, and playground material. Reno County sends scrap metal to a scrap yard to be recycled after the Freon has been extracted from the white goods. Reno County is currently in the process of planning future reuse of HHW products to the citizens of Reno County with a re-use program. White goods can be brought to Kingman County and then a certified repairman will extract the Freon. Rice County has opened a new E-Waste Facility in Rice County which serves ten other counties in the area. They accept anything from computer monitors to microwave ovens. A brochure has been included for further information.

#### 8.1.5 Disposal System

Municipal solid waste will be disposed of at an approved Subtitle D landfill. Construction/demolition materials are disposed of at an approved site. Tree/brush material is recycled into chips or burned at approved sites.

### **8.1.6 Existing Development, Air, Water, and Land Resource Protection**

The regional solid waste facility is in compliance with the Reno County development regulations and the Reno County zoning regulations.

## **8.2 PUBLIC ACCEPTANCE AND IMPACT OF TECHNOLOGY OPTIONS**

The public should accept all technology options readily, as they all address the pertinent environmental, economic and social issues.

## 9.0 RECOMMENDED SOLID WASTE MANAGEMENT SYSTEM

### 9.1 CONSTRAINTS THAT LIMITED SELECTION

- Monetary;
- Future liability of on-site disposal; and
- Proximity of probable approved landfill site.

### 9.2 MEASURES TO BE TAKEN TO OVERCOME HINDRANCES

A transfer station for Rice County has been constructed.

### 9.3 RECOMMENDED METHOD FOR ADMINISTRATION AND OPERATION

#### 9.3.1 Administration

The Solid Waste Department of Reno County and the Public Works Departments of Rice and Kingman Counties will continue to administer involvement in the South Central Kansas Solid Waste Authority. Reno County manages and operates the regional solid waste facility and bills Rice, Kingman, Stafford, Harvey, and McPherson Counties for the direct and indirect costs to operate all facets of the regional landfill.

#### 9.3.2 Legal

To insure the regional solid waste facility is operated in compliance with applicable KDHE rules, regulations, standards and procedures.

#### 9.3.3 Public Relations/Education

A more extensive education program should be implemented to advise the citizens within the solid waste region of solid waste issues. These issues should include recycling, reuse, composting, and household hazardous waste operations. County Solid Waste and Public Works Departments will work in conjunction with County Health Departments and interested citizens/business to implement these programs.

## 9.4 RATING THE SYSTEM

1. Resource Conservation – Very Important
2. Aesthetic – Important
3. Economics – Very Important
4. Flexibility – Important
5. Health and Safety – Very Important
6. Implement ability – Very Important
7. Customer Service – Important
8. Quality of the Environment – Very Important

## 9.5 EVALUATION METHODS USED FOR SELECTION

Due to economic and monetary constraints within the solid waste region, a regional solid waste facility located at the present Reno County landfill does accommodate Reno County and the surrounding counties. The surrounding counties are transporting their solid waste either through a transfer station or direct haul by private haulers. Other small surrounding counties may contract with Reno County to transfer their solid waste to the Reno County landfill.

The South Central Kansas Solid Waste Authority supports only one Subtitle D landfill within this regional area.

## 9.6 SPECIAL WASTE

Industrial waste, sludge's, contaminated agricultural wastes, and medical wastes may be disposed at the Reno County landfill if an industrial solid waste authorization is obtained from the KDHE. The region encourages medical waste to be disposed of in permitted incinerators if at all possible.

Even though small quantities of hazardous wastes are authorized for disposal in the Reno County Subtitle D landfill, the region encourages small quantity generators to dispose of their small quantities of hazardous waste at an authorized hazardous waste site. Transportation pickup should be coordinated with the household hazardous waste program.

## **10.0 PLAN OF SOURCE REDUCTION**

### **10.1 YARD WASTE COMPOSTING**

Reno County landfill does provide an area for grass clippings, leaves, etc. County and City Public Works Departments utilize the yard waste compost that is produced. Rice and Kingman Counties are encouraged to provide similar sites within their counties.

### **10.2 TREE/BRUSH SITE**

Reno County landfill does provide an area for burning and or grinding of trees and brush as permitted by the KDHE. Rice and Kingman Counties also provides similar sites within their counties.

### **10.3 TIRE RECYCLING**

As whole tires are banned from disposal in landfills, Reno, Rice, and Kingman Counties are collecting and paying private companies who monofill or recycle these tires according to KDHE Regulations.

### **10.4 HOUSEHOLD HAZARDOUS WASTE**

Reno County has established a permanent household hazardous waste transfer facility located at the Reno County landfill and permitted through the KDHE. Certain household hazardous wastes (latex paints, pesticides, herbicides) are recycled within the community when feasible. A container is provided for recycling waste oil. Lead acid batteries are recycled through private businesses or accepted at the landfill for recycling. An authorized trailer transports household hazardous waste from Rice, Kingman, Stafford Counties, and Reno County to the Reno County transfer facility.

### **10.5 APPLIANCES, ETC.**

Reno, Rice, and Kingman County collect appliances, etc. and recycle the appliances through authorized recyclers.

## 10.6 CONSTRUCTION AND DEMOLITIONS SITES

Reno County landfill provides an area for construction and demolition material. Rice and Kingman counties also provide similar sites within their counties. Concrete recycling is now in place.

## 10.7 MATTRESS RECYCLING

Reno County landfill provides a mattress recycling building where Reno County residents can recycle their used mattresses. The Hutchinson Correctional Facility comes and picks them up and takes them back to their facility to be recycled. Harvey, McPherson, and Rice County also accept mattresses to be recycled at the Hutchinson Correctional Facility.

## 11.0 EDUCATIONAL PROGRAM

County Public Works Departments, County Health Departments, and interested citizens/businesses have developed brochures on the following topics:

- Household hazardous wastes; and
- Directory of businesses that will recycle specified products.

These brochures are made available to the public and to the schools. Another source of educational material is available through the KDHE.

## 12.0 SUMMARY OF THE SOLID WASTE MANAGEMENT PLAN

Reno County has established a regional solid waste facility at the present Reno County landfill site. Rice County, Kingman County, Stafford County, Harvey County, and McPherson County have contracted with Reno County to transfer their solid waste to the Reno County landfill site. Other small surrounding counties may contract with Reno County to transfer their solid waste to the Reno County landfill.

The South Central Kansas Solid Waste Authority supports only one Subtitle D Landfill within this regional area.

Reno County has been operating a Subtitle D landfill (liner and leachate collection system) since November 1, 1996. The details and plans for the Subtitle D landfill is outlined in the application for permit for the Reno County "Site D" MSWL approved by the KDHE on August 12, 1996. This site has an estimated 25-year life at approximately 500 tons/day disposal rate.

The Reno County Regional Solid Waste facility is owned and operated by Reno County. The hours of operation are Monday through Saturday from 8:00 a.m. to 5:00p.m. (except holidays) and provides the following:

- Regional landfill facility;
- Regional household hazardous waste collection transfer site (paints, herbicides, pesticides, waste oil, etc.);
- Yard waste compost site with the compost product utilized by County/City Public Works Departments;
- Used tire collection site for recycling;
- Appliance, etc. collection site for recycling;
- Tree/brush collection site for burning;
- Construction/demolition site; and
- Authorized industrial waste site.

Revenues to operate the regional solid waste facility are derived from the following sources.

### K.S.A. 65-3410

Reno County property owners and businesses are assessed annually a fee on their

property tax statement.

K.S.A. 65-3415F

A tonnage fee is collected from Rice County, Kingman County, McPherson County, Stafford County, and Harvey County.

County Public Works Departments, County Health Departments, and interested citizens/businesses have developed brochures on the household hazardous wastes and a directory of businesses that will recycle products. These brochures are made available to the public and to the schools.

This solid waste management plan will be reviewed annually by the Solid Waste Management Committee. A public hearing will be held every five years to discuss the solid waste management plan and future goals of the solid waste region.

Adopted by the South Central Kansas Solid Waste Authority

BOARD OF COUNTY COMMISSIONERS  
OF RENO COUNTY, KANSAS

\_\_\_\_\_  
Chairman- Dan Deming

DATE: \_\_\_\_\_

ATTEST

\_\_\_\_\_  
County Clerk- Donna Patton



**AGENDA REQUEST**

**AGENDA  
ITEM #17**

**PROPOSED AGENDA ITEM:** Approval to purchase a 2016 CAT 140M3 AWD Motor Grader from Foley Equipment

**PRESENTED BY:** Justin Bland

**RECOMMENDED ACTION:** Approval

**BACKGROUND/DISCUSSION DATE:** 4/19/16

**PROPOSED AGENDA DATE:** 04/19/16

**FINANCIAL CONSIDERATIONS:**

Cost: \$214,700.00 Funding Source: Is it budgeted? Yes

Fund/Dept.: 008 operating equip Effective Date: \_\_\_\_\_

Revenue: \_\_\_\_\_

Grant Amount: \_\_\_\_\_ Local Match: \_\_\_\_\_

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? \_\_\_\_\_

**Will this Agenda Item replace an existing policy, agreement, contract or resolution?  
If Yes, please explain:** \_\_\_\_\_

**OTHER:** \_\_\_\_\_

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? \_\_\_\_\_

RENO COUNTY SOLID WASTE  
QUOTE SPECIFICATIONS  
NEW MOTOR GRADER

MAKE: CAT  
MODEL: 140M3AWD  
YEAR: 2016

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On the line to the left please specify if the equipment meets the specification or not with a "YES" or "NO". If "NO" please explain to the right.

MACHINE SPECIFICATIONS:

- 1.) Yes Minimum Base Operating Weight of at least 40,380 lbs.
- 2.) Yes Weight with Ripper and Pushblock and options must exceed 47,000 lbs.
- 3.) Yes Engine coolant heater.
- 4.) Yes A toolbox shall be provided
- 5.) Yes Engine shall be a turbo-charged, direct injection, four stroke, 6-cylinder diesel engine.
- 6.) Yes Tier 4 Final
- 7.) Yes Engine shall be electronically controlled for more efficient fuel injection and fuel burn.
- 8.) Yes Engine shall develop as standard while AWD is ON a rated net flywheel of at least 220 HP in 1<sup>st</sup> gear, 241 HP in 2<sup>nd</sup> Gear, 247 HP in 3<sup>rd</sup> Gear, 252 HP in 4<sup>th</sup> Gear, and 272 HP in gears 5 through 8.
- 9.) Yes Maximum Blade Pull Minimum of 49,630 lbs.
- 10.) Yes Cab with AC/Heat
- 11.) Yes AM/FM/WB Radio with CD & Blue Tooth
- 12.) Yes All-Wheel Drive System
- 13.) Yes Backup Camera
- 14.) Yes Electro Hydraulic Controls
- 15.) Yes Cross Slope and Wiring Set up for Trimble GPS
- 16.) Yes Engine Precleaner
- 17.) Yes Cold Weather Package w/ 2 – 1400 CCA Batteries
- 18.) Yes 150 Amp Alternator
- 19.) Yes 1000 Amp Starter
- 20.) Yes Auto Shift Transmission
- 21.) Yes Auto Differential Lock
- 22.) Yes Auto Articulation
- 23.) Yes Air Suspension Heated Seat
- 24.) Yes Heated Mirrors
- 25.) Yes Stable Grade Feature
- 26.) Yes Rear Ripper w/ 5 Ripper Shanks and 9 Scarifier Shanks
- 27.) Yes Push Block
- 28.) Yes Premium Lighting Package
- 29.) Yes 14ft Moldboard
- 30.) Yes 2ft Left Hand Blade Extension
- 31.) Yes Circle Drive Slip Clutch
- 32.) Yes Tinted Windows
- 33.) Yes Converter for CB Radio

- 34.) Yes Window Wipers with Washers on all Windows
- 35.) Yes Tires 17.5R25 with MP Rims, Michelin or Bridgestone
- 36.) Yes 6 Shoe Drawbar with Top side adjustment
- 37.) Yes 3/4" Bolt Holes in Moldboard
- 38.) Yes Secondary Steering
- 39.) Yes S.O.S Ports for Engine, Hydraulic, Transmission, Coolant & Fuel.
- 40.) Yes Transmission Guard
- 41.) Yes High Bar Headlights
- 42.) Yes Swap over current Trimble GPS system to New Machine from Trade In
- 43.) Yes Provide 2 Days of Training for New Machine

**Manuals:**

Parts, Operator, and Service Manuals to be furnished by dealer.

**Warranty:**

Please provide Standard Warranty coverage along with and extended warranty coverage of the following: 36 Months/ 5000 Full Machine Warranty with Travel Time and Mileage Included Plus an additional 6 Years/ 4000 Hours Powertrain Warranty.

**Equipment to be traded in on Purchase:**

2006 Caterpillar 163H SN# ARL00468  
Current Hours - 11,600 Hours  
Unit # 316

Justin Bland  
Signature: Direction of Field Operations

4/1/2016  
Date

**RENO COUNTY SOLID WASTE**

**REQUEST FOR QUOTE:  
ONE (1) NEW MOTOR GRADER**

**PLEASE PLACE QUOTES IN THE MAIL TO THE FOLLOWING ADDRESS WITH "MOTOR GRADER" CLEARLY MARKED ON THE FRONT WITH COMPANY NAME.**

**RETURN QUOTE TO:  
RENO COUNTY SOLID WASTE  
ATTN: MEGAN DAVIDSON  
703 S MOHAWK  
HUTCHINSON KS, 67501  
ON OR BEFORE: MONDAY, APRIL 11<sup>TH</sup> AT 9:00 A.M.**

These specifications are written with the intention of obtaining quotes on like equipment. This equipment shall consist of a new current model, each equipped with or exceeding the accompany specification.

Reno County reserves the right to waive minor technicalities under this specification, and to reject any and all bids, and to accept the quote which, in its opinion, is in the best interest of Reno County.

The equipment shall meet the current Kansas Statute regarding size, weight, and load of vehicles. The equipment shall be delivered F.O.B. to the Reno Count Solid Waste facility at:

If your quote is accepted, payment will be made on the County's next regular payment date after delivery and certification that specifications were met.

Net Cash Price without Trade-In: \$ 289,000

Trade-in Allowance: 2006 Caterpillar 163H (EQ# 316) \$ 74,300  
Current Hours: 11,600

Net Cash Price with Trade-In: \$ 214,700

Extended Warranty: \$ Included

Total Cash Price: \$ 214,700

Deliver Date: 4-31-16

Company Name: Foley Equipment Company

Company Representatives Email Address: stsmith@foleyeq.com

Company representatives Printed Name: Shawn Smith

SIGNATURE: Shawn Smith DATE: 4-7-16



**AGENDA REQUEST**

**AGENDA  
ITEM #18**

Update New Software and Install Software onto the  
2016 CAT 140M3 AWD Motor Grader from Sitech

**PROPOSED AGENDA ITEM:** Central LLC

**PRESENTED BY:** Justin Bland

**RECOMMENDED ACTION:** Approval

**BACKGROUND/DISCUSSION DATE:** 4/19/16

**PROPOSED AGENDA DATE:** 04/19/16

**FINANCIAL CONSIDERATIONS:**

Cost: \$\$9,623.00 Funding Source: Is it budgeted? Yes

Fund/Dept.: 008 operating equip Effective Date: \_\_\_\_\_

Revenue: \_\_\_\_\_

Grant Amount: \_\_\_\_\_ Local Match: \_\_\_\_\_

**LEGAL CONSIDERATIONS:** If the Agenda Item concerns a Contract, Agreement, Policy, County Resolution, or other matter involving legal issues, has it been reviewed by the County Counselor for legal form/sufficiency/recommendation? \_\_\_\_\_

**Will this Agenda Item replace an existing policy, agreement, contract or resolution?  
If Yes, please explain:** \_\_\_\_\_

**OTHER:** \_\_\_\_\_

**OPTIONS/ALTERNATIVES:** If not approved, are there other options alternatives available? \_\_\_\_\_

## Heavy Civil Construction Quote

Wednesday, 13 April 2016

Tuesday, 12 July 2016

SITECH CENTRAL LLC  
1550 S WEST ST, Yard Operations  
WICHITA, KS 67213  
US

Phil Gillen  
plgillen@sitech-central.com

RenoCo M3 GCS

Item	Quantity
Kit - Base, Cat, Grader, M3 Series CGC, AccuGrade	1
Kit - Install, Grader, Dual Fixed Mast, AccuGrade	1
GRADER AS400 + BRACKET KIT	1
+SNM940, Connected Site Gateway, Verizon US HDRP Cellular Plan, Group4 Machine Control Options	1
Installation / Measure Up / Calibration	1

**Total Quote Price \$9623.00**

**Thank You for the opportunity to be of service.**